

PERSONAL PROFILE

PERSONAL DETAILS

SURNAME Govender (nee Vandayar)

FIRST NAME Jayashree

ADDITIONAL PERSONAL INFORMATION:

CITIZENSHIP South African

CURRENT EMPLOYER Office of the Inspector General of Intelligence

FORMAL QUALIFICATIONS COMPLETED

QUALIFICATION OBTAINED	NQF-Level	INSTITUTION STUDIED	MAJOR SUBJECTS	STANDARD COURSE DURATION	DATE OBTAINED	PROOF ATTACHED
1 Bachelor of Arts	6	University of Natal	<ul style="list-style-type: none"> • Legal Studies 3 • Psychology 3 	3 years	1987	Yes
2 LLB	7	University of Natal	<ul style="list-style-type: none"> • All prescribed courses 	2 years	1989	Yes
3 Masters of Law (Awarded with Distinction)	8	University of Pretoria	<ul style="list-style-type: none"> • Specialisation in Human Rights and Constitutional Practices 	1 year	2006	Yes
4 Certificate in Legislative Drafting (Awarded with Distinction)	5	University of Pretoria	<ul style="list-style-type: none"> • All prescribed courses 	6 months	2006	Yes
5 Post Graduate Programme in Executive Development (Awarded with Distinction)	7	Tshwane University of Technology	<ul style="list-style-type: none"> • All prescribed courses 	1 year	2008	Yes

EMPLOYMENT HISTORY

APPOINTED	TOTAL NUMBER OF YEARS	ORGANISATION / UNIT / POSITION	KEY RESPONSIBILITIES
CURRENT EMPLOYMENT			
1 July 2010 to date	11 years	Office of the Inspector-General of Intelligence Legal Advisor	<ul style="list-style-type: none"> • Rendering of legal advice to the Inspector-General of Intelligence and the OIGI, inclusive of presentations on the functions of the IGI; • Drafting of legal instruments inclusive of OIGI Regulations, information notes, court pleadings, legal opinions, practice notes, policy documents and proposals for legislative intervention; • Managing litigation and representations at tribunals and Commissions of Inquiry; • Engaged with and provided affidavit to the Mokgoro Commission and the State Capture Commission; • Ensuring Compliance with the Constitution, relevant laws and policies through providing guidelines and

directives and monitoring compliance thereof;

- Investigation of and reporting on complaints allocated by the IGI;
- Guiding and directing investigations and monitoring in the OIGI, as well as the assisting in the preparation of investigation reports and certificates;
- Preparing presentations on legal matters and complaints for the JSOI, the relevant Ministers and Heads of Services;
- Media liaison and Spokesperson for the IGI;
- Managing the OIGI budget by representing the OIGI at the monthly Programme Budget Meetings and the quarterly Budget Management Committee meetings, managing OIGI processes such as the chairing of OIGI EXCO and OIGI staff meetings, OIGI APP 2016/2017, OIGI Strategic Plan 2016/2021, liaison with the Offices of the Minister and Deputy Minister of State Security, NICOC, ICCS and State Security Agency in the absence of an IGI between April 2015 and 14 March 2017;
- Nominated by OIGI EXCO to assume a liaison function with the JSOI and the Intelligence Services and provided with delegated authority by the DG SSA to approve certain OIGI expenditure in the absence of an IGI between April 2015 and 14 March 2017;
- Liaison with the Offices of the AGSA, Office of the Public Protector, Office of the DPCI Judge and IPID, prepared and monitored Memoranda of Understanding with these offices;
- Attending to Promotion of Access to Information requests as the Information Officer;
- Chairing or part of investigation teams on taskings designated to the IGI in terms of section 7 (7) (c) of the Oversight Act between 2010 and 2015;
- Training of Compliance Officers;
- Consultation with ICCS on amendments to the Intelligence Services Oversight Act, the White paper on

