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## Thandiwe Busisiwe Mpanza

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### Objective

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I seek challenging opportunities where I can fully use my skills for the success of the organization. I am an Admitted Legal practitioner of the High Court. I am versatile, driven and highly organised individual looking for a responsible position to gain practical experience within the legal fraternity. I possess independent knowledge of criminal, civil and family law litigation seeking for an opportunity to use my experience within private or public sector.

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### Education

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- **University of South Africa (Legal Education & Development)**  
Practical Legal Training  
Passed 2018
- **University of South Africa**  
Bachelor of Laws  
65% 2017
- **PC Training & Business College**  
End User Computing  
Passed 2009
- **Good News College**  
Secretary  
Passed 2003
- **Ntongande High School**  
Matric  
Passed 2001

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### Experience

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- **TB MPANZA AND ASSOCIATES**  
DIRECTOR  
Consultations and taking instructions  
General office procedure  
Bill of cost taxation  
Legal research and accounting to clients  
Drafting of legal documents  
Civil, criminal and family litigation  
Index and paginating court files  
Dealing with correspondence Attorneys  
October 2023 - PRESENT  
03 October 2022 - 9 January 2023
- **Kirkwood Attorneys**  
Legal Officer  
Drafting of legal documents  
Index and pagination  
General admin duties  
Administration of deceased estates  
31 August 2021 - 31 August 2023
- **Veronica Singh & Associates**  
Candidate Attorney  
Clients Mandates, consultation and taking instructions  
General Office Procedure  
Dealing with correspondence legal practitioners and taking instructions  
Drafting of pleadings, notices, and affidavits  
Conducting settlement procedure, including drafting of settlements agreements  
Legal research and accounting to clients  
Preparations for Trials: Civil, criminal, family law and domestic violence  
Service, filing of documents and paginating Court files  
Bill of cost taxation  
Civil, criminal, family litigation in District Court  
Observing my principals in High Court Trials

- **BV Inspectorate Laboratories**  
Senior Laboratory Analyst  
Analysis of coal according to ISO17025  
Analysis of Proximate ( Ash, moisture, volatile)  
Analysis of Total sulphur and calorific values  
Analysis of Carbon, Hydrogen and Nitrogen  
Wet Chemistry (Analysis of ash analysis, phosphorus)  
Analysis of Chlorine and Flourine  
Performing first line maintainance  
Reporting results to clients  
General admin duties

1 September 2008 - 26 August 2021

- **A & M Logistics**  
Tally clerk  
Shipment of goods namely granite

05 January 2007 - 01 August 2008

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**Skills**

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- High leadership qualities skills, good planning and organizational skills, Interpersonal skills, time management skills, computer skills, working under pressure and proficient communication skills, telephone etiquette, listening and observations skills. Legal research skills, conflict and dispute resolution skills as well as handling complains

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**Projects**

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- **Voluntary Experience**  
October 2018 - December 2018  
  
Consultation with clients  
Study case docket  
Drafting charge sheet and other office documents  
Observing Regional Court Prosecutor in criminal proceedings  
Assisting Prosecutor in drafting heads of arguments

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**Reference**

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- **Stan Gumede - "Department of Justice"**  
Regional Court Magistrate
- **Elvis Makabongwe Gweka - "National Prosecuting Authority "**  
Senior State Advocate
- **Nereshni Jankey - "BV Inspectorate Laboratories "**  
Laboratory Manager

COMPLIANCE REPORT



LAW SOCIETY OF SOUTH AFRICA

Certificate issued for admission as an attorney, subject to the requirements of section 15 of the Attorneys Act, 53 of 1979 as amended and Section 11 of the Attorneys Amendment Act, 87 of 1989

It is hereby certified that candidate attorney:

TB MPANZA

ID Number: 8411070404083

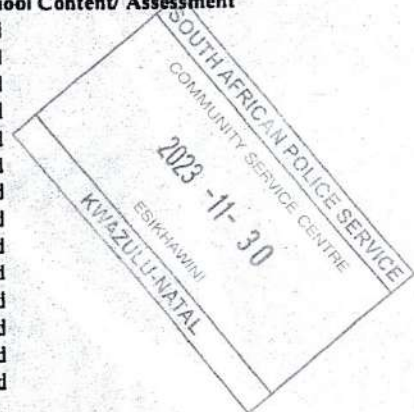
Satisfactorily attended and completed a training course at the School for Legal Practice from the 27 January 2018 to the 31 January 2019 at the Law Society South Africa - UNISA Distance Learning School.

