

CURRICULUM VITAE
DR MOEKWA BUTI CHRISTOPHER

OBJECTIVE

To be an integral part of a dynamic institution where my enthusiasm and hard work will lead to success. I need to be part of a progressive team where creative thinking and collaboration solve problems and contributes to the wellbeing of the company.

PERSONAL INFORMATION

Full Names	▪ Moekwa Buti Christopher
Contact Number(s)	▪ ▪
E-mail	▪ <u>0.ZA</u>
Date of Birth	▪
Other	▪
Driver's License	▪

EDUCATION [Starting with most recent qualification obtained, and courses or workshops attended]

2020	▪ University of South Africa ▪ <i>Doctor of Philosophy in Education Leadership and Management</i>
2023	▪ The National School of Government ▪ Project Khaedu
2021	▪ Foundation for Professional Development • <i>COVID-19 Department of Higher Education and Training Workplace Readiness course</i>
2014	▪ University of Pretoria ▪ <i>Master of Education in Educational Leadership</i> ▪ Courses Studied ▪ <i>Leadership and management of learning in education, Research Methodology, Education law, Accountability and financial management in education, Leadership, and management of human resources in education, Mini dissertation.</i>
2020	▪ The National School of Government ▪ <i>Nyukela Public Service SMS Pre-entry Programme</i>
2019	▪ Extribyte ▪ <i>Strategic Leadership and Management</i>
2016	▪ Regenesys ▪ <i>Skills Development Facilitator (SDF)</i>
2012	▪ Department of Higher Education and Training ▪ <i>Attended Teacher Education Conference</i>
2010	▪ University of Pretoria ▪ <i>Management and Leadership for the Public Sector</i>

2009	<ul style="list-style-type: none"> ▪ University of Pretoria ▪ <i>Policy Management, Implementation and Problem Solving</i>
2008	<ul style="list-style-type: none"> ▪ Assessment and Entrepreneurship Centre ▪ <i>Conduct Moderation of Outcomes-Based Assessment</i>
2008	<ul style="list-style-type: none"> ▪ Regenesys ▪ <i>Project Management Certificate</i>
2008	<ul style="list-style-type: none"> ▪ Nelson Mandela University (NMU) ▪ <i>Advanced Certificate in Education – Mathematical Literacy</i> ▪ Courses Studied ▪ <i>Math Literacy for self-managing persons, Math Literacy in the workplace, Math Literacy for concerned citizens, Developing Mathematical skills in context</i>
2008	<ul style="list-style-type: none"> ▪ Public Administration Leadership and Management Academy (PALAMA) ▪ <i>Attended Train the Trainer Course</i> ▪ Education and Training Unit ▪ <i>Attended Service Delivery Improvement Workshop</i> ▪ Siyanqoba Seminars ▪ <i>Certificate of attendance Emotional Intelligence</i> ▪ Fundani ▪ <i>Conduct Outcomes-Based Assessment</i>
2003	<ul style="list-style-type: none"> ▪ University of Johannesburg (UJ) ▪ <i>Bachelor of Education Degree Honours: Education, Training and Development (ETD)</i> ▪ Courses Studied ▪ <i>Psychology Education, Orthopedagogy, School Counselling, Parent and Teacher Guidance, Human Resource Development Performance Improvement, Perspective on Education Training & Development, Perspective on Lifelong Learning, Information Technology, Teaching Development & Production-Entrepreneurship, Design & Implementation of Learning Events, Education Diversity, Assessment and Evaluation, Community Education for Lifelong Learning, Writing Composition and Research, Research Methodology, Curriculum Development</i>
2003	<ul style="list-style-type: none"> ▪ University of South Africa (UNISA) ▪ <i>Certificate Programme in Technology Education</i>
2001	<ul style="list-style-type: none"> ▪ University of Johannesburg (UJ) ▪ <i>Further Diploma in Education: Educational Guidance</i> ▪ Courses Studied ▪ <i>Psychology of Education, Orthopedagogy, School Counselling 2, Parent and Teacher Guidance</i>
2000	<ul style="list-style-type: none"> ▪ University of South Africa (UNISA) ▪ <i>Northern Sotho II, Education I</i>
1998	<ul style="list-style-type: none"> ▪ University of South Africa (UNISA) ▪ <i>Adult Basic Education and Training Practitioner's Certificate</i>
1989	<ul style="list-style-type: none"> ▪ Ndebele College of Education (NCE) Mpumalanga Province ▪ <i>Diploma: Secondary Teachers Diploma (STD)</i>
1985	<ul style="list-style-type: none"> ▪ Ramohlokolo High School, Limpopo Province ▪ <i>National Senior Certificate: Matric (Grade. 12)</i>

CAREER PROGRESSION [Starting with most recent position held]

2024 – To present	<ul style="list-style-type: none"> ▪ Department of Higher Education and Training ▪ Deputy Director: TVET Lecturer Development and Support
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2018 – 2024

- **Department of Higher Education and Training**
- **Deputy Director: TVET Lecturer Development and Support**

Duties

- *Promote support services for Continuing Professional Development.*
- *Manage and coordinate the functioning of the Continuous Professional Development system.*
- *Collaborate with relevant stakeholders in coordinating processes for developing and reviewing professional development training and support services.*
- *Manage human, financial and other resources in the unit.*

2009 – 2018

- **Department of Higher Education and Training**
- **Assistant Director: Teaching Qualifications and Policy (TQP) Evaluator**

Duties

- *Evaluate complex local and foreign qualifications by assigning REQV levels for employment in education and sign off evaluation letters and certificates.*
- *Evaluate new teacher and lecturer qualification programmes to ensure alignment with qualification policies for purposes of recognition for employment in defined education sectors, in case of universities for inclusion in the Programme Qualification Mix (PQM) and in the case of private higher education institutions, for approval for registration.*
- *Provide feedback to higher education institutions regarding teacher education programmes that have been evaluated.*
- *Provide input, advice, and technical support on the development of national policies on qualifications for educators teaching in different education sub sectors.*
- *Assist in the development of national policy on the evaluation and recognition of qualifications for employment in education and for REQV purposes.*
- *Communicate with stakeholders on matters related to teacher education such as SAQA, CHE, SACE, teachers, PEDs, HEIs etc.*

2008 – 2009

- **Mpumalanga Provincial Government**
- **Department of Education**
- **Nkangala District Office**
- **Senior Training Officer/Senior Skills Development Officer (Human Resources Development)**

Duties

- *Train and Develop Public Service Staff*
- *Organize venues and caterers, facilitate workshops and seminars*
- *Organise and facilitate induction workshops*
- *Maintain bursary applications database for skill development programmes*
- *Liaise with provincial Senior Skills Development Facilitator*

2006 - 2008

- **Nkangala TVET College (CN Mahlangu Campus)**
- **Education Specialist (Senior Lecturer)**

Duties

- *Member of Campus Management Team*
- *Learnership co-ordination, compilation of learners' attendance registers*
- *Attend to learners' problems and discipline*
- *Arrange venues for pre and assessment meetings*
- *Collect and submit learners' POE for assessment*
- *Record and keep learners' achievements*
- *Give feedback on learners' achievements*
- *Interact with Assessors and Moderators*
- *Attend both Assessors and Moderators meetings*

1993 – 1999

- **Mafu Adult Centre- Educator**
- *Engage in class teaching and learning, to take on a leadership role in respect of the subject, learning area or phase, to plan, co-ordinate, control, administer, evaluate, and report on learners' academic progress.*

1990 – 2005

- Co-operate with colleagues of all levels to maintain a good teaching standard and progress among learners and to foster administrative efficiency within the school.
- Assist in assessing progress in advancing the curriculum in developing learners.
- **Mafu Secondary School-Educator**
- Engage in class teaching and learning, to take on a leadership role in respect of the subject, learning area or phase, to plan, co-ordinate, control, administer, evaluate, and report on learners' academic progress.
- Co-operate with colleagues of all levels to maintain a good teaching standard and progress among learners and to foster administrative efficiency within the school.
- Assist in assessing progress in advancing the curriculum in developing learners.

ADDITIONAL PART TIME AND VOLUNTERY VACANCIES [Starting with most recent position held]

2023 – To present

- **University of South Africa** Academic Independent Contractor-Marker of Assignments, Examinations Scripts and Portfolios

2023 – To present

- **Department of Higher Education and Training**
Departmental Human Resource Planning Committee Member
Departmental Recognition of Improved Qualification Committee Member

2022 – To present

- **ETDP SETA** Appointed as a TVET/CET Chamber Member

2014 – To present

- **Umalusi** Evaluator of Private Colleges for Accreditation

2006 – 2009

- **South African Qualifications Authority** Foreign Qualifications Evaluator

2004 – 2008

- **UniSchool (Community Computer Literacy Center)** Tutor

1996 – 2011

- **Kangala Community Radio Services (KCRS) (NGO)** Specialist Announcer

1994 – 2003

- **Siyabuswa Educational Improvement and Development Trust (SEIDET) (NGO)** Tutor

1994 – 1994

- **Independent Electoral Commission (IEC)** Voting Officer

1993 – 1999

- **Mafu Adult Centre** Educator

PROFESSIONAL STRENGTHS

Management

[34 years]

- Independent strategic thinking person, functional, quality and operational management skills.
- Liaising with Senior Management, chairing, conducting, and attending meetings.
- Troubleshooting and problem solving, strong delegating abilities.
- Monitoring and evaluation.
- General office administration.
- Problem solving and analysis.
- Ethical consciousness and conduct.
- Ability to work independently while contributing to a team environment.
- Customer and service orientated.
- Innovative.
- Have good knowledge of relevant legislation, including the NQF Act and the PFMA, the National Development Plan, the Growth Plan, the Post-School Education and Training (PSET) Plan, and general trends in the education, training, and skills development sector.

Project Management

[34 years]

- Project management skills.
- Have skills in Strategic capability and leadership. Budgeting and financial management.
- Project and programme management. Change Management. Service delivery innovation (SDI).
- Problem solving and analysis. People management and empowerment, Client orientation and customer focus. Communication.

Public Relations & Communication

[34 years]

- Honesty and integrity. Knowledge management
- Stakeholder engagement and management.
- Dealing with clients, and resolving problems, which may arise.
- Always ensuring efficient running of office area.
- Very good verbal and written abilities.
- Well-mannered, approachable person.
- Financial management.
- Language proficiency to function in a multilingual environment.

Technical (IT)
[34 years

- Negotiation and facilitation skills.
- In-depth knowledge of community development theories and practices.
- Implementation of information systems and related procedures (these include software, hardware and networks).
- Have well-polished research skills.
- Training of end-users.

RESEARCH WORK AND PUBLICATIONS

- **The effects of CPTD on teachers' workloads in the Gauteng Province (Doctoral Thesis) and an article was submitted for publishing.**
- **The role of the principal in leading and supporting cultural activities in the school (Masters Dissertation).**

COMPUTER LITERACY

1 Had appropriate training only

2 Limited practical experience

3 Solid practical experience

4 Well versed, extensive experience

5 Expert, extensive experience

Windows XP	5
Internet	5
E-mail	5
MS Word	5
MS Excel	5
MS Power Point	5
MS Access	4
Development of Web-based Instruction	2
Development of Multimedia	4

REFEREES

Mr S. Sethusha (Supervisor)

Mr N. Makhaga (Former Supervisor)

Mr S. Diketane (Colleague)

Te' 012 212 2222 (Mobile)

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