

GOITSEMODIMO EPHRAIM. SELEKA



Professional Summary

Goitsemodimo Seleka is an experienced public representative with over 29 years of expertise in broadcasting, combined with a solid foundation in paralegal studies. While my primary background is in broadcasting, where I excelled as a radio presenter and communicator, I have also developed a keen understanding of legal frameworks through my certification in paralegal studies. This education provided me with a foundational knowledge of South African law, including private law, criminal law, civil law, and business law.

In my role as Chairperson of the North West Provincial Language Committee under PanSALB, I have honed my skills in governance, mediation, and conflict resolution, overseeing the implementation of PanSALB's mandate.

Although I may not possess extensive experience in planning legislation and housing strategy, my work with the Rental Housing Tribunal, where I mediated disputes, presided over rental disputes, issued ruling and informed stakeholders about their rights and obligations, demonstrated my growing expertise in housing-related matters. My previous role as Public Relations Officer at Mahikeng Local Municipality, coupled with his paralegal background, provides a unique blend of skills in communication, legal interpretation, and public service.

My work on the HPCSA's OCP Board Committee on Education, Training, and Registration has further honed my skills in managing complex legal and regulatory matters.

E:
P:
ID:
A:

Skills

- **Conflict Resolution:** Experienced mediator with a focus on rental housing disputes. Self-motivated professional
- **Board Governance:** Strong understanding of the powers, functions, and responsibilities of board committees
- **Consumer Advocacy:** Committed to safeguarding the rights of tenants and landlords in rental housing.
- **Mediation:** Currently pursuing mediation accreditation, enhancing capabilities in conflict resolution.
- **Project Management:** Practical experience in managing projects within broadcasting and public relations.
- **Organizing and Mobilization:** Skilled in organizing community initiatives and mobilizing resources for public good.

Education

Sehunelo Senior Secondary School
Bloemfontein • 1992

High School Education

- Subjects: Setswana, English, Afrikaans, Mathematics, Biology and Physical Science

Work History

Department of Human Settlement – Member of Rental Housing Tribunal

Mahikeng, North West | April 2021 – 2024

- Resolved disputes between landlords and tenants, focusing on unfair practices.
- Facilitated mediation sessions and conducted hearings to ensure fair outcomes.
- Educated landlords and tenants on their rights and obligations under the Rental Housing Act.
- Provided recommendations to stakeholders based on tribunal findings.

PanSALB – Chairperson, North West Provincial Language Committee

North West Province | 2013 – Present

- Oversees the implementation of PanSALB's mandate in alignment with the powers and functions of the committee.
- Facilitated the promotion and preservation of language and cultural heritage within the province.
- Led the committee in executing strategies to promote multilingualism and language rights.

Radio Bop Africa – Radio Broadcaster

Mahikeng, North West: 15 January-

- Hosting and presenting radio programs.
- Ensuring engaging content and smooth delivery.
- Arranging and conducting interviews with guests.
- Planning and preparing show content, including researching topics and selecting music;

Health Professions Council of South Africa (HPCSA) - Member - Professional Conduct Committee - Member

Pretoria, Gauteng • 02/2020 -

- Promote the aspirations of the community and also represent the interest of the patient/community
- To safeguard and protect the rights of patient/community

University Of Cape Town

Cape Town • 09/2020

Paralegal Practitioner

Key Areas of Study:

- Introduction to South African law
- Sources of South African law
- Classification of South African law
- Introduction to the legal and paralegal profession
- Private law and civil law procedures
- Criminal law and the law of criminal procedure
- Business law
- Law of evidence
- The Constitution and the impact of HIV/ AIDS on the law
- Human rights
- Legal comparison and perspectives on the law
- Legal language and reading
- Legal writing skills
- Legal argument, logic, interview and oral advocacy skills
- Legal research skills

Institute of Business Management Of South Africa 2014

Marketing Management

Awarded Certificate of Completion in Marketing Management.

- **Focus:** Marketing Principles: Understanding fundamental marketing concepts, strategies, and techniques.

Institute of Business Management 1997

Awarded Diploma in Business Management:

- **Focus:** Business management principles, marketing strategies, and organizational leadership.

Success Institute

Johannesburg • 2006

One Day Practical MBA

- Contribute knowledge of resources and attitudes at community level which may affect the patient(s)
- Consider in each case questions such as what does the patient want and what options are available.

Health Professions Council of South Africa (HPCSA) – Member of Occupational Therapy, Medical Orthotics, Prosthetics and Arts Therapy (OCP) Board

Member of OCP'S Committee on Education, Training, and Registration

Chairperson of , Prelim Appeals Committee of OCP Board

Pretoria, Gauteng | February 2020 – Present

- Contributed to the development of education and training standards for health professionals.
- Chaired appeals related to preliminary decisions, ensuring due process and fair outcomes.

DEPARTMENT OF HEALTH - Member of Mental Health Review Board

Mahikeng, North West Province • 01/2020 - 2022

- Reviewed and made decisions on appeals and assessments related to involuntary mental health care, treatment, and rehabilitation services.
- Evaluated cases involving the transfer of mental health care users to maximum security facilities and periodically assessed the mental health status of mentally ill prisoners.

Mahikeng Local Municipality - Public Relations Officer

Mahikeng, North West | 2002 - 2004

- Managed public relations activities, including media relations, community engagement, and communications strategy.
- Developed and implemented PR campaigns to enhance the municipality's image and community relations.

Examination Body of NIBM GLOBAL - 2021

One Year Master of Business Administration

Focus: Digital marketing strategies, business analytics, and management practices.

Certification

- Public Speaking – Pretoria University.
- Participation in Leadership Programme of the United States of America – State Department
- Being a Director Part 2 &3 : Institute of Directors of South Africa
- Project Management: Regenesys

• REFERENCE

Adv Tshepo Boikanvo

- Mr. Willie M. Manana

- Mr. Itumeleng Bahetane
Programme Manager: Motsweding FM

**Ngaka Modiri Molema District Municipality –
Communications Officer**

Mahikeng, North West | 2004 – 2006

- Managed public relations and communication strategies for the municipality.
- Engaged with the community to address concerns and disseminate information effectively.

SABC News – National News Bulletin Presenter

South Africa | 2000-2002, 2007-2008

- Presented national news bulletins, providing clear and concise information to the public.

SABC- Motsweding FM – Radio Broadcaster

Mahikeng, North West | July 1997 – March 2019

- Delivered engaging radio programming and content , covering news, music, and public service announcements.
Conducted interviews with key figures and informed the audience on various social issues