

CURRICULUM VITAE

ADILA CHOWAN CA(SA)
ADVOCATE
CERTIFIED DIRECTOR (IODSA)

PERSONAL DETAILS

NAME	Adila Chowan Osman
MAIDEN NAME	
NATIONALITY	South African
DATE OF BIRTH	
ID NUMBER	
GENDER	Female
MARITAL STATUS	Married
	Swimming, reading, movies and travelling

HOBBIES**EDUCATION**

HIGH SCHOOL QUALIFICATIONS	Orient Secondary School Matriculated
DATE	1992
UNIVERSITY DEGREE	Durban Westville Bachelor of Accountancy
YEAR	1993 -1995
UNIVERSITY DEGREE	Durban Westville Post Graduate Diploma in Accounting (CTA)
YEAR	1996
BOARD EXAMS PART 1	SAICA
PART 2	PAAB
UNIVERSITY DEGREE	UNISA LLB (Cum Laude)
YEAR	2020
INSTITUTE Title	IODSA Certified Director
YEAR	2023

PROFESSIONAL MEMBERSHIP

INSTITUTE	SAICA Chartered Accountant
SAICA REGISTRATION NUMBER	
INSTITUTE	JOHANNESBURG SOCIETY OF ADVOCATE Legal Practice Council
INSTITUTE	

CURRENT BOARD AND COMMITTEE POSITIONS

Kula Sizwe (Pty) Ltd chair of audit committee	Board member, Human Resources Committee
NECSA	Board Member and Audit Committee Member
Cross Boarder Road Transport Agency	Board member; and
Communicare (Pty) Ltd	audit committee member Board member; and Chair of audit committee
University of Pretoria	Council Member
And other committees	

CAREER PROGRESSION

January 2021 to current

Practising Advocate (Duma Nokwe Chambers)

Areas of focus

PFMA and Treasury Regulations (over 10 years experience)
Mining Law
Property Law
Commercial Law
Tax Law
Labour Law
POPIA

JOHANNESBURG BAR

January 2020 to December 2020

Pupillage training to become an Advocate

January 2018 to 31 December 2019**Chief Financial Officer**

- Review Annual Financial Statements
- Involved in strategic planning
- Effective reporting on cash management in terms of GRAP, PFMA and Treasury regulations
- Budget preparations, forecast and reporting in line with GRAP, PFMA and Treasury regulations
- Develop, implement and monitor SCM processes in compliance with relevant legislation
- Manage and administration of assets
- Involved in Due Diligence work in respect of project investments
- Application for coal mining rights
- Risk compliance associated with Rehabilitation
- Negotiations in mergers and acquisitions
- Preparation of Corporate Plan
- Negotiations and engagement with NUM (recognised union)
- Responsible for optimal management of company cash
- Develop, review and monitor controls, policies and procedures
- Liaise with internal/external audit
- Involved in development and maintenance of company and group policies
- Ensure compliance with IFRS, PFMA, Treasury Regulations, MPRDA and Tax regulations

Reason for leaving

Accepted to do pupillage to train as an Advocate

DEPARTMENT OF PUBLIC WORKS**February 2016 to 15 January 2018****Deputy Director General**

- Set up the SCM of leasing (Real Estate) including developing policies and procedures to manage a R4bn portfolio
- Set up the SCM of construction contracts including developing policies and procedures to manage a R6bn portfolio
- Implement and improve processes by introducing new online systems and controls
- Improve efficiencies and services of DPW to all regions and provinces
- Report to The Minister and Director General on progress made in improving SCM
- Reduce fraud and corruption with procurement in the construction contracts
- Manage R8bn procurement portfolio on construction
- Responsible for leasing of a R4bn property portfolio
- Engage Regions and Provinces on all new regulations
- Attend parliament and report on SCM progress and deliverables

Reason for leaving

Career progression

ASSOCIATED MOTOR HOLDINGS (PTY) LTD (Subsidiary of Imperial Group Holdings Limited)**BUSINESS ACTIVITY**

AMH is the holding company of a number of subsidiaries including KIA Motors SA, Hyundai Automotive, and Pearl Automotive etc. The holding company provide a number of support services including financial services for subsidiaries.

The company contributed to 50% to Imperial net profit.

May 2012 to August 2015

Group Manager: Finance (Reporting to the Financial Director and CEO)
6 direct reports into the position

- Responsible for a R2bn property portfolio
- Review Annual Financial Statements, monthly management accounts, flash reports
- Management of the accounts department (including debtors/creditor and Treasury)
- Attend AMH Board Audit Committee and Board Meeting
- Present quarterly results to company and the Board
- Management of R2 bn property portfolio
- Involved in strategic business decisions
- Responsible for hedging in respect of imports
- Involved in Due Diligence work in respect of new business acquisitions
- Negotiations in mergers and acquisitions
- Risk compliance
- Responsible for evaluating contracts
- Review and analyse company and subsidiary budgets
- Liaise with internal/external audit
- Manage HR and payroll
- Engage/Strategize with Importers and dealerships in growing the franchises (Kia, Hyundai, Kawasaki etc).

DIRECTORSHIPS:

- Bobcat Equipment (Pty) Ltd
- Bobcat Rental (Pty) Ltd
- Goscor (Pty) Ltd

Trustee of the Imperial pension and provident fund

Reason for leaving

Lack of support for career progression

CENTRAL ENERGY FUND

BUSINESS ACTIVITY

CEF is the holding company for a number of strategic government entities including SFF (Strategic Fuel Fund), Petrosa, Igas African Exploration Mining Company etc. The holding company provided support service to a number of the subsidiaries and its mandate was to promote Government interest in alternate and renewable energy.

