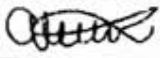
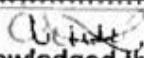
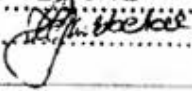


# **NOMINATION OF CANDIDATES TO BE APPOINTED BY THE MINISTER OF SOCIAL DEVELOPMENT AS MEMBERS OF THE CENTRAL DRUG AUTHORITY**

## **NOMINATION FORM**

|                                                                                                                |                                                                                    |
|----------------------------------------------------------------------------------------------------------------|------------------------------------------------------------------------------------|
| I nominate (print the full names and surnames of the candidate)                                                | <b>Ms Vuyelwa Clara Monnakgotla</b>                                                |
| As a candidate to be appointed by the Minister of Social Development as a member of the Central Drug Authority |                                                                                    |
| (Print full first names and surname)                                                                           | Signature of person nominating                                                     |
| <b>Ms Alexandrina Vermeulen</b>                                                                                |  |

## **DECLARATION BY PERSON WHO SIGNS NOMINATION**

|                                                                                                                                                                                                           |                                                 |
|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-------------------------------------------------|
| I (print the full names and surname) <b>Alexandrina Vermeulen</b>                                                                                                                                         |                                                 |
| Declare that I am a South African citizen resident in the Republic at (state full residential address and telephone:  |                                                 |
| Signature of a person nominating                                                                                       |                                                 |
| I certify that the deponent has acknowledged that he/she knows and understands the contents of this declaration.                                                                                          |                                                 |
| Sworn in/ affirmed and signed before me                                                                                                                                                                   |                                                 |
| at... <b>Lyndhurst</b> .....on... <b>30 June 2025</b> .....                                                                                                                                               |                                                 |
| Commissioner of Oaths                                                                                                                                                                                     |                                                 |
| Name: <b>Adel Erasmus</b>                                                                                                                                                                                 | Rank/Designation: <b>Manager: Weighe Garden</b> |
| Signature:                                                                                                             | Date: <b>30/6/2025</b>                          |

Commissioner of Oaths  
A.M. GROBLAAR  
RAND AND ASSOCIATION  
NPO (P) 605  
PRIVATE BAG 2033  
LYNDHURST 2105

Qualification of Manager  
Manager  
RAND AND ASSOCIATION  
Cell: 083 19033 10 July 1990  
Email: 9236(42)

## **CONSENT TO NOMINATION**

|                                                                                                                                                                          |                                      |
|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--------------------------------------|
| I (print full names and surname) <b>Ms Vuyelwa Clara Monnakgotla</b> ....declare that:                                                                                   |                                      |
| a) Consent to nomination; Yes                                                                                                                                            | b) I am a South African citizen; Yes |
| c) I am permanently resident in the Republic at (state full residential address)<br> |                                      |
| d) Agree to accept the nomination...Yes <b>I do accept</b>                                                                                                               |                                      |
| Signature of nominee:                                                                 |                                      |
| Simultaneously with the lodging, each candidate shall lodge with the Minister:-                                                                                          |                                      |
| a) A curriculum vitae; and                                                                                                                                               | b) ID/Passport photograph            |

|                                        |                                                   |
|----------------------------------------|---------------------------------------------------|
| Sworn in/affirmed and signed before me |                                                   |
| at.....Lyndhurst.....                  | on.....30 June 2025.....                          |
| Commissioner of Oaths                  |                                                   |
| Name: <i>Abel Gribelwa</i>             | Rank/ Designation: <i>Manager: Wedgie Gardens</i> |
| Signature: <i>Abel Gribelwa</i>        | Date: <i>30/6/2025</i>                            |

Each nomination shall be lodged with the Ministry by post, or by hand not later than 30 June 2025.

For more information please feel free to contact Dr Athalia Shabangu at [REDACTED] or Mr Mogotsi Kalaeamodimo at [REDACTED]

Commissioner of Oaths  
A.M. GROBBELAAR  
RAND AID ASSOCIATION  
INFO 050 605  
PRIVATE BAG 700  
LYNDHURST 2195

Qualification of Assessor  
Manager  
RAND AID ASSOCIATION  
Cox's Gate 19033 10 July 1998  
Team 520(42)

# VUYELWA CLARA MONNAKGOTLA

## CURRICULUM VITAE

---

### CONTACT DETAILS

---

Address :  
Cell Phone Number :  
Email Address :

### PERSONAL INFORMATION

---

Date of Birth :  
Identity Number :  
Gender : Female  
Marital Status : Single  
Nationality : South African  
Health Status : Excellent  
Driver's License : License C1 [Code 10]

### PROFESSIONAL SUMMARY

---

My career started as a Peer Educator and Volunteer for Sanca National while I was a student and developed my passion to render effective community Prevention and Interventions and referrals of persons with Substance Use Disorders and their families to the nearest community resource. Being in this specialized field made me more insightful with regard to SUD harm and demand reduction at all levels. My work experience mademe to to enhance my Co-ordination, Project Management and Strategic planning skills as well as addressing internal financial systems and organization's daily operations applying my Business and Financial Management skills.

As a Facilitative and Transformational leader while employed at Sanca and Justice Centre, I developed and improved my capacity in developing the organisations to be self-sustaining through stakeholder collaboration, empowering them by implementing training and facilitative processes, capacity building as well as mentoring them in conflict resolution and mediation skills. Through all, effective communication has always been a tool and skill used to plan, organize and implement to achieve the expected organizational goals and objectives. The knowledgeallowed me to be competent and confident with my performance. I am open to learning new skills which will allow me to grow in my profession.

