

HEIN STEENBERG

Skills Summary

I am a passionate lifelong legal student and I completed my BCom Law, LLB and LLM degrees at the North-West University (NWU) in South Africa. I am currently enrolled for my doctoral degree in law (LLD).

Degree / Date of Graduation

- **(2026)** Pursuing my Doctor of Laws (**LLD**) in International Aspects of Law at NWU. The focus of my research is on International public law, with a specific focus on space law.
- **(2025)** Completed my Masters (**LLM**) in Mercantile law.
- **(2023-2024)** Completed my **LLB (Bachelor of Laws)** degree at the North-West University with distinction.
- **(2020-2022)** Studied **BCOM Law** at the North-West University in South Africa with distinction.
- **(2020)** Finished a Higher Certificate equivalent in Project Management from **the University of California**, Irvine Institute with distinction (**UCE**)
- **(2020)** Completed a specialization in **Strategic Leadership and Management** from the *University of Illinois* with distinction.
- **(2020)** Completed a **SAS Visual Analytics** professional certificate. Also completed a Researcher Management and Leadership course, offered by the **University of Colorado**.
- **(2019)** Matriculated from Noordheuwel High school with a total of 5 distinctions, including distinctions in English, Life Orientation, Agricultural sciences, History and Geography.

Awards and Acknowledgements

Type of Award / Award Description

- **(2026)** Publication in the **Journal of Space Law** (accepted, pending publishing) with the title: Refusal by the South African State to claim in terms of the Liability Convention: A Human Rights Perspective
- **(2024)** Awarded as the highest academic performer for the module Space law at the NWU annual undergraduate prestige awards ceremony. Also recognized for excellent service as a mentor in the faculty of law and other academic awards.
- **(2023)** Elected as the Deputy Chairperson of the Law Students Academic Chapter (LSAC) for the 2023/2024 term. Served as the acting chairperson.
- **(2023)** NWU Jura Mock Trial Finalist- Appearance before DJP Djaje, Judge Reid, Judge Dewrance and Judge Petersen in the Mahikeng High Court for the final.
- **(2023)** Attended a Course in Trial Advocacy at the Pretoria Bar. As part of the training, trials were held where I appeared before Judge John Harold Mueller. Training received by Advocates John Mullins SC, Piet van Niekerk SC, Ranie Ferreira, Judge Cynthia Pretorius and Dr Kelvin Gravett.
- **(2023)** Obtained my BCOM law degree Cum laude (with distinction).
- **(2022)** A certificate was awarded to me being the second highest achiever for the entire BCOM Law degree across the three campuses of the NWU (Vaal, Mahikeng and Potchefstroom)
- **(2021)** Obtained a faculty award for an average above 75% for my 1st and 2nd year.
- **(2020)** Awarded a 120 credit Higher Certificate equivalent in Project Management with an average of 94% at the University of California, Irvine Institute.
- **(2020)** Completed a Specialization in Strategic Leadership and Management from the University of Illinois.

Proof of all above achievements can be provided upon request.

Work experience

- **(2025-Current): Registrar/ Manager of Academic Operations:** Functioning as the registrar, manager of academic operations and curriculum specialist at the renowned Gawie le Roux Institute of Law. My duties include drafting of contracts, contracting, business development, strategic development and expansion of the business.
- **(2025) Academic Board Member:** Appointed as a member of the academic board at Newbridge Graduate Institute for the 2025 academic year. This is in addition to the VPAO/ programme manager role.
- **(2025) Development of the following modules:** Tax Law (NQF 6 and 7), Commercial Legislation (NQF5) and Corporate Governance and Ethics (NQF6). This was also in the process of alignment with the exit level outcomes of the programmes.
- **(2024) Vice Principal: Academic Operations (VPAO):** Promoted as the VPAO for the Klerksdorp Campus at Newbridge Graduate Institute (NGI). Duties include approval of leave, campus management, staff coordination, hiring of new staff, development of policies, etc. A key part of this role is also the allocation and management of corporate bursaries for students, as well as academic, sport and culture bursaries, working with the national marketing. Furthermore, quality control and curriculum development was central in my work here.
- **(2024) National Program Manager HCBA:** Promoted as the National Program Manager for the Higher Certificate in Business administration nationally. Duties included liaison, coordination and quality control for the 6 campuses presenting the qualification nationally. Also served as the Chairperson for the disciplinary committee of NGI. National Module lead for the modules Commercial Legislation and Consumer law (development of module guides, formatives and summative exams nationally). An important role was the oversight of curriculum and the alignment with the **CHE and SAQA exit level outcomes**.
- **(2024) Lecturer and Program Coordinator:** Lecturer and Program Coordinator in the Faculty of Commerce and accounting at Newbridge Graduate Institute for the Higher certificate in Accounting, Business Administration and BCOM Marketing.

- **(2021-2022) Assistant Manager:** Worked as a manager assistant Annelie guesthouse in Potchefstroom, South Africa. The scope of my duties included general bookkeeping, liaison with customers, supply chain management and quality control management.
 - During this period, I also drafted and facilitated the contracts for about 90 NSFAS students staying at 36 Walter Sisulu Avenue, Potchefstroom. I was also the liaison between the North- West University and the landlord on this matter and also facilitated maintenance requests and informal dispute resolution.
 - Other experience obtained here includes knowledge of the government bidding system, quoting, invoicing and the associated administration.
- **(2022) Academic Peer Mentor:** Served as an Academic peer mentor for the North-West university's Law faculty as a part-time job. This is mainly a position of academic advisory, module facilitation and research assistant duties.
- **(2021- 2022) Marker:** Marker for Labour law (IURI222) and for ACCF111, ACCF121, ACCS111 and -121: Financial Accounting.

Who I am:

I am a resilient, hard -working individual striving towards excellence. I like working in professional settings, but I am at my happiest when I can work with like-minded people or people that have the same goals and ambitions as me. I am self-confident and a natural leader. I have skills working in groups and directing and delegating tasks between team members. I believe relationships are important, especially in the field of law and I therefore pay attention to relationships around me. I am proactive and believe in identifying problems long before they start to exist and formulate strategies to prevent those problems.