This course was prescribed and confirmed by each of the Statutory Provincial Law Societies of South Africa.

Candidates registered and commenced training during the application of the above Act, prior to the coming into effect of the Legal Practice Act (LPA) of 2014 on the 1 November 2018.

Satisfactory participation is measured by the candidate's involvement and submissions of assignments, attendance of tutorials, attendance of prescribed contact sessions and satisfactory assessment of the following subjects:

Subject:	Assignments/Tutorials /School Content/ Assessment
Attorneys Bookkeeping	Completed
Commercial Contracts	Completed
Commercial Litigation	Completed
Constitutional Practice	Completed
Criminal Court Practice	Completed
High Court Practice	Completed
Insolvency Practice	Completed
Labour Dispute Resolution	Completed
Legal Costs	Completed
Magistrates Court Practice	Completed
Matrimonial Matters and Divorce	Completed
Personal Injury Claims	Completed
Professional Legal Ethics	Completed
Wills and Estates	Completed
Forms of Business Enterprise	Online
Intro to Practice Management	Online
Customary Law	Online



*[Signature]*

MS. D GANI: SCHOOL DIRECTOR Reference 2018/M56135  
LAW SOCIETY OF SOUTH AFRICA (LSSA)  
LEGAL EDUCATION AND DEVELOPMENT DIVISION (LEAD)

**NB:** This original certificate must be retained for application for admission as an attorney. A performance report is available from the School Director.

DATE ISSUED: 31 January 2019.

*[Signature]*

UNISA | university of south africa





IN THE HIGH COURT OF SOUTH AFRICA  
KWAZULU-NATAL DIVISION, PIETERMARITZBURG

Case no. 1409/23P

ON THE 14<sup>th</sup> DAY OF APRIL 2023

Before The Honourable Judge      **SEGOBIN**; and  
The Honourable Judge            **CHILI**; and  
The Honourable Judge            **MLABA**

IT APPEARING THAT

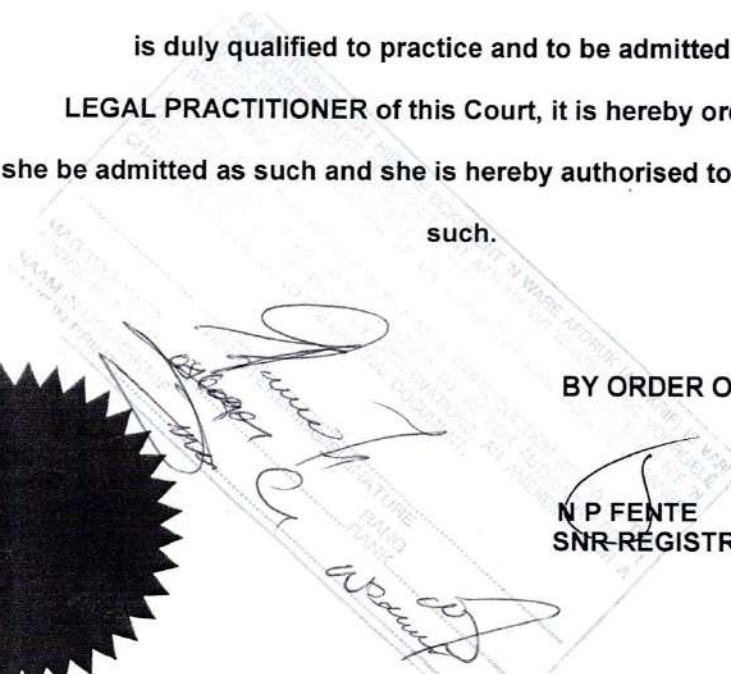
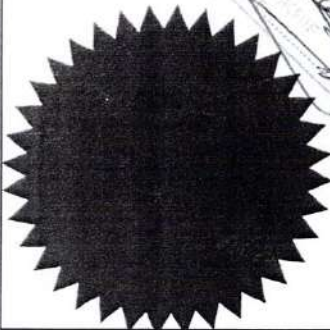
**THANDIWE BUSISIWE MPANZA**  
**ID NO: 841107 0404 08 3**



is duly qualified to practice and to be admitted as a  
**LEGAL PRACTITIONER** of this Court, it is hereby ordered that  
she be admitted as such and she is hereby authorised to be enrolled as  
such.