### PROFESSIONAL QUALIFICATION

---

**Achieved Honours Degree:** Bachelor of Arts in Public Administration In 2012 at the University of South Africa  
**Courses Completed:** Planning and Policy Analysis In the Public Sector; Management and the Public Sector; Public and Municipal Personnel Administration & Management; Management of Public & Municipal Finance & Labour Relations and the Public Sector.

**Achieved BA Degree** at VISTA University Soweto Campus currently known as University of Johannesburg  
In 2000  
**Courses Completed:** Public Administration and Management; Municipal Administration; Geography, Economics; English and History

---

## ACADEMIC BACKGROUND

---

**Achieved Matric Certificate** at Mosupatsela Senior Secondary School in Kagsiso in 1991  
**Subjects Passed:** English, Setswana, Afrikaans, History, Geography

---

## COMPUTER LITERACY

---

**Completed a National Qualification XX10 Maintaining data in a Computer System** through Bosasa Operations (Pty) Ltd Computer Centre in 2002

**Computer Skills:** Typing, Internet, Emails and Microsoft Office Tools, Power point and Excel

---

## WORK EXPERIENCE

---

### **1. Community Developer and Trainer-2013 to date at Sanca National Office**

**Duties:** National Community Developer and Trainer on Substance Use Disorder programmes, Co-Facilitating on the HWSETA accredited Basic Counselling Course, Training and capacitating affiliates and developing emerging NGO's on compliancy towards legislation, Planning, costing and budgets of annual plans, Co-ordination and Implementation of Sanca programmes and donor funded projects, Monitoring and Evaluation of organisations on Minimum Norms and Standards of Substance abuse programmes, conduct Readiness Assessments and site visits to emerging organisations, Policy analysis and Policy development, Representative of relevant Portfolio meetings and National Forums, Capacity building on Effective Governance for affiliates and Mentoring emerging organisations, Progressreporting on all activities as per project plan and objectives to the donors, Respond to all telephonic ,email and social media enquiries, Serving in the City of Joburg Global City Pilot Steering Committee on Harm Reduction, Involved and participated in reviewing of National policies and acts governing NPOs through consultative meetings with the government departments and also an In-Country Co-ordinator of Cadca overseeing 13 Coalition of South Africa.

**Achievement/s:**

- Established 6 Community Anti-Drug Coalitions in Kwa-Zulu Natal and Limpopo Province capacitating them on the implementation of the USA and CADCA based model of Strategic Prevention Framework linking it to the National Drug Master Plan.
- Capacity Building of 52 Emerging organisations in the 9 Provinces of South Africa from 2014
- Mentored 4 organisations and one successfully was approved for full membership
- Attended a Cadca's International Training of Trainers at the ISSUP 2024 Conference in Greece

---

### **2. Acting Director - April to September 2009 and Community Development Manager- May 2008 to May 2013 at Sanca Soweto.**

**Duties:** Project Management, Policy development and implementation, Staff development and human resource duties, Administration, Fundraising and marketing, Financial management, Networking and liaison.

**Achievement/s:**

- Established 8 Ward Based Local Drug Action Committees in Soweto, Effective operational processes and systems in the organisation, Established satellite offices in Meadowlands and Diepkloof.

**Reason for leaving:** Appointed on a promotional post at the Sanca National Office.

**3. Community Development Worker- July 2007 –April 2008 at Sanca Greater Heidelberg**

**Duties :** Supervisor of the Community Development section, Trainer and facilitator, Media liaison, networking, giving awareness talk, Administration duties, Submission of monthly reports and Statistics; Participate in strategic planning of the organisation; Attending relevant meetings and workshops.

**Achievement/s :**

- Established and co-ordinated an after school care programme for children at risk, Establishment of satellite centres in Devon and Vischkui

**Reason for leaving:** Relocation to Braamfischerville near Soweto

**4. Human Resources Admin Clerk (Internship)- July 2006-June 2007 at the Department Of Correctional Services (Boksburg)**

**Duties :** Persal Administrator, Data Capturer, Remuneration of overtime and standby duties; Updating staff information on the system; Leave administration, Distribution of communication, Relieving the Typist and Switchboard operator

**Achievement:**

- Completion certificate

**Reason for leaving:** End of Contract

**5. Intake Officer and Registrar for Alternative Dispute Resolutions - November 2004-June 2006 at Nigel Justice Centre**

**Duties :** Office Administrator, Co-ordinate appointments for mediation cases; Plan and organize Management and staff meetings; Co-ordinating annual school holiday programmes ; Submitting monthly stats reports and quarterly reports, Adminstrating financial control measures, Networking with relevant service providers and Supervising Volunteers

**Achievement/s:**

- Mediation skills and understanding more on Alternative Dispute Resolutions

**Reason for leaving:** Accepted and approved for a Human Resources internship

---

**ADDITIONAL CURRICULUM & PRACTICAL TRAINING CERTIFICATES**

**1. Certificate : Introduction to Evidence Based Prevention -INEP-Plus**

Date : 15 August to 31st September 2023

Institution : Charles University: Prague

**2. Certificate : Online UPC 10 - Introduction to Universal Prevention Curriculum Series for Prevention Practitioners (Environment)**

