

# **CURRICULUM VITÆ**

**OF**

**ADV. VENICE BURGINS**



## **INDEX**

**1. PERSONAL PARTICULARS**

**2. EXTRAMURAL ACTIVITIES**

**3. EDUCATION**

**4. ACHIEVEMENTS**

**5. SKILLS**

**6. EMPLOYMENT HISTORY**

**7. REFERENCES**

**1. PERSONAL PARTICULARS**

**NAME** : **VENICE**

**SURNAME** : **BURGINS**

**ADDRESS PHYSICAL** :

**ADRESS POSTAL** :

**CONTACT NUMBER** :

**EMAIL** :

**D.O.B** :

**GENDER** : **FEMALE**

**MARITAL STATUS** :

**DEPENDANTS** :

**NATIONALITY** : **SOUTH AFRICAN**

**LANGUAGE** : **ENGLISH (EXCELLENT)**  
**AFRIKAANS(EXCELLENT)**  
**ISIXHOSA (MODERATE)**

**DRIVER'S LICENCE** : **CODE 8**

## **2. EXTRAMURAL ACTIVITIES**

**EXTENSIVE READING**

**COMMUNITY DEVELOPMENT**

**ACCESS TO JUSTICE & LEGAL ADVICE**

### **1. UNITED ACTION GROUP (UAG) NATIONAL EX OFICIO PRESIDENT**

- **ADVOCATING AWARENESS PROGRAMMES AGAINST GENDER BASE VIOLENCE WITHIN THE COMMUNITY, SAFETY AND SECURITY**
- **CAPACITATING CUMMUNITIES WIT SKILLS & KNOWLEGDE**

### **2. MPUMALANGA – NKOMASI – MKAMDADLA - MJEJANE – PIVA - SCHOEMANSDAL**

- **INCALCATING A CULTURE OF LEARNING THROUGH READING**
- **GENDER BASED VIOLENCE AWARENESS PROGRAMMES**
- **LRGAL ADVICE & PROCEDURAL ADVICE RELATING TO MAINTENANCE MATTERS**

### **3. WESTERN CAPE – CAPE TOWN - ELSIESRIVER – LEONSDALE- ATLANTIS- MOREESBURG- VELDRIF- KLAPMUTS- BONTEHEUWEL – VREDENDAL – WORCESTER- CLANWILLIAM – CEDERBERG – GEORGE - OVERBERG**

- **ADVOCACY PROGRAMMES WITH LITHA LA BANTU, INCULCATING AWARENESS PROGRAMMES AGAINST GBVF**
- **ADVICE ON ORGANIZATIONAL DEVELOPMENT TO MEMBERS OF THE COMMUNITY**
- **VOLUNTEER, FACILITATING AND SUPERVISING CHILDREN AT THE LOCAL LIBRARY FOR THE AFTER SCHOOL HOMEWORK PROGRAMME**

- COURT REPRESENTATION FOR NUMEROUS CASES
  - COMMUNITY BUILDING
  - LEGAL ADVICE
4. EASTERN CAPE – PORT ELIZABETH – BLOEMENDAL NORTHERN AREAS
- ADVOCATING AWARENESS PROGRAMMES AGAINST GENDER BASE VIOLENCE WITHIN THE COMMUNITY, SAFETY AND SECURITY
  - LEGAL ADVICE