			Intelligence and the Intelligence Services Regulations.
15 September 2008 - 1 July 2010	2 years	Office of the Inspector-General of Intelligence Head: Executive Support (including duties of a legal advisor)	<ul style="list-style-type: none"> • All functions assigned to a legal advisor as mentioned above and below); • Liaising with departments within the Intelligence environment and other government departments; • Project management; policy formulation and implementation; • Secretariat to EXCO; • Compilation of Risk Register, OIGI Annual Report, Annual Performance Plans and OIGI Strategic Plans.
8 March 2005 - 15 September 2008	3 years	Office of the Inspector-General of Intelligence Legal Advisor	<ul style="list-style-type: none"> • Rendering of legal advice to the Inspector General of Intelligence and the OIGI; • Conducting intelligence oversight of SAPS – CI • Representing of the IGI as Counsel in the Khampepe Commission • Initiating and attending to litigation, primarily civil litigation; • Liaising with departments within the Intelligence environment and other government departments; • Project management; • Policy formulation and implementation; • Ensuring Compliance with the Constitution, relevant laws and policies through providing guidelines and directives and monitoring compliance thereof; • Compilation of Risk Register; • Compilation of the OIGI Annual Report;
1 February 2003 – 7 March 2005	2 years	Senior State Advocate at the Specialised Commercial Crime Unit attached to the Asset Forfeiture Unit (NPA)	<ul style="list-style-type: none"> • Drafted training manual of asset forfeiture and national training of Specialised Commercial Crime Court Advocates on asset forfeiture • Prosecution of commercial crime matters at the Specialised Court

			<ul style="list-style-type: none"> • Civil asset forfeiture applications for the forfeiture of assets
<p>1 September 1999 to 31 January 2003</p>	<p>4 and a half years</p>	<p>National Prosecuting Authority (NPA) Senior State Advocate at the Sexual Offences and Community Affairs Unit (SOCA) Unit</p>	<ul style="list-style-type: none"> • Managed 73 Maintenance prosecutors countrywide • Prosecution of family law cases inclusive of maintenance and domestic violence matters • Civil litigation of family law cases inclusive of access, custody and maintenance cases • Drafted NPA policy directives on Maintenance, Victim Charter (DOJCD), National Policy and Guidelines for Maintenance Officers and Investigators (part of a project to re-engineer the maintenance system) • Updating of NPA policy directives • Prepared training manuals: Child Law Manual for Prosecutors. Handy Hints Manual for Prosecutors, Maintenance Manual for Prosecutors, Manual of Asset Forfeiture (Criminal Forfeiture) • Delivered papers on sections of the Maintenance Act, Beijing Platform of Action, UN Convention on the Rights of the Child, IT Component on the Courts Maintenance System, Law of Access and Custody for legislative intervention • Training of prosecutors and State Advocates on issues of sexual offences and family law with the emphasis on maintenance, access and custody • Training of prosecutors of domestic violence cases • Conducted radio interviews on general principles of law inclusive of bail, maintenance, access and custody; • Workshops on aspects of law with special emphasis on maintenance as well as the abuse of women and children • Television Interview: E-TV on the general principles of child support

			<p>Presentations</p> <ul style="list-style-type: none"> • National Inter-Sectoral Workshop on sexual offences: Paper on sexual offences (2000) • Nigel Correctional Facility: Paper on domestic violence (1999) • Delivered a paper to members from Scotland Yard and the Scorpions on South African Prosecution techniques and bail procedures (2000) • Workshop on the Victim Charter: Paper on the role of the prosecution in enforcing the rights of a victim (2001) • University of Pretoria: Presentation on the feminization of poverty (2002) • Nominated as a panel member for the Family Court: Digital Video Conference (2002)
1 May 1999 – 31 August 1999	6 months	State Advocate – Durban High Court	<ul style="list-style-type: none"> • Prosecution of all High Court matters which included <i>inter alia</i> murder, robbery and fraud; • Attending to bail appeals that included full bench appeals
1 March 1996 – 30 April 1999	3 years	Public Prosecutor Durban Magistrate's Court (District and Regional Courts) Specialist Fraud, Child Abuse and Juvenile Courts	<ul style="list-style-type: none"> • Prosecution of <i>inter alia</i> offences of fraud, juvenile offences, robbery, murder, assault GBH, house-breaking; • In the Specialist Court dealt primarily with matters of organised crime and tax evasion; • Delivered papers on juvenile justice to members of other government departments • Instrumental in setting up of the juvenile assessment centre at the Durban Magistrate's Court • Conducted training of prosecutors on juvenile justice and diversion from the criminal justice system; • Conducted training of prosecutors on prosecution techniques and family law • Trained police officials on general principles of criminal