Date: 21<sup>st</sup> November to 21<sup>st</sup> December 2023

Institution : Colombo Plan

3. **Certificate (ICAP1) International Certified Addiction Profession – Treatment Institution : Colombo Plan- Global Centre for Credentialing and Certification**  
**Date:** 3<sup>rd</sup> November 2022  
**Courses:** Curriculum 1: Physiology and Pharmacology for Addiction Professionals  
Curriculum 2: Treatment for Substance Use Disorder; The Continuum of Care for Addiction Professionals  
Curriculum 3: Common Co-occurring Mental and Medical Disorder-An overview for Addiction Professionals  
Curriculum 4: Basic Counselling Skills for Addiction Professionals  
Curriculum 5: Intake, Screening, Assessment, Treatment Planning & Documentation for Addiction Professionals  
Curriculum 6 : Case Management for Addiction Professionals  
Curriculum 7 : Crisis Intervention for Addiction Professionals  
Curriculum 8 : Ethics for Addiction Professional
  
4. **Evidence-based principles for Effective Drug Demand Reduction : Applying Theory to Practice**  
**Date :** 8<sup>th</sup> -10<sup>th</sup> December 2021  
**Online :** Webex  
**Institution:** International Society of Substance Use Professionals (ISSUP)
  
5. **Certificate: Prevention Ethics for Certified Prevention Specialists**  
**Date:** 15<sup>th</sup> July 2021  
CADCA Mid-Year Training Institute
  
6. **Certificate : Monitoring & Evaluation of Prevention Interventions and Policies**  
**Date:** 23 July to 17 September 2021  
**Online:** Zoom  
**Institution:** Colombo Plan-DAP: International Centre for Credentialing and Education of Addiction Professionals (ICCE)
  
7. **Certificate : Screening, Brief Intervention & Referral to Treatment**  
**Date of Completion:** 09 June 2020  
**Online :** Zoom  
**Institution:** Addiction Technology Transfer Centre Network (ATTC)
  
8. **Certificate of Competence: Outcome Based Assessment**  
**Credential:** Assessor SAQA and ETDP Seta Accredited Certificate  
**Training institution:** Assessment College of South Africa:
  
9. **Declaration Certificate: HIV/Aids Care and Counselling**  
**Training Institution:** University of South Africa
  
10. **Certificate on Guiding Recovery of Women with Substance Use Disorders**  
**Curriculum:** Trauma and Gender Responsive Relapse Prevention Treatment for Women Counsellors;  
**Training Institution:** The Bureau for International Narcotics and Law Enforcement Affairs (INL) United States Department of State and the Colombo Plan(ACCE)
  
11. **Certificate on Gender Responsive Substance Abuse Treatment**  
**Curriculum:** Interventions for Women with Substance Use Disorders  
**Training Institution:** The Bureau for International Narcotics and Law Enforcement Affairs (INL) United States Department of State

**12. Business Management Certificate:**

Practical Management Programme for Line Managers

**Training Institution:**

Mindset

---

**PERFORMANCE ACTIVITIES AND ACHIEVEMENTS**

---

**2013- to date:**

- Support staff to the 31 Sanca National Affiliates and the Sanca National Office
- Currently an In- Country Co-ordinator of the CADCA -Community of Anti-Drug Coalition of America on the implementation and development of Coalitions Training and Technical Assistance session in the 13 Coalitions of South Africa . Co-ordinating the coalitions from Eastern Cape, Kwa-Zulu Natal, Gauteng, Northwest Capacitating them on implementation of the Comprehensive Prevention Strategies linking them with the National Drug Master Plan's demand reduction strategy.
- Identified and capacitated emerging organisations in the rural Limpopo, KZN, Free State, KZN, Northern Cape, Eastern Cape and Mpumalanga on Effective Governance and Compliancy on South African towards the minimum norms and standards of the Substance Abuse programmes as well as assisting them in developing of their internal processes and systems
- Mentored emerging organisations and successfully registered 1 which met the requirements for SANCA membership. Training all the mentored, emerging organisations as well as affiliates based on their training needs.
- Co-ordinated training participants and facilitated relevant processes for the Colombo Plan(ICCE) preparing for their Guidelines for the Recovery of Women Training for Professionals. (GROW)
- Co-Facilitated at the International Federation Blue Cross Workshop on global vs South African perspective on Self Help Groups and Continuum of care programs held in Pretoria

**Public Participation and Stakeholder Partnerships**

- Continuously involved in the consultative inputs on the government amendment acts, policies and regulations preparing them for Parliamentary endorsement.
- Involvement in government departments for public participation inputs, review of relevant policy documents as well as interventions for positive impact.
- Membership and representation to National Forums, International Partners to be updated with latest developments on Substance Use Disorders. Member of CADCA Coalition Forum, ISSUP Forum, SAMHSA and other International online institution to update myself with the global SUD trends.

**Prior 2013:**

- 8 Local Drug Action Committees established through stakeholder collaboration in Soweto and 4 were actively launched involving the City of Joburg Municipality.

## LANGUAGES

| Language | Speaking  | Writing   | Reading   |
|----------|-----------|-----------|-----------|
| English  | Good      | Good      | Excellent |
| IsiZulu  | Good      | Good      | Good      |
| IsiXhosa | Good      | Good      | Good      |
| Sesotho  | Good      | Good      | Excellent |
| Setswana | Excellent | Excellent | Excellent |

## REFERENCES

1. **Ms Adrie Vermeulen**  
Sanca National Co-ordinator  
[REDACTED]
2. **Mr Colber Prosper**  
Facilitator and Trainer  
Community Anti-Drug Coalitions of America (CADCA)  
[REDACTED]
3. **Ms Nomvula Mvula**  
Department of Correctional Services  
[REDACTED]

## DECLARATION

I Vuyelwa Clara Monnakgotla declare that the above-mentioned information is true and correct, and I am aware that false information could lead to my immediate disqualification.