### **3. EDUCATION**

**NAME OF SCHOOL : BERTRAM SENIOR SECONDARY SCHOOL**

**HIGHEST GRADE : GRADE 12**

**NATIONAL MATRIC CERTIFICATE**

**YEAR OBTAINED : 1992**

**SUBJECTS : ENGLISH**

**AFRIKAANS**

**MATHEMATICS**

**PHYSICAL SCIENCE**

**BIOLOGY**

**GEOGRAPHY**

**NAME OF INSTITUTION : NELSON MANDELA METROPOLITAN**

**UNIVERSITY (NMMU)**

**DEGREE : BACHELORS LEGUM**

**LLB (LAW)**

**YEAR OBTAINED : 2008 : 16 DESTINCTIONS**

#### **4. ACHIEVEMENTS**

**ADMITTED : ADVOCATE**

**WHERE : GRAHAMSTOWN HIGH COURT**

**WHEN : 5 JULY 2016**

#### **5. SKILLS**

- **PROGRESSIVE JURISRUENTIAL LEADER**
- **LEGAL ADVISOR, LITIGATOR, ACTING MAGISTRATE**
- **EXCELLENT ORGANIZATIONAL SKILLS**
- **PROGRESSIVE, VERSATILE AND METICULOUS**
- **COMMUNITY INVOLVEMENT AND PARTICIPATION**
- **EXCELLENT CROSS-CUTTING SECTORAL EXPOSURE WHICH INCLUDES: RETAIL, MEDICAL, LEGAL, CORPORATE**
- **EXCELLENT COMMUNICATION SKILLS AND STRONG ABILITY TO PERSUADE AND INFLUENCE OTHERS**
- **EXCELLENT LEADERSHIP SKILLS AND OCCUPYING DIFFERENT POSITIONS OVER THE YEARS**
- **LEGAL DIRECTOR IN UKUBAVIMBA FOUNDATION 2016 TO CURRENT**
- **INVOLVED IN THE OVERBERG MILITARY VETERENS TRUST SINCE ITS INCEPTION IN 2016 AND PATRON OF THE TRUST**

- **EXTENSIVE DRAFTING SKILLS AND KNOWLEDGE OF WIDE SPHERE OF LEGAL SYSTEMS AND ITS APPLICATION**

## **6. EMPLOYMENT HISTORY**

**1. NAME OF COMPANY : FOSCHINI GROUP PORT ELIZABETH**  
**POSITION HELD : SALES PERSON**  
**DURATION : 1994 : 3 MONTH CONTRACT**

---

**2. NAME OF COMPANY : SHOPRITE GREENACRES PORT ELIZABETH**  
**POSITION HELD : CASHIER**  
**DURATION : 1994 – 1995 : 1 YEAR CONTRACT**

---

**3. NAME OF COMPANY : EDGARS GREENACRES**  
**POSITION HELD : CREDIT OFFICE ADMINISTRATOR**  
**DURATION : 1995 – 1997 : 2 YEARS CONTRACT**

---

**4. NAME OF COMPANY : ALMAC ADMINISTRATION TRUST**  
**POSITION HELD : OFFICE ADMINISTRATOR**  
**DURATION : 1997 – 1998 : PERMANENT POSITION**

---

**5. NAME OF COMPANY : NETCARE HOSPITAL GREENACRES**  
**POSITION HELD : WARD SECRETARY**  
**DURATION : 1998 – 1999 : 1 YEAR CONTRACT**

---

**6. NAME OF COMPANY : PORT ELIZABETH GROUP PRACTISE (PEGP)**

**POSITION HELD : SENIOR CREDIT CONTROLLER**  
**DURATION : 2000 TO 2005 : 5 YEARS PERMANENT**

---

**7. NAME OF COMPANY : DR JF DU TOIT CARDIOLOGIST**  
**POSITION HELD : ACCOUNTS PRACTISE MANAGER**  
**DURATION : 2006 – 2013 : 7 YEARS PERMANENT**

---

**8. NAME OF COMPANY : MAKANA MUNICIPALITY GRAHAMSTOWN**  
**POSITION HELD : PRESIDING OFFICER**

**DUTIES**

- **PRESIDING OVER INTERNAL LABOUR DISPUTE RESOLUTION AT MUNICIPALITY**

**DURATION : 2009 : CONTRACT**

---

**9. NAME OF COMPANY : SALGBC PORT ELIZABETH: AS DIRECTED BY ADV. BODLANI**  
**POSITION : LEGAL ASSISTANT & LEGAL ADVISOR**

**DUTIES**

- **STAKEHOLDER ENGAGEMENTS**
- **LRGAL ADVICE**
- **PRESENTION LOCAL LABOUR FORUM (LLF)**
- **ARBITRATION MEDIATION, DISPUTE RESOLUTION**
- **TRANSLATION AND INTERPRETATION**

**DURATION : 2010 - 2013**

---

**10. NAME OF COMPANY : LEGAL AID BUTTERWORTH JUSTICE CENTRE**  
**POSITION HELD : CANDIDATE ATTORNEY**

**DUTIES**

- **LEGAL PRACTITIONER**
- **APPEARANCE BEFORE VARIOUS CRIMINAL COURTS AND MAGISTRATES**
- **DRAFTING OF LEGAL DOCUMENTS AND COURT PAPERS**
- **TAKING INSTRUCTIONS EXECUTING AND FINALIZATION OF CASES**
- **BAIL APPLICATIONS AND CRIMINAL TRIALS**
- **CIVIL MATTERS**
- **INITIATED AND PARTICIPATED COMMUNITY OUTREACH PROGRAMMES**

