

Back to Basics Municipal Information
Version: B2B 01

BACK TO BASICS INFORMATION SHEET VERSION: B2B 01

MUNIC CODE	FS204
NAME OF MUNICIPALITY	Metsimaholo Local Municipality
DISTRICT MUNIC CODE	DC20
DISTRICT MUNICIPALITY	Fezile Dabi District Municipality
PROVINCE	Free State
PERIOD FOR THIS REPORT (ie period on which you are reporting)	SEPTEMBER 2020
DATE (ie date on which this report was written)	September 2020
NAME OF PERSON COMPLETING REPORT	Boniswa Motsitsi
CONTACT DETAILS OF PERSON COMPLETING THIS REPORT	Phone (landline) 016 973 8348
	Phone (cell) 079 605 2737
	boniswa.motsitsi@metsimaholo.gov.za
	Email @metsimaholo.gov.za

1 PUTTING PEOPLE FIRST Answer Format Response

1.1	How many wards held ward committee meetings in the past month?	Number	0	1.1.C
1.2	How many public report-back meetings were convened and addressed by ward councilors in past month?	Number	0	1.2.C
1.3	How many incidents of service delivery protests were there in the municipality over the past month?	Number	0	1.3.C
1.4.1	What was the cause of protests? Please list the top 3 causes of protests in this reporting period. (if less than 3, select as many as apply)	Cause 1 (select)		1.4.1.C
1.4.2		Cause 2 (select)		1.4.2.C
1.4.3		Cause 3 (select)		1.4.3.C
1.5	How many of these became violent?	Number	0	1.5.C
1.6	How many public meetings were held at which the Mayor or members of Mayoral/Exco committee provided report back to the public?	Number	0	1.6.C
1.7	Does the municipality have a complaints management system to address service delivery concerns?	Yes or No	Yes	1.7.C

2 SERVICE DELIVERY Answer Format Response

2.1	What percentage of the annual operating budget was spent in the past month?	Percentage	6.90%	2.1.C
2.2	What percentage of the annual capital budget was spent in the past month?	Percentage	0.32%	2.2.C
2.3	When was the last SDBIP quarterly progress report submitted to Council?	Date	26/06/2020	2.3.C
2.4	If the municipality provides ELECTRICITY please indicate:			
2.4.1	How many households received electricity?	No of Households	51978	2.4.1.C
2.4.2	How many outages there were in the previous month?	Number	189	2.4.2.C
2.4.3	The average time taken to fix outages in the system,	Hours	21-24 hours	2.4.3.C
2.4.4	How many households had their electricity disconnected for non-payment?	No of Households	0	2.4.4.C
2.4.5	How many households were connected for the first time to the electricity system?	No of Households	27	2.4.5.C
2.5	If the municipality provides SANITATION please indicate:			
2.5.1	How many households received sanitation?	No of Households	42574	2.5.1.C
2.5.2	How many sewerage spillages there were in the previous month?	Number	103	2.5.2.C
2.5.3	The average time taken to fix spillages in the previous month?	Hours	21-24 hours	2.5.3.C
2.6	If the municipality provides WATER please indicate:			
2.6.1	How many households received water?	No of Households	47413	2.6.1.C
2.6.2	How many water stoppages there were in the previous month?	Number	133	2.6.2.C
2.6.3	The average time taken to fix water stoppages?	Hours	21-24 hours	2.6.3.C
2.6.4	How many households had their water disconnected last month for non-payment?	No of Households	0	2.6.4.C

Back to Basics Municipal Information
Version: B2B 01

2.6.5	How many households were connected for the first time to the water system?	No of Households	0	2.6.5.C
2.7	How many households receive:			
2.7.1	Free Basic Water	No of Households	17131	2.7.1.C
2.7.2	Free Basic Electricity	No of Households	13731	2.7.2.C
2.7.3	Free Property rates	No of Households	9460	2.7.3.C
2.8	Does your municipality have an indigent register?	Yes or No	Yes	2.8.C
2.9	If your municipality has an indigent register, how many indigent households are registered?	Number	9460	2.9.C
2.10	If the municipality builds ROADS:			
2.10.1	How many kilometres of roads are managed by the municipality?	Kms	566	2.10.1.C
2.10.2	How many kilometres of new roads were built in the previous month?	Kms	0	2.10.2.C
2.11	How many households have access to refuse removal?	No of Households	49000	2.11.C
2.12	What is the frequency of collection of refuse in your municipality?	Select	At lease once a week for house holds and 6 days for business	2.12.C

3	GOOD GOVERNANCE	<i>Answer Format</i>	<i>Response</i>
----------	------------------------	----------------------	-----------------