  
Monnakgotla VC  
(2025/06/20)  
[REDACTED]



SAP21

## SUID-AFRIKAANSE POLISIEDIENSSOUTH AFRICAN POLICE SERVICE

## AFFIDAVIT

NAME AND SURNAME: Vuyelwa Clara Manna Kgotle

ID NUMBER: [REDACTED]

CELL NO: [REDACTED]

RACE: Black South African GENDER: Female

AGE: [REDACTED]

HOME ADDRESS: [REDACTED]

## STATE UNDER OATH/SOLEMNLy DECLARES IN ENGLISH

I Vuyelwa Clara Manna Kgotle state under oath that my maiden name is Melaphi and was previously married to Elias Paul Nkabarane Manna Kgotle. Currently, my original marriage certificate was filed at Magistrate Court during the divorce court. I state under oath that some of the certificates reflect my maiden name as stipulated above.

I know and understand the contents of the above statement.

I have no objection in taking the prescribed oath.

I find the prescribed oath to be binding on my conscience.

PLACE: Sandringham SAPS DATE: 5<sup>th</sup> August

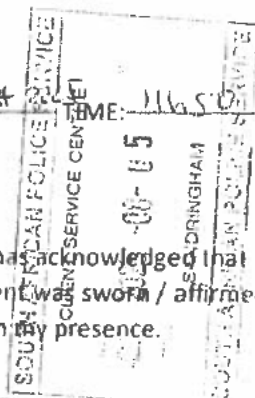
SIGNATURE: [Signature]

I certify that the above statement was taken by me and that the deponent has acknowledged that he / she knows and understand the contents of the statement. This statement was sworn / affirmed before me and the deponent's signature / thumb print was placed thereon in my presence.

SIGNATURE: [Signature]

FORCE NO: 71671RANK: SgtFULL NAMES: Stuart MannaOB NO: 200 / 08 / 2015

BUSINESS ADDRESS: 01 Modderfontein Road, Sandringham SAPS





**VUYELWA CLARA MONNAKGOTLA**

**HONOURS BACHELOR OF ARTS**  
*in Public Administration*

at a congregation of the University  
on 2 May 2012

**Vice-Chancellor**

University Registrar

Executive Dean



ON RECEIPT OF THIS DOCUMENT, THE OFFICE OF THE ATTORNEY GENERAL SHALL BE ADVISED OF THE RECEIPT OF THIS DOCUMENT. THE OFFICE OF THE ATTORNEY GENERAL SHALL BE ADVISED OF THE RECEIPT OF THIS DOCUMENT. THE OFFICE OF THE ATTORNEY GENERAL SHALL BE ADVISED OF THE RECEIPT OF THIS DOCUMENT.

7/15/71

RANK

RANK

MASSACHUSETTS  
POLICE NUMBER

MA IN ORIGINARY  
PRINT

03061

**VISTA  
UNIVERSITY**



This is to certify that the three-year degree

**BACCALAUREUS ARTIUM  
(BA)**

was conferred this day at a  
congregation of the University  
to

**MELAPHI VUYELWA CLARA**

after complying with the provisions of the Act,  
Statutes and Regulations of the University.

*H.P. Africa*

**VICE-CHANCELLOR**  
PRETORIA  
Republic of South Africa

01 APRIL 2000

Document Number  
[REDACTED]

*A. J. Mbali*

**REGISTRAR**

REPUBLIC OF SOUTH AFRICA



REPUBLIEK VAN SUID-AFRIKA

00/ET 287

Senior Certificate (Std 10)

Senior Sertifikaat (St 10)

National Senior Certificate Examination

(Nasionale Senior Sertifikaatexamen)

AWARDED TO/TOEGEKEN AAN:

MELAPHI CLARA VUYELWA

EXAM. NO/EKSAMENNR.

Subjects passed/Vakke geslaag

Symbol/Simbool

TSWANA FIRST LANGUAGE HG

TSWANA EERSTE TAAL HG

C

AFRIKAANS SECOND LANGUAGE HG

AFRIKAANS TWEDE TAAL HG

D

ENGLISH SECOND LANGUAGE HG

ENGELS TWEDE TAAL HG

B

GEOGRAPHY HG

AARDRYKSKUNDE HG

E

HISTORY SG

GESKIEDENIS SG

E

\*\*\*\*\*

TSWANA ORAL

TSWANA MONDELING

D

XXXXXXXXXXXXXXXXXXXXXXXXXXXX

XXXXXXXXXXXXXXXXXXXXXXXXXXXX

XX

XXXXXXXXXXXXXXXXXXXXXXXXXXXX

XXXXXXXXXXXXXXXXXXXXXXXXXXXX

XX

*W. J. van Riebeeck*

Examinations Officer  
Eksamenbeampste

*J. B. Naudé*  
Director-General : Education and Training  
Direkteur-generaal : Onderwys en Opleiding

This candidate has been exempted from the Matriculation Examination of the incorporated universities in the Republic of South Africa  
Hierdie kandidaat is vrygestel van die Matrikulasië-eksamen van die ingelyfde universiteite in die Republiek van Suid-Afrika

with effect from  
met ingang van

1992/01/01

Secretary, Joint Matriculation Board  
Sekretaris, Gemeenskaplike Matrikulasieraad

Issued without alteration or erasure / Uitgereik sonder verandering of uitwissing



OPERATIONS (Pty) Ltd

## COMPUTER CENTRE

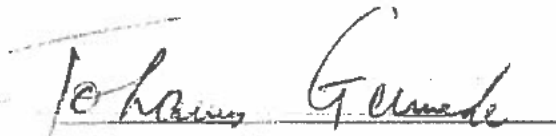
### RECORD OF ACHIEVEMENT

This is to certify that

**VUYELWA MELAPHI**

Has achieved Unit XX10 of a  
National Qualification

Introduction to PCs  
Introduction to Windows  
Introduction to MS Word  
Introduction to MS Excel  
Advanced MS Word  
Advanced MS Excel

  
JOHANNES GUMEDE  
Director: Human Resources & Training

  
PÁTRICK LITTLER  
Training Coordinator

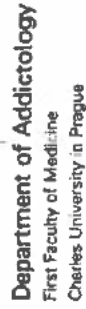


**MEL012C**

XX10 - MAINTAIN DATA IN A COMPUTER SYSTEM

PROGRAM IN GRADUATE STUDIES

## THETA



# INEP plus

# INEP - Introduction to Evidence-based Prevention

# Vuyelwa Clara Monnakgotla

Successfully participated in the INEP Plus Online Prevention Programme  
Facilitator for the INEP Plus Programme for ISSUP South Africa National Chapter.