**DURATION : 2013 – 2015 : 2 YEAR CONTRACT**

**REFERENCES**

**1. MR NONGOGO**

**2. ADV. MGIDLANA**

**11. NAME OF COMPANY : PRODEV CARA CAPE TOWN**

**POSITION HELD : LEGAL ADVISOR**

**DUTIES**

- **LEGAL ADVISING**
- **LEGAL OPINION IN RESPECT OF FOOD SECURITY, TRACEABILITY, LEGISLATION AND COMPLIANCE**
- **STAKEHOLDER ENGAGEMENTS WITH SMALL SCALE FARMERS**
- **STRATEGIC ENGAGEMENTS ON ALTERNATIVES TO FEEDLOT WITH REGARDS TO TREES AND VEGETATION WHICH ARE CONSUMABLE FOR LIVESTOCK**
- **TAGGING OF LIVESTOCK**

- **UNIQUE NUMBERING (GLN-GLOBAL LOCATION NUMBER) FOR CROP PRODUCTION WHICH CORROLATES WITH LABELLING, CODING AND BRANDING (TRADEMARKS)**
- **LEGALITIES PERTAINING CO-ORPORATIVES AND ORGANIZATIONAL STRUCTURE**
- **ENGAGEMENTS WITH NAMC (NATIONAL AGRICULTURAL MARKETING COUNCIL) WITHIN THE NORTH WEST PROVINCE, LICHTENBURG AND KWAZULU NATAL(KZN)**
- **NEGOTIATING IN THE EASTERN CAPE, MPUMALANGA WITH THE TRIBAL AUTHORITIES REGARDING LAND USAGE AGREEMENTS**
- **LEGAL COMPLIANCE AND ASSISTANCE TO THE MTHATA MARINE CO-ORPERATIVE (EC)**
- **ESTABLISHMENT OF THE DANHAUZER CHAMBER IN NEWCASTLE (KZN) AND INTERACTION WITH THE DISTRICT OFFICE'S OF LAND AND RURAL AS WELL AS ECONOMIC DEVELOPMENT**

**DURATION : 2015 - 2019**

**REFERENCES**

1. **MR. SJ MANUEL**
  
2. **MR T DLAMINI**

---

**12. NAME OF COMPANY : DMV (DEPARTMENT OF MILITARY VETERANS)  
CAPE TOWN**

**POSITION HELD : LEGAL ADVISOR**

**DUTIES**

- **LEGAL ADVISOR**
- **STRATEGIC LIASON IN TERMS OF SADC(SOUTH AFRICAN DEVELOPMENT COUNTRIES) CONTEXT IN RESPECT OF LIBERATION ARMIES**

- **STAKEHOLDER ENGAGEMENTS IN TERMS OF THE PLIGHT OF EX-COMBATANTS AND THEIR BENEFICIARIES**
- **VERIFICATION OF DATA ON THE CERTIFIED PERSONEL REGISTER**
- **ASSISTING EX-COMBATANTS WITH INCUBATION TO PARTICIPATE IN THE MAINSTREAM OF THE ECONOMY, THUS ENSURING AN ALL INCLUSIVE ECONOMY**
- **LEGALITIES IN RESPECT OF DECEASED MEMBERS, FUNERAL ARRANGEMENTS AND MEMORIAL SERVICES**
- **LIASE WITH THE MASTER OF THE HIGH COURT IN ORDER TO ESTABLISH TRUSTS FOR EX-COMBATANTS AND THEIR BENEFICIARIES**
- **DRAFTING OF TRUST DEEDS**
- **PATRON OF OVERBERG MILITARY VETERANS TRUST**
- **ECONOMIC SECTORAL APPROACH AND STRATEGIC ADVISORY AT TECHNICAL LEVEL**

**DURATION : 2015 – 2019**

**REFERENCES**

1. **COL S. MBOBO**
2. **MR SJ MANUEL**

---

**13. NAME OF COMPANY : SASFU CAPE TOWN**

**POSITION HELD : LEGAL ADVISOR**

**DUTIES :**

- **LEGAL ADVISOR**
- **STRATEGIC LIASON BETWEEN SASFU AND COSATU IN RESPECT OF PRESS CONFERENCE**

- LEGAL OPINIONS IN RESPECT OF WHITE AND GREEN PAPER OF DEFENCE
- DISCIPLINARY PROCEEDURES OF MEMBERS
- PERUSAL OF ORGANIZATIONAL POLICIES AND AMENDMENTS
- ECONOMIC SECTORAL APPROACH AND STRATEGIC ADVISORY AT TECHNICAL LEVEL