			<p>law with special emphasis on the law of evidence</p> <ul style="list-style-type: none"> • Trained prosecutors, police officials, social workers, health care providers and correctional service officials on the investigation and prosecution of sex crimes
1 May 1992 – 28 February 1996	4 years	Public Prosecutor – Chatsworth Magistrate's Court	<ul style="list-style-type: none"> • Prosecution of cases in the district court, which <i>inter alia</i> included, theft, family, traffic, murder pleas, robbery, fraud, assault, drug related offences • Attending to civil applications for maintenance • Attended to all Attorney-General instructions in respect of murder cases • Trained police officials on general principles of criminal law with special emphasis on the law of evidence
1 February 1990 – 30 April 1992	2 years	<p>Pam Harries Attorneys - Durban</p> <p>Candidate Attorney</p> <p>Professional Assistant</p>	<ul style="list-style-type: none"> • Criminal and civil litigation in the Magistrate and High Courts; • Family Law, Commercial Law, Sequestrations, Collections, • Accounting, Motor Vehicle Accident Claims and Deceased Estates

SPECIAL ACHIEVEMENTS

Admitted as an Attorney in the Supreme Court of South Africa (Natal Provincial Division) on the 11 May 1992.

Admitted as an Advocate in the High Court of South Africa on 24 May 1999

Academic Honorary Colours conferred by the Student Representative Council – University of Pretoria

SKILLS AND ABILITIES

- Reviewing Intelligence processes and activities.
- Monitoring of compliance with relevant laws
- Managing of oversight projects.
- Drafting of legal instruments and oversight reports
- Knowledge of Intelligence and experience of Intelligence Oversight
- Speech writing
- Drafting of Strategic Plans, Risk Plans, Annual Performance Plans and Annual Reports
- Liaising with The Public Protector's Office, The Human Rights Commission, IPID, Office of the Auditor General and the Office of the Interception Judge
- Presentations (various forums – JSCI, Ministers and Intelligence Services)
- Project management

- Performance management
- Policy formulation and implementation
- Strategy development and implementation
- Interviewing, selection and filling of posts in both the NPA and the OIGI
- Grievance proceedings (Employee labour relations matters)
- Performance Assessments
- Public Speaking
- Presentations and Training

SUMMARY OF TRAINING, COURSES AND SEMINARS ATTENDED

TRAINING/COURSE	DATES	DURATION	INSTITUTION
1 Cyber Security Awareness and Skills Training (CAST) (obtained with distinction but certificate outstanding)	2019	1 week	SSA in conjunction with the University of Johannesburg
2 Fall 2015 Annual Training Event	2015	3 days	Association of Inspectors General - USA
3 Certified Inspector General Course	2014	1 week	Association of Inspectors General - USA
4 Legal Interpretation	2014	1 day	Law Society of South Africa
5 International Intelligence Review Agency Conference	2014	3 days	International Intelligence Review Agency Conference – UK
6 Internet Intelligence	2014	3 days	4Knowledge Analysis Solutions
7 International Summit on Transnational Crime	2013	3 days	Crans Montana Forum - Brussels
8 Sharpening Your Teeth - Ombudsman Practice Training	2012	4 days	International Ombudsman Institute - Austria
9 Good Governance	2012	3 days	CGF Research Institute
10 MS Word	2011	1 day	Sebata Institute
11 MS Power Point	2011	1 day	Sebata Institute
12 International Intelligence Ethics Conference	2011	3 days	International Ethics Association – United Kingdom
13 Open Society Justice Initiative	2011	3 days	Centre for the Democratic Control of the Armed Forces
14 International Intelligence Review Agency Conference	2006	3 days	International intelligence Review Agency Conference – South Africa
15 Prosecutors Course	1994	3 months	Justice College
16 Practical Legal Training	1991	5 weeks	Association of Law Societies of the RSA

REFERENCES

INTERESTS

Reading, current affairs, cooking,