September - December 2023

## Executive Director, ISSUP

## Lead Trainer, INEP Plus

Vice-dean, First Faculty of  
Medicine, Charles University



THE COLOMBO PLAN



Global Centre for  
Credentialing and Certification

**Vuyelwa Clara Monnakgotla**

has met all of the eligibility standards for  
**The Treatment of Substance Use Disorders**  
established by the Commission and is hereby conferred the title of

# ICAPI - Treatment International Certified Addiction Professional - Treatment

hereby certify that

ICAPI is a TRUE INTERNATIONAL (ICAPI) OF THE  
DOCUMENT WHICH HAS HANDLED TO THE AUTHENTICATION. I HAVE  
OBSERVED THAT THE AUTHENTICATION IS A CHANGE  
AND NOT MADE TO THE ORIGINAL DOCUMENT.

HANDTEKSEIN  
SIGNATURE

MAGNOMMER  
FORCE NUMBER

NAAM IN DRUKSKRIEF  
NAME IN PRINT

Certificate No.: [REDACTED]

Date Awarded: 3 November 2022

Date Expires: 2 November 2025

Chairperson, GCCC Commission

*Vuyelwa Clara Monnakgotla*  
GCCC Director

SOUTH AFRICAN POLICE SERVICE  
CLIENT SERVICE CENTRE  
2022-03-05  
SANDRINGHAM  
SOUTH AFRICAN POLICE SERVICE





## COLOMBO PLAN

# Certificate of Completion

**This is to certify that**

**VUYELWA CLARA MONNAKOTLA**

has completed the  
**ICCE Training of Trainers**

# Universal Treatment Curricula for Substance Use Disorders (UIC)

Cape Town, South Africa

4 - 14 May 2016

## Curriculum 1: Physiology and Pharmacology for Addiction Professionals (20hours)

- Introduction to Psychoactive Substance Use ■ The Science of Addiction ■ Social Stigma ■ Substances of Abuse: Characteristics and Consequences ■ Integrating Learning Into Practice
- Curriculum 2: Treatment for Substance Use Disorders - The Continuum of Care for Addiction Professionals (32hours)**
- Recovery and Recovery Management ■ Factors Affecting Treatment Outcomes ■ Introduction to Motivation and Stages of Change ■ Treatment: An Overview
- Components of Treatment: The Continuum of Care ■ Evidence-Based Practices for Treatment Intervention ■ Integrating Learning Into Treatment

Organised by

Colombo Plan International Centre for Credentialing and Education of Addiction Professionals (ICCE)

**Funded by**

Bureau for International Narcotics and Law Enforcement Affairs (INL), U.S. Department of State

**Kinley Dorji**  
Secretary General

**Tay Bian How**  
Director - ICCE



Provider No. 836



## COLOMBO PLAN

# Certificate of Completion

This is to certify that

# Clara Monnakgotla

**has completed the**

# TRAINING OF TRAINERS FOR SOUTH AFRICA ON THE

# UNIVERSAL TREATMENT CURRICULUM FOR SUBSTANCE USE DISORDERS (UTC 3 & 4)

## South Africa

9 - 19 October 2017

### Curriculum 3: Common Co-Occurring Mental and Medical Disorders - An Overview for Addiction Professionals (20 hours)

- History of, Vulnerabilities to, and Impacts of Co-occurring Disorders
- Assessment and Treatment Options and Models
- Specific Mental Disorders and Common Issues
- Substance-Induced Mental Disorders
- Integrating Learning Into Practice

#### Curriculum 4: Basic Counselling Skills for Addiction Professionals (33 hours)

- The Helping Relationship ■ Core Counseling Skills ■ Stages of and Strategies for Change ■ Group Counseling: Basic Skills
- Psychoeducation Groups for Clients and Families ■ Teaching Clients Skills ■ Integrating Learning Into Practice

Organised by

Colombo Plan Drug Advisory Programme (DAP)

**Funded by**

**Bureau of International Narcotics and Law Enforcement Affairs (INL), U.S. Department of State**

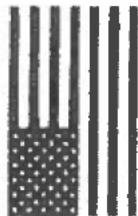
**Kinley Dorji**  
Secretary General

**Veronica G. Felipe**  
Director - DAP



Provider No. 836

2017-ZAF-028



THE COLOMBO PLAN

# Certificate of Completion

This is to certify that

**Vuyelwa Clara Monnakgotla**

has completed the

## TRAINING OF TRAINERS ON UTC 5 AND REFRESHER COURSE FOR SOUTH AFRICA

South Africa

7 - 15 May, 2018

### Course 5: Intake, Screening, Assessment, Treatment Planning and Documentation For Addiction Professionals (33 hours)

- Welcoming Environment, Treatment Engagement and Retention
- The Addiction Severity Index
- Personal - Centered Planning
- Recordkeeping (Documentation)
- Intake, Screening, and Brief Intervention
- Assessment
- Integrating Learning Into Practice