DURATION : 2015 TO 2019

REFERENCES

1. MR. RUMBU CURRENT
2. MR. STEVE NCGOBO

14. NAME OF COMPANY : SAWIT (SOUTH AFRICAN WINE INDUSTRY TRUST) CAPE TOWN

POSITION HELD : LEGAL ADVISOR

DUTIES

- LEGAL ADVISING
- DRAFTING EMPLOYEE CONTRACTS
- PERUSING AND LEGAL OPINION ON LEGAL CORRESPONDENCE
- ARBITRATION AND MEDIATION
- CONFLICT RESOLUTION AND MANAGEMENT
- CORRESPONDENCE WITH ADVOCATES PERTAINING CASES AND POLICY AMENDMENTS FOR THE WINE INDUSTRY
- NEGOTIATING AND FINDING SUITABLE AND MORE FAVOURABLE WORKING CONDITONS FOR FARM WORKERS ACCORDING TO LEGISLATION

**DURATION : 2016 CONTRACT**

**REFERENCES**

**1. MR BARRY STEMMET**

---

**15. NAME OF COMPANY : DAMC (DISTRICT AGRIPARKS MANAGEMENT  
COUNCIL) WINELANDS**

**POSITION HELD : LEGAL ADVISOR**

**DUTIES**

- **LEGAL ADVISOR**
- **ENDORSED BY DMV AS DAMC BOARD MEMBER FOR THE WINELANDS DISTRICT**
- **PRESENTED LEGAL COMPLIANCE AND LEGISLATION (FOOD SECURITY, LEGISLATION, INOCULATION OF LIVESTOCK, PEST CONTROL, TAGGING OF LIVESTOCK, GLN OF CROPS)**
- **MANAGED EXECUTION PLAN FOR OPERATIONS**
- **ADDRESSED LAND REFORM, LAND RESTITUTION, EVICTIONS AND CORRECT LEGISLATIVE PROCEDURES TO FOLLOW WITH SUCH ACTION**
- **STAKEHOLDER ENGAGEMENTS WITH SMME's AND CO-OPERATIVES IN THE WINELANDS, SARON**
- **ADVISED ON DIVERSITY OF ECONOMIC OPPORTUNITIES WITH DAMC**
- **ADVISED ON SCOPE AND CONTRACTS BETWEEN SMALL SCALE FARMERS AND THE MARKET, TO ENSURE, MARKET ACCESSIBILITY**

**REFERENCES :**

**3. COL S. MBOBO**

**4. MR SJ MANUEL**

---

**16. NAME OF COMPANY : UKUBAVIMBA PTY LTD /& EXERGY AFRICA  
NATIONAL**

**POSITION HELD : DIRECTOR LEGAL SERVICES HEAD OF LEGAL**

**DUTIES**

- **ENSURING COMPLIANCE AS LEVEL 2 BBBEE BLACK INDUSTRIALIST COMPANY**
- **STRATEGIC LIASON BETWEEN UKUBAVIMBA AND NATIONAL, PROVINCIAL, LOCAL GOVERNMENT, CORPORATE AND INTERNATIONAL BUSINESS ENTITIES**
- **ENSURING EFFECTIVE GOOD CORPORATE GOVERNANCE**
- **ENSURING COMPLIANCE IN TERMS OF COMPANIES ACT AND OTHER LEGISLATIVE MEASURES**
- **DRAFTING OF MOA's AND LEGAL CORRESPONDENCE TO CLIENTS AND STAKHOLDERS**
- **STAKEHOLDER ENGAGEMENTS**
- **COMPILING AND SUBMITTING TENDERS AND APPLICATIONS TO DTI (DEPARTMENT OF TRADE AND INDUSTRY), NEF (NATIONAL EMPOWERMENT FUND), TIA (TECHNICAL INNOVATION AGENCY) , JOBSFUND**