Dec 2004 – Feb 2012

Acting CEO (3 months)

- Appointed as Director to PetroSA Board
- Represented SA in energy bilateral engagements in UAE, Oman and Houston
- Building of the senior management team
- Responsible for operating, marketing and strategizing
- Ensuring compliance with regulations
- Exploring opportunities in Renewable energy project
- Application for Mining Rights
- Responsible for delivery of feasibility report on the Solar Park Project to the Minister of Energy

GM: Finance (The position reports to the CEO)

(Included Shared services functions provided for SA Gas Company, African Exploration and Mining, Petroleum Agency SA, Strategic Fuel Fund and Oil Pollution Control)

- Review Annual Financial Statements
- Involved in strategic business decisions
- Effective reporting on cash management in terms of GRAP, PFMA and Treasury regulations
- Budget preparations, forecast and reporting in line with GRAP, PFMA and Treasury regulations
- Develop, implement and monitor SCM processes in compliance with relevant legislation
- Manage and administration of assets
- Involved in Due Diligence work in respect of project investments
- Engaged banks in trading carbon capture certificates
- Negotiations in mergers and acquisitions
- Risk compliance
- Responsible for negotiating evaluating contracts
- Review and analyse company, subsidiary and group budgets
- Responsible for optimal management of company cash
- Manage Group relationship
- Manage Treasury, Finance, Procurement and IT departments (companies include National mining company, Carbon, Energy and research)
- Liaise with internal/external audit
- Involved in development and maintenance of company and group policies
- Director on 8 subsidiaries
- Ensure compliance with IFRS, PFMA, CEF Act and Tax regulations

Financial Manager

- Preparation and review of Annual Financial Statements and Group Consolidation
- Preparation of AFS in the format required by DME
- Review of Quarterly Group Consolidation to be submitted to DME
- Effective reporting on cash management in terms of GRAP, PFMA and Treasury regulations
- Budget preparations, forecast and reporting in line with GRAP, PFMA and Treasury regulations
- Develop, implement and monitor SCM processes in compliance with relevant legislation
- Manage and administration of assets
- Monthly review of management accounts
- Preparation and Management of budgets
- Liaison with other energy companies, Government and general clients
- Liaison with External and Internal auditors
- Management of staff
- Review and approve debtor's invoices
- Preparation of Tax returns for company and subsidiaries
- Review and update Finance policies and procedures
- Set and Monitor KPI's for staff
- Review and sign-off Vat and RSC levies returns
- Review and sign-off project accounts on a monthly basis
- Review and ensure timely submission of Reserve Bank forms
- Approval and testing of investments
- Approval and testing of salaries and creditors payments

Reason for leaving

Career progression

RAND MERCHANT BANK
Financial Institute

Mar 02 –Nov 04

Financial Management Accountant
Responsibilities:

- Involved in preparation of Financial DI's to submit to SARB
- Preparing daily profit reports for the interest rate desk;
- Preparing monthly expense analysis for the interest rate desk;
- Month end procedures and reconciliations;
- Preparing monthly financial information for management purposes;
- Preparing monthly Income Statements and Balance Sheets;
- Reconciling subsystems to the main ledger;
- Preparing statutory returns;
- Liaising with internal/external auditors during the annual audits;
- Assisting with ad hoc projects; - Analysing financial data;
- Reconciling internal trades.

Financial Statutory Controller

Responsible for the following:

- Preparing Annual Financial statements
- Preparation of consolidated Faspacks
- Submitting DI 430 and DI 402 to the Reserve Bank
- Graph analysis and responsible for dealing with any queries from the South African Reserve Bank.
- Automation of DI Returns
- Responsible for doing monthly calculation and payment of Vat and RSC levies
- Calculating tax for all entities under the management of RMB FRC to included in the Financial statements
- Dealing with all Vat queries from the various departments
- Liase with FRB Group Tax Services with regard to all VAT and RSC levy issues
- Maintain accounts on Pastel of all entities under the control of RMB Finance Risk and Compliance that are not accounted for on Dodge.
- Liase with auditors

Reason for leaving

Career progression.

ERNST & YOUNG (UK)
International firm of Chartered Accountants

Nov00 – Dec01

Audit

Responsibilities included:

- Involved in statutory audits in Technology, Communication and Entertainment sector.
- Systems audits and compliance procedures for corporate clients
- Supervising Staff
- Counsellor to junior staff
- Preparing Budgets
- Billing

Accounting

Responsibilities included:

- Year end financial statements preparation. Monthly management reporting for several mid-sized corporate clients
- Consolidation of subsidiary results and preparation of Annual Reports for public companies
- Management Reports: • Audit/commercial clients on system improvements and enhancements.

CLIENTS

Compaq
Cognos Limited
White Cross Limited
Enterprise Systems Group

Reason for leaving

Returned to South Africa to enhance career growth

DELOITTE & TOUCHE (SA)

International firm of Chartered Accountants

Jan 97 – Oct 00

Manager

- Manage and supervise audit teams
- Preparing budgets
- Assist on audit proposals to various clients
- Counsellor to Juniors
- Administration included preparing fee notes and invoices to clients and collection of the audit fees.

CLIENTS

Edblo (manufacturing)
InterAfrica (Advertising)
MB Technology (IT)
Barons (Volkswagen)

DELOITTE & TOUCHE

Audit Senior (1999)
Audit Assistant (1998)
Audit Graduate (1997)

REASON FOR LEAVING

Reason for leaving Opportunity to travel and work overseas.