### Refresher Course (20 hours)

- Pharmacology of Psychoactive Substances
- Special populations - issues for consideration and Co-occurring medical and mental disorders
- Theoretical Base of Counselling
- Counselling Practice
- Professional Issues

Organised by  
Drug Advisory Programme (DAP) of The Colombo Plan

Funded by  
Bureau of International Narcotics and Law Enforcement Affairs (INL), U.S. Department of State

*Veronica G. Felipe*

Veronica G. Felipe  
Director - DAP  
Colombo Plan

*Kinley Dorji*  
Kinley Dorji  
Secretary General  
Colombo Plan



Provider No. 836

2017-ZAF-035



COLOMBO PLAN



# Certificate of Completion

This is to certify that

**Vuyelwa Clara Monnakgotla**

has completed the

**TRAINING OF NATIONAL TRAINERS ON UNIVERSAL TREATMENT CURRICULUM (UTC 6, 7 & 8) FOR SOUTH AFRICA**

South Africa

29 January - 8 February 2018

## Curriculum 6: Case Management for Addiction Professionals (13 hours)

- Overview of Case Management
- Models of Case Management
- Steps of Case Management
- Integrating Learning Into Practice

## Curriculum 7: Crisis Intervention for Addiction Professionals (13 hours)

- What Causes a Crisis?
- 20 Guidelines for Crisis Management
- Managing Suicide Risk
- Avoiding Personal Crisis: Counselor Safety and Self-Care
- Integrating Learning Into Practice

## Curriculum 8: Ethics for Addiction Professionals (20 hours)

- Foundations for Ethical Thinking
- Models for Ethical Decision-Making
- NAADAC Ethical Principles I-III
- NAADAC Ethical Principles IV and V
- NAADAC Ethical Principles VI-X
- Case Studies
- Integrating Learning Into Treatment

Organised by

Colombo Plan Drug Advisory Programme (DAP)

Funded by

Bureau of International Narcotics and Law Enforcement Affairs (INL), U.S. Department of State

*Veronica G. Felipe*

Veronica G. Felipe  
Director - DAP  
Colombo Plan

*Kinley Dorji*  
Kinley Dorji  
Secretary General  
Colombo Plan



Provider No. 836

IK SERTIFIEER DAT HIERDIE DOKUMENT IN WYKE AFDruk (AFSKRIEF) I  
DIE OORSPRONKELIKE DOKUMENT WAT AAN MY TOEGESOMMINGS VOOR  
DIE OORSPRONKELIKE VERDER DAT, VOLGERS MY TOEGESOMMINGS DAAR IS  
DIE OORSPRONKELIKE OF DIE OORSPRONKELIKE HOUTJIE  
KORREKTEER IS.

I HEREBY CERTIFY THAT THIS REPRODUCTION (COPY) OF THE ORIGINAL  
DOCUMENT WAS HANDLED TO ME FOR AUTHENTICATION. I FURTHER  
CERTIFY THAT FROM MY OBSERVATION, AN EMPLOYMENT ON A CHIEF  
WAS NOT MADE TO THE ORIGINAL DOCUMENT.

HANDTEKENING  
SIGNATURE

NAAM IN DUIDERSKAP  
NAME IN PRINT



# Certificate of Completion

This is to certify that

**Vuyelwa Clara Monnakgotla**

has completed the

## UNIVERSAL PREVENTION CURRICULUM (UPC) PRACTITIONERS SPECIALTY TRACK 4: ENVIRONMENT-BASED PREVENTION

2<sup>nd</sup> - 30<sup>th</sup> April 2024

South Africa

- UPC 41 – Description of the Environmental Approach
- UPC 42 – Assessment of Geographic Area and Need for Environmental Interventions
- UPC 43 – Strategically Build Partnerships to Address Needs - Building a Prevention Team
- UPC 44 – Evidence-Based Environmental Interventions and Policies
- UPC 45 – Policy Advocacy
- UPC 46 – Development of a Community Strategic Environmental Prevention Plan
- UPC 47 – Monitoring and Evaluation

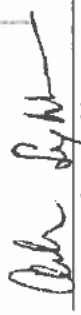
(A total of 69 hours)

Organised by

The Colombo Plan Drug Advisory Programme (DAP)

Funded by

Bureau of International Narcotics and Law Enforcement Affairs (INL), U.S. Department of State



**Oranooch Supghawanna**

Director - DAP  
Colombo Plan



**Dr. Benjamin P. Reyes**

Secretary General  
Colombo Plan



Provider No. 834

# CERTIFICATE

PROUDLY PRESENTED TO

*VUYELWA Clara Monnakgotla*

ISSUP International Conference 2021:  
Evidence-based Principles for Effective Drug  
Demand Reduction: Applying Theory to Practice

Dec 10, 2021

Date of Completion

\* ISSUP \*

Organizer



Evidence-based principles for  
effective drug demand reduction:

**Applying theory  
to practice**

**ISSUP**  
International Conference  
9-10 December 2021

ISSUP International Conference  
9-10 December 2021



## CERTIFICATE OF CREDIT HOURS

THIS CERTIFIES THAT

**Vuyelwa Clara Monnakgotla**

Attended 6 hours of Prevention Ethics for Certified Prevention Specialist at  
CADCA's 20<sup>th</sup> Annual Mid-Year Training  
Awarded this 15 of July 2021