**SPECIFIC OPERATIONS**

- **AFRICAN WILD HONEY INITIATIVE : APICULTURE**
- **AGRICULTURE**
- **AQUACULTURE**
- **OCEANS ECONOMY : OPERATIONS PHAKISA**
- **WATER DESALINIZATION**
- **RENEWABLE ENERGY**
- **WASTE TO ENERGY**

- **STEEL MANUFACTURING**
- **BUSINESS INCUBATION**
- **RAILWAY INFRASTRUCTURE**
- **RAILWAY AUXILLARY SERVICES**
- **SMART TECHNOLOGY : DRONES, SENSORS, TRACK AND TRACE**

#### **FOOTPRINT**

- **MPUMALANGA PROVINCE**
  - **THE OFFICE OF THE PREMIER**
  - **THE OFFICE OF THE MEC**
  - **MPUMALANGA PARKS AND TOURISM**
  - **MATSAMO TRIBAL AUHORITY**
  - **MAWEWE TERIIBAL AUTHORITY**
  - **UMJINDI BUSINESS FORUM**
  - **TUM EGLAD PTY LTD**
- **KWAZULU NATAL**
  - **DEPARTMENT OF LAND AND RURAL: NEW CASTLE**
  - **DEPARTMENT OF ECONOMIC DEVELOPMENT : NEW CASTLE**
  - **AMAJUBA DISTRICT MUNICIPALITY**
  - **DANHAUZER MUNICIPALITY**
  - **DANHAUZER PARLIAMENTARY**
  - **CONSTITUENCY OFFICE**
- **NORTH WEST PROVINCE**
  - **DEPARTMENT OF PUBLIC WORKS : MAFIKENG**
  - **LICHTENBURG MUNICIPALITY**
- **NORTHERN CAPE PROVINCE**

- **DEPARTMENT OF LAND AND RURAL DEVELOPMENT : HOPETOWN AND PRIESK**
- **WESTERN CAPE PROVINCE**
  - **MATSIKAMMA MUNICIPALITY**
  - **DORINGBAY DEVELOPMENT TRUST**
  - **BTI TRADING PTY LTD**
  - **MINING HOUSES : TRONNOX AND MSR**
  - **SALDAHNA WEST COAST BUSINESS CHAMBER**
  - **DAMC : WINELANDS**
  - **OVERBERG DISTICT MUNICIPALITY**
  - **OVERBERG MILITARY VETERANS TRUST**
  - **MASIZENZELE MILITARY VETERANS TRUST**
  - **SCHOOL OF PUBLIC LEADERSHIP : SPL**
- **EASTERN CAPE PROVINCE**
  - **KOUKAMMA MUNICIPALITY**
  - **KOUGA MUNICIPALITY**
  - **WITKLEIBOS SMALL SCALE DAIRY FARMERS TRUST**
  - **LANGKLOOF CITRUS CORRIDOR**
  - **ADDO ELEPHANT PARK**
  - **SWARTKOPS WATER PURIIFICATION PROJECT**
  - **PEDDIIE:ASSIISTED CHIEF KULELA WITH SMALL SCALE FARMERS DEVELOPMENT- CSIRA**
  - **MOUNT COKE : ESTABLISHING ORCHIRDS WITH CHIEF MDONYELA**
  - **BUFFALO CITY MUNICIPALITY : ASSISTED EX-COMBATANTS TO FULLY PARTICPATE WITHIN THE LOCAL ECONOMY**
  - **AMATHOLE MUNICIPALITY , ASPIRE**
  - **DEPARTMENT OF LAND AND RURAL, CASP**

➤ **NARISEC : YOUTH DEVELOPMENT PROGRAMME**

- **DURATION : 2016 TO 2019**

**REFERENCES**

1. **MR SJ MANUEL**
2. **MR RUBEN SAULS**
3. **MR T MSIZA**
4. **MS S MATHEE**

---

**17. NAME OF COMPANY : UKUBAVIMBA FOUNDATION**  
**NATIONAL**

**POSITION : HEAD OF LEGAL**

**DUTIES ICLUDE INIATIVES**

- **LEGAL DIRECTOR**
- **ACCESS TO JUSTICE**
- **VICTIM SUPPORT**
- **SOCIAL ECONOMIC DEVELOPMENT**
- **TRACK AND TRACE OF MISSING PERSONS**
- **COMMUNITY BUILDING**
- **LEARNING ACADEMY**

- **DURATION** : **2017 TO DATE**

**REFERENCES**

**