BY ORDER OF THE COURT

**N P FENTE**  
**SNR-REGISTRAR**





**UNISA**  
UNIVERSITY OF SOUTH AFRICA

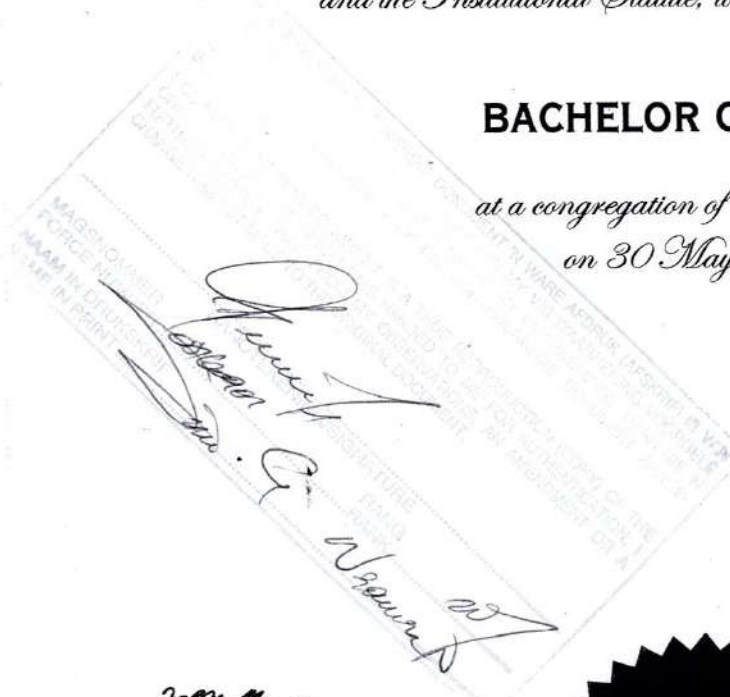
*We certify that*

**THANDIWE BUSISIWE MPANZA**

*having complied with the requirements of the Higher Education Act  
and the Institutional Statute, was admitted to the degree of*

**BACHELOR OF LAWS**

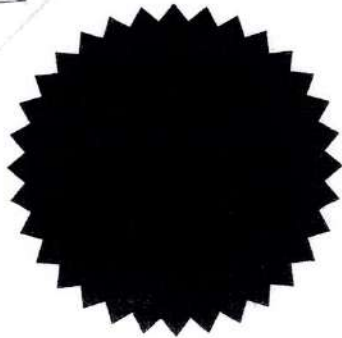
*at a congregation of the University  
on 30 May 2017*



*M. Khatunisa*  
\_\_\_\_\_  
Vice Chancellor

*R. R. R. R.*  
\_\_\_\_\_  
Executive Dean

*[Signature]*  
\_\_\_\_\_  
University Registrar



19868046576169G01461

**REPUBLIC OF SOUTH AFRICA**  
**NATIONAL IDENTITY CARD**

**Surname**  
 MPANZA

**Names**  
 THANDIWE BUSISIWE

**Sex**  
 F

**Nationality**  
 RSA

**Identite Number**  
 8411070404083

**Date of Birth**  
 07 NOV 1984

**Country of Birth**  
 RSA

**Status**  
 CITIZEN

**Signature**  
 TB Mpanza





**Conditions:** This card has been issued by the Department of Home Affairs in terms of the Identification Act, Act 68 of 1997

**Date of Issue:** 02 DEC 2015

If found please return to the Department of Home Affairs  
 For enquiry or verification purposes contact 0800 60 11 90

**Identite Number**  
 100866443





**SOUTH AFRICAN POLICE SERVICE**  
 COMMUNITY SERVICE CENTRE  
 2023-11-30  
 ESIKHAWINI  
 KWAZULU-NATAL

**Signature**  
 [Handwritten Signature]

**RANG**  
 [Handwritten: W. J. Mpanza]

**MAGSNOMMER**  
 [Handwritten: 100866443]

**FORCE NUMBER**  
 [Handwritten: 100866443]

**NAME IN PRINT**  
 [Handwritten: W. J. Mpanza]

**NAME IN PRINT**  
 [Handwritten: W. J. Mpanza]

I CERTIFY THAT THIS CARD IS VALID FOR THE PURPOSES OF THE IDENTIFICATION ACT, ACT 68 OF 1997. IF YOU CHANGE YOUR NAME OR OTHER DETAILS, YOU MUST APPLY FOR A NEW CARD. THIS CARD IS VALID FOR THE PURPOSES OF THE IDENTIFICATION ACT, ACT 68 OF 1997.