*Julie Stevens*

Julie Stevens, MPS, ACPS, ICPS  
Prevention Training Services

*Sandra P Del Sesto*

Sandra Del Sesto  
Master Trainer  
Consultant in Behavioral Health





**DAP**  
Drug Advisory Programme

THE COLOMBO PLAN

# Certificate of Completion

This is to certify that

**Vuwelya Clara Monnakgotla**

has completed the

## **PILOTING OF INSTRUCTOR-LED ONLINE UPC-MANAGERS & SUPERVISORS, COURSE 3 - MONITORING AND EVALUATION OF PREVENTION INTERVENTIONS AND POLICIES**

23 July to 17 September 2021

**Course 3: Monitoring and Evaluations of Prevention Interventions and Policies (39 hours)**

- Data Collection Methodologies for Assessment, Monitoring, and Evaluation
- The Monitoring and Evaluation Process
- Monitoring and Evaluation: A Case Study
- Using Logic Models in Monitoring and Evaluation
- Working with Evaluation Research Consultants Effectively
- Review of Monitoring and Evaluation of Prevention Interventions and Policies: Application to Practice

Organised by

The Colombo Plan Drug Advisory Programme (DAP)

Funded by

Bureau of International Narcotics and Law Enforcement Affairs (INL), U.S. Department of State

*Nathalie Panabokke*  
**Nathalie Panabokke, PhD**  
Ag. Director - DAP  
Colombo Plan

*Phan Kieu Thu*  
**Ambassador Phan Kieu Thu, PhD**  
Secretary General  
Colombo Plan



Provider No. 836

NOTE: I CERTIFY THAT THIS IS A TRUE REPRODUCTION OF THE ORIGINAL DOCUMENT AND WAS NOT MADE BY ME OR ANY OTHER PERSON. I FURTHER CERTIFY THAT I HAVE READ THE DOCUMENT AND AGREE TO THE TERMS AND CONDITIONS OF THE ORIGINAL DOCUMENT. I HAVE NOT MADE ANY CHANGES TO THE ORIGINAL DOCUMENT.

ANOTE: IK CERTIFIEER DAT HET EEN WAAR KOPIE VAN HET OORSPRONKELIJKE DOCUMENT IS. IK VERKLARER DAT IK DE OORSPRONKELIJKE DOCUMENT NIE HEBBEN VERANDERT, EN IK VERKLARER DAT IK DE OORSPRONKELIJKE DOCUMENT NIE HEBBEN VERANDERT.

UITSCHRIJF VAN HET OORSPRONKELIJKE DOCUMENT. DE OORSPRONKELIJKE DOCUMENT IS VAN DE OORSPRONKELIJKE DOCUMENT. DE OORSPRONKELIJKE DOCUMENT IS VAN DE OORSPRONKELIJKE DOCUMENT.



**CERTIFICATE OF CPD ATTENDANCE  
FOR SCREENING, BRIEF INTERVENTION AND  
REFERRAL TO TREATMENT (SBIRT)**

This serves to confirm that:

**VUYELWA CLARA MONNAKGOTLA**

Participated in this South Africa HIV ATTC SBIRT training event

On 09 June 2020

HPCSA Accreditation Number: [REDACTED]

Clinical Points: Level 1, 6 CPD Points

South Africa - HIV

**ATTC**

Addiction Technology Transfer Center Network  
Funded  
by SAMHSA

Dr. N.G. Sibeko

South Africa HIV ATTC Co-Director

SOUTH AFRICAN POLICE SERVICE  
CLIENT SERVICE CENTRE  
025 -00- 05

SOUTH AFRICAN POLICE SERVICE  
CENTRAL SERVICE UNIT



**Assessment College**

**of South Africa (Pty) Ltd**

Accreditation Number ETDP9963



ALWAYS ONE JUMPAHEAD

## **CERTIFICATE OF COMPETENCE**

This is to certify that

*Vuyelwa Clara Monnakgotla*

I.D. Number [REDACTED]

has been assessed and found competent against the unit standard

**Conduct Outcomes-based Assessment**

(15 credits) Level 5, I.D. [REDACTED]

on

*17 November 2016*

Certificate No. AC/16/OA00428

*M D*

Director of International: City & Guilds



**18 November 2016**

Date



16 January 2015

V C MONNAKGOTLA

## DECLARATION

It is hereby declared that:

**VUYELWA CLARA MONNAKGOTLA**

(Student number [REDACTED])

has successfully completed a six-month theoretical course (PYC2605) in

### *HIV/AIDS Care and Counselling*

from June to November 2014

#### Syllabus:

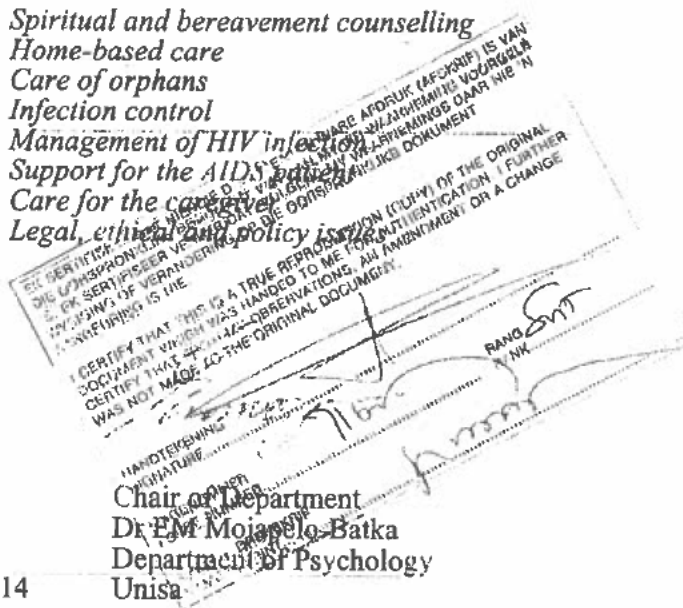
- Fundamental facts about HIV/AIDS
- Prevention of HIV infection
- Changing unsafe behaviour and practices
- AIDS education and life-skills training for school children
- Basic counselling principles and skills
- Pre- and post-HIV test counselling
- Counselling the HIV-infected and affected

