

# LINDIWE MKHIZE

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## PROFESSIONAL SUMMARY

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I hold an LLB and an Admitted Attorney of the High Court of South Africa. I currently serve as a Magistrate and have a 16 year comprehensive legal background in adjudication, legal research, case management, and dispute resolution. As a Magistrate at the Department of Justice, I have demonstrated a commitment to upholding the principles of justice, fairness, and integrity while presiding over a wide range of civil and criminal matters. My extensive courtroom experience, coupled with my strong analytical abilities and sound legal judgment, enables me to effectively adjudicate cases and ensure the administration of justice in accordance with the law.

## PROFESSIONAL SKILLS

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- Legal Adjudication and Decision Making
- Case Management and Courtroom Procedure
- Legal Research and Analysis
- Dispute Resolution and Mediation
- Knowledge of South African Law and Legal Systems
- Strong Communication and Interpersonal Skills
- Attention to Detail and Analytical Thinking
- Conflict Resolution and Negotiation Skills
- Legal Writing and Documentation
- Ethical and Professional Conduct

## EDUCATION

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2012	Practice Management	LEAD
2009	Admitted Attorney of the High Court of South Africa	High Court of South Africa
2008	Practical Legal Training	LEAD
2007	LLB	University of Limpopo
2004	Diploma Labour Law	University of Limpopo
2002	Matric	Willow Crescent Secondary

## EXPERIENCE

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Feb 2020 - Current	Magistrate	Department of Justice
		<ul style="list-style-type: none"><li>• Adjudicate criminal, civil and family law matters</li><li>• Perform judicial work by section 14(1) of the Magistrate Court Act of 1993 which includes the promotion of a sound, effective, efficient and uniform case flow management</li><li>• Attend trials, hearings, pleas and bail applications</li><li>• Attend applications and Hearings in both the domestic and harassment courts</li><li>• Issue warrants</li></ul>
Mar 2018 - Jan 2020	Acting Magistrate	Department of Justice
		<ul style="list-style-type: none"><li>• Adjudicated criminal, civil and family law matters</li><li>• Performed judicial work by section 14(1) of the Magistrate Court Act of 1993 which included the promotion of a sound, effective, efficient and uniform case flow management</li><li>• Attended trials, hearings, pleas and bail applications</li><li>• Attended to default judgements</li><li>• Attended insolvency hearings</li><li>• Attended to inquest files</li><li>• Attended applications and Hearings in both the domestic and harassment court</li></ul>
Apr 2010 - Feb 2020	Principal Attorney	Mkhize Attorneys
		<ul style="list-style-type: none"><li>• Attended to drafting various contracts and all CCMA and Labour court disputes on behalf of our client TAL Mkhondo group of companies,</li><li>• Attended to contract reviews, general legal advice and opinions for Vogspere Pty Ltd</li></ul>

- Represented SADTU in an arbitration and attended to the drafting of a Human resource plan for their benefit
- Attended legal training and gave legal opinions to Manzolwandle Holdings Pty Ltd
- Managed evictions, both residential and commercial for various clients
- Reported deceased estates at the master's office, administered and referred deceased estate disputes to court
- Drafted, interpreted and advised clients in matters relating to disciplinary codes, dismissal disputes and labour statutes
- Attended to divorce litigation, spousal and child maintenance, registration and annulment of customary marriages, application to change marriage regime, application for guardianship and adoption
- Attended to bail applications at court and police stations, watched brief for complainants in criminal cases, conducted criminal trials and provided general legal advice
- Persona Injuries and Damages Litigation against SBV SERVICES PTY LIMITED
- Practice management and bookkeeping

**May 2017- Dec 2017**

**Contract Attorney**

**Mabunda Incorporated**

- Magistrate and High Court litigation
- Drafting of Section 158 Application in terms of the Labour Relations Act
- Represented a client in a GEPP dispute
- Attended to consultations and referrals to the Legal Resources Centre
- Preparing reports
- Provided training to candidate Attorneys.

**Apr 2008- Apr 2010**

**Candidate Attorney**

**Legal Aid South Africa**

- Criminal Litigation in both the District and Regional Court
- Attended to the drafting of divorce pleadings
- Consulted and provided Legal advice to clients
- File management and Statistics
- Legal research

## PROFESSIONAL AFFILIATIONS

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- Member of SAWLA

## LEADERSHIP ROLES

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- Chairperson of the Manche Masemola Anglican Church Youth( 2000- 2001)
- Treasure of the Law Student Council ( University of Limpopo 2003-2004)
- Deputy President of Student Representative Council (University of Limpopo 2005-2006)
- Additional member of the Provincial Executive Committee of SAWLA ( 2018-2019)

## PERSONAL INFORMATION

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**ID Number**

**Nationality**

South African

**Gender**

Female

**Languages**

English, Afrikaans, isiZulu, Sepedi, Xhosa

**Driver's License**

Code 8

**Criminal Record**

None

**References**

On request