3.1.1	Provide the dates of Council meetings held over the past month	Date meeting 1	30/09/2020		
3.1.2		Date meeting 2			
3.2.1	Provide the dates of Exco or Mayoral Executive meetings held over the past month	Date meeting 1	29/09/2020		
3.2.2		Date meeting 2			
3.2.3		Date meeting 3			
3.2.4		Date meeting 4			
3.2.5		Date meeting 5			
3.3	How many portfolio committee meetings were held last month?	Number	3		
3.4.1	Provide the dates of Council portfolio committee meetings held over the past month. (For each, state which portfolio committee that met)	Committee name	Portfolio Special Programmes	3.4.1.1	Date met
3.4.2		Committee name	Portfolio Public Safety and Transport	3.4.2.1	Date met
3.4.3		Committee name	Portfolio Community Services	3.4.3.1	Date met
3.4.4		Committee name	Employment Equity Consultative Forum	3.4.4.1	Date met
3.4.5		Committee name	Employment Equity Consultative Forum	3.4.5.1	Date met
3.4.6		Committee name		3.4.6.1	Date met
3.4.7		Committee name		3.4.7.1	Date met
3.4.8		Committee name		3.4.8.1	Date met
3.4.9		Committee name		3.4.9.1	Date met
3.4.10		Committee name		3.4.10.1	Date met
3.5.1	Provide the dates of MPAC meetings held over the past month	Date meeting 1			
3.5.2		Date meeting 2			
3.5.3		Date meeting 3			
3.5.4		Date meeting 4			
3.5.5		Date meeting 5			
3.5.6		Date meeting 6			
3.5.7		Date meeting 7			
3.5.8		Date meeting 8			
3.5.9		Date meeting 9			
3.5.10		Date meeting 10			
3.6	How many traditional councils are there in your municipal boundary?	Number	0		
3.7	Of these, how many participate in Council meetings?	Number	0		
3.8	How many formal (minuted) meetings between the Mayor, Speaker, Chief Whip and Manager were held in the past month to deal with municipal matters?	Number	0		

Back to Basics Municipal Information
Version: B2B 01

3.9	How many formal (minuted) meetings – to which all senior managers were invited – were held over the past month?	Number	1
3.10	How many formal (minuted) meetings were held with organised labour in the past month?	Number	1
3.11	How many work stoppages occurred during past month?	Number	0
3.12	Type of stoppage? Protected or unprotected?	Select	
3.13	List the three main causes for the stoppages?	Select	
3.14	How many litigation cases were instituted by the municipality in the past month?	Number	0
3.15	How many litigation cases were instituted against the municipality in the past month?	Number	1
3.16	How many instances of fraud and corruption were reported in the municipality in the past month?	Number	0
3.17	How many disciplinary cases on fraud and corruption in the past month?	Number	0
3.18	How many dismissals for fraud and corruption in the past month?	Number	0
3.19	What actions have been taken against fraud, corruption, maladministration and failure to fulfil statutory obligations?	Select	
3.20	How many forensic investigations were initiated in the past month?	Number	0
3.21	How many forensic investigations were conducted in the past month?	Number	0

4 SOUND FINANCIAL MANAGEMENT

4.1	What was the % spent on MIG/USDG in the past month?	Percentage	2.00%	4.1.C
4.2	How many tenders over R200,000 were awarded in the past month?	Number	4	4.2.C
4.3	For these tenders approved last month, what was the average length of time in calendar days from FIRST advertisement to the date of letter of award to successful bidder?	Average days	120	4.3.C
4.4	What was the total value of all tenders awarded in the past month?	Rands	6 017 689.20	4.4.C
4.5	How many section 36 awards were made in the past month?	Number	17	4.5.C
4.6	What was the total value of section 36 awards made in the past month?	Rands	863059.06	4.6.C
4.7	What was the % spend of the Municipality's operating budget on free basic services in the past month?	Percentage	7.50%	4.7.C

5 BUILDING CAPABLE LOCAL GOVERNMENT INSTITUTIONS

5.1.1	Are the positions of MM and Senior Managers reporting to the MM (section 56) filled/ vacant?	Municipal Manager	Filled		
5.1.2		CFO	Filled by Acting		
5.1.3		Remaining Section 56 positions	Number of positions	5.1.3.1	4
5.1.4			Number filled	5.1.4.1	0
5.2	How many disciplinary cases were RESOLVED in the last month?	Number	1		
5.3.1	How many officials are presently on suspension, and for how long?	Number	5		
5.3.2		Average length of time in DAYS	240		
5.4	How many permanent employees are there employed?	Number	725		
5.5	How many temporary employees are there employed?	Number	49		

Back to Basics Municipal Information
Version: B2B 01

5.6	How many days of sick leave were taken by employees in the past month?	<i>Number of days</i>	102
5.7	How many of the councillors underwent training in the past month??	<i>Number</i>	0
5.8	How many of the officials underwent training in the past month??	<i>Number</i>	0

6 ADDITIONAL NOTES			
6.1 Please add any additional notes here			
6.1.1	Free basic services are as follows:	Consumers:	Amount:
6.1.2	50kWh to approved indigent		
6.1.3	* SOLAR Report	1	0
6.1.4	* Prepaid Electricity	6528	349 701.66
6.1.5	Refuse to approved indigent	9142	1 285 374.08
6.1.6	6kl water to approved indigent	9681	1 694 329.20
6.1.7	Basic water to indigent	7450	251 075.50
6.1.8	Basic sewer to indigent	9936	169 003.40
6.1.9	Basic Electricity to indigent	7203	205 066.72
6.1.10	Additional sewer to approved indigent.	9251	890 590.60
6.1.11			