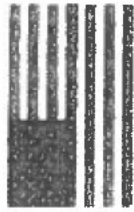
- Spiritual and bereavement counselling
- Home-based care
- Care of orphans
- Infection control
- Management of HIV infection
- Support for the AIDS orphans
- Care for the caregivers
- Legal, ethical and policy issues

*Handwritten signature*

Course leader: Ms Helena C Erasmus  
Department of Psychology  
PO Box 392, UNISA, 0003, South Africa  
Telephone: +27 12 429 8088 Fax: +27 12 429 3414

Chair of Department  
Dr E M Mojapelo-Batka  
Department of Psychology  
Unisa





THE COLOMBO PLAN

# *Certificate of Completion*

This is to certify that

**Vuyelwa Clara Monnakgotla**

has completed the

**Guiding Recovery of Women (GROW) Training for Women Counsellors**

Johannesburg, South Africa

24 March to 03 April 2014

Substance Abuse Interventions for Women Who Have Experienced Trauma  
Gender-Responsive Relapse Prevention Treatment for Women  
(A total of 50 Continuing Education Hours)

Organised by

The Colombo Plan Asian Centre for Certification and Education of Addiction Professionals (ACCE)

Funded by

The Bureau for International Narcotics and Law Enforcement Affairs (INL), U.S. Department of State

*Handwritten signature*

Mr. Tay Bian How  
Director - ACCE

The Colombo Plan Secretariat



Provider No. 836



cp/acce/GROW/0014

# Certificate of Completion

*Guiding the Recovery of Women (GROW)*

*Gender-Responsive Substance Abuse Treatment Interventions for Women*

*SANCA, Gauteng, South Africa*

**Clara Monnakgotla**

*March 28, 2011-April 1, 2011*



*Thomas Browne Jr.*  
Thomas Browne Jr.  
Deputy Director  
Office of Anticrime Program  
U.S. Department of State/INL



*Shamim Garda*  
Shamim Garda  
National Director  
SANCA  
South African Council on Alcoholism

JULIENHOUT POLICE SERVICE  
CLIENT SERVICE CENTRE  
Tel: 021-950-855  
SAIDINGHAM  
SOUTH AFRICAN POLICE SERVICE

ALL INFORMATION CONTAINED HEREIN IS UNCLASSIFIED EXCEPT WHERE SHOWN OTHERWISE  
DATE 11/11/11 BY 60322 JLM/STP  
THIS DOCUMENT IS A TRUE REPRODUCTION OF THE ORIGINAL DOCUMENT AND IS NOT TO BE USED FOR ANY OTHER PURPOSE  
HANDLING INSTRUCTIONS: NO DISSEMINATION TO THE PUBLIC OR TO THE MEDIA  
SIGNATURE: [Signature]  
DATE: 28/03/11  
RANK: CAPT  
NAME: [Name]

# Practical Management Program

for Supervisors & 1<sup>st</sup>-line Managers

This certificate is awarded to

Certificate no. [REDACTED] **CLARA MONNAKGOTLA**

for successfully completing the following modules  
of the Practical Management Program:

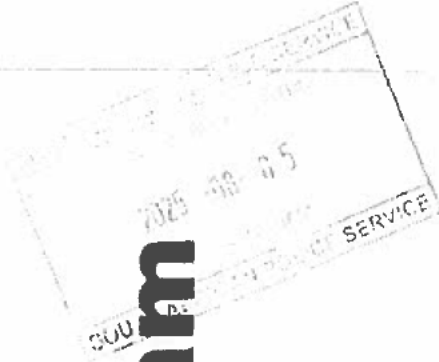
- I Self-awareness & Interpersonal Skills
- II Practical Managerial Skills
- III Practical Leadership Skills
- IV Practical Functional Skills

.....  
Facilitator

.....  
Principal

Date: 17-20 August 2005

 **mindset**  
MANAGEMENT PROGRAMS



THIS IS A TRUE REPRODUCTION OF THE ORIGINAL DOCUMENT. IT IS NOT TO BE USED FOR ANY OTHER PURPOSE. A TRUE REPRODUCTION OF THE ORIGINAL DOCUMENT. IT IS NOT TO BE USED FOR ANY OTHER PURPOSE.

Conditions

This card has been issued by the  
Department of Home Affairs in terms of the  
Identification Act, Act 68 of 1997

If found please return to the Department of Home Affairs  
For enquiry or verification purposes contact 0800 09 51 50

Date of Issue:  
31 OCT 2018



Commissioner of Cards  
A.M. GROBLAAR  
RAND AID ASSOCIATION  
NPO 060 605  
PRIVATE BAG 7003  
LYNDHURST 2104

Commissioner of Assistant  
Manager  
RAND AID ASSOCIATION  
Cnr. Giesse 19033 10 July 1994  
Room 908 (41)

29/5/2025

CERTIFIED TRUE COPY



REPUBLIC OF SOUTH AFRICA  
NATIONAL IDENTITY CARD

Surname:  
MONNAKGOTLA  
Names:  
VUYELWA CLARA  
Sex:  
F  
Nationality:  
RSA  
Identity Number:  
[REDACTED]



Signature



Issued by:  
RSA  
Status:  
CITIZEN