

Profile

Surname : Mogaladi
Maiden Surname : Khutswane
Names : Ponatshego Revelation
Identity number :
Date of Birth :
Gender : Female
Marital Status : Married
Dependents : 2

Educational History

1987: Matric – **Motswedi High School**

TERTIARY EDUCATION

University of the North West

1993: Bachelor of Law (BJuris)
1997: Bachelor of Laws (LLB)

University of South Africa

2008: Course in Strategic Management
2009: Course in Introduction to Corporate Governance

University of Johannesburg

2011: Certificate in Corporate Governance

University of Pretoria

2017: Executive Development Programme

Short Courses

- 2006: Public Administration International (UK)
2 Weeks Training on the role of the Ombudsman and improving citizens' complaints. 2020-21: ADR Network SA program in Mediation
- 2016: Public Procurement Law
- CCMA Training on the Labour Relations Act of 1996 and 2002 Amendments
- SAMDI Training on the following:
 - Performance Management.
 - Financial Management.
 - Project Management.
 - Service Delivery; and
 - Human Resource Management.
- Regenesys Leadership training.
- Regenesys Human Resource Management training.

PONATSHEGO MOGALADI



WORK EXPERIENCE

01 September 2012 to date

Public Protector South Africa

Executive Manager: Investigations

- a) Provide leadership and management of the Investigation branch (Head Office) that performs the following key functions:
 - (i) Investigate allegations of maladministration, conduct failure, improper conduct, abuse of power, dishonesty, corruption and related improprieties in the conduct of state affairs.
 - (ii) Investigation of allegations of breach of the Code of Ethics by Members of the Executive.
 - (iii) Resolve complaints by Alternative Dispute Resolutions mechanisms through chairing and facilitating resolution of complaints by mediation and conciliation.
 - (iv) Chair public hearings and meetings convened in terms of the Public Protector Act.
 - (v) Produce reports of investigations conducted.
- b) Implementation of the Organisational Strategy:
 - (i) Develop branch Operational plan and ensure that the organizational performance is in line with the Organisational Vision mission and Strategic plan.
 - (ii) Manage and report on the performance of the Branch.
 - (iii) Manage the budget of the Investigations branch.
- c) Managing operations and staff in the Investigations branch:
 - (i) Manage all aspects of employee relations and discipline in the branch.
 - (ii) Implement effective controls that will eliminate both internal and external audit findings.

PROFESSIONAL ACHIEVEMENTS

1998: Admitted as an Attorney of the High Court of South Africa

INSTITUTE OF DIRECTORS SOUTH AFRICA (IODSA) TRAINING

- Being a Director Part 1: An introduction to Corporate Governance
- Being a Director Part 1: An introduction to Corporate Governance
- Being a Director Part 2: The governing body's role in ethics, strategy & performance and integrated reporting
- Being a Director Part 3: The governing body's role in risk, compliance, technology & information and assurance
- Being a Director Part 4: Increasing governing body effectiveness and adding value
- Being a Director Part 5: Boardroom theory into practice*
- Governance of Ethics* (in association with The Ethics Institute)
- Financial insights for non-financial directors

Computer Skills

-  Microsoft Word
-  Microsoft PowerPoint
-  Microsoft Outlook
-  Microsoft Excel

Skills

- Problem solving
- Adaptability
- Communication Skills
- Team Work
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01 November 2006 to 30 August 2012

Public Protector South Africa

Senior Manager Executive Support

- a) Support to the Chief Executive Officer:
- Monitor the performance of Investigations and Corporate services.
 - Monitor compliance and implementation of the Service Delivery Charter.
 - Provide the Secretariat to governance structures such as Executive Committee and Management Committee, Think Tank, Audit and Risk Committee and external structures such as forum for Chapter 9 institutions.
 - Dealing with complaints from members of the Public against all offices on the Public Protector.
 - Research for information for Public Protector and review documents and collate information for the Public Protector.
 - Draft reports, submissions, memoranda and letters to be submitted to Parliament.
 - Co-ordinate development of Strategy and Annual Plans, co-ordinate completion of Branch Operational Plans, monitor and consolidate Quarterly organizational performance reports
 - Facilitate and co-ordinate internal and external Audit.
 - Co-ordinate input and draft Annual Report.
- b) Perform the following delegated functions of Accounting Officer in terms of section 38-45 of Public Finance Management Act 1 of 1998 (PFMA):
- Approve all OPP Expenditure
 - Maintain effective, efficient systems and transparent systems of financial and risk management systems
 - Maintain systems of Internal Audit under the control and direction of Audit Committee
 - Ensure that there is an appropriate procurement and provisioning system
 - Ensure effective, efficient, economical and transparent use of resources
 - Ensuring that expenditure is within OPP budget.

01 April 2004 to 30 October 2006

Public Protector South Africa

Position: Chief Investigator

- Manage one of the Investigation Units at Head Office of the Public Protector which investigated allegations of maladministration, conduct failure, improper conduct, abuse of power, dishonesty, corruption and related improprieties in the conduct of state affairs.
- Manage and guide resolution of complaints through mediation, conciliation and negotiation
- Manage drafting reports of investigations conducted.
- Identify, establish and maintain effective and collaborative working relationships and networks with relevant stakeholders to ensure speedy resolution of complaints.
- Leadership and management of the unit.

- Ability to deal with people at all levels
- Attention to detail
- Strong work ethic
- Customer Service
- Resilience

Professional Competencies

- Investigation skills
- Strategic Leadership
- Strong Interpersonal skills
- Effective Communication skills
- Report writing and analytical skills
- Mediation skills

References

Adv Nelisiwe Nkabinde
Chief Operations Officer
Public Protector South Africa
Email:
Cel:

Adv Kholeka Gqaleka
Public Protector
South Africa
Tel:

01 December 2000 to April 2004

Public Protector South Africa

Senior Investigator

- Conduct investigations in terms of Public Protector Act and other legislative mandates
- Investigate and finalise investigations relating to governance and service delivery failures
- Draft quality investigation reports- formal and closing reports
- Finalise complaints by way of alternative dispute resolution mechanisms
- Submit accurate monthly reports
- Compliance with service standards

December 1997 to December 2000

South African Local Government Association (SALGA)

Labour Relations Officer

- Providing labour relations support to all 53 municipalities in the North West Province which included advising on the application of the Labour legislation such as Labour Relations Act, Basic Conditions of Employment Act, Employment Equity Act and the Conditions of Employment Equity Act and the Conditions of Employment and advising and assisting on grievance and discipline handling.
- Representing the municipalities (employers) at conciliation and arbitration cases at CCMA as well as the Local Government Bargaining Council.
- Advising and providing support to the employer component at the Bargaining Council at Provincial and National level and at a local level representing employers at negotiations with the unions and responsible for formulation of labour policies.

February 1993 to July 1997

State Attorney (Mmabatho)

Position: Candidate Attorney

- Litigating on behalf of the government departments on civil cases.
- Providing legal opinions to government departments on various matters
- Preparing briefs for Counsel and preparation for trial.
- Advising government departments on recoveries to be made in terms of Treasury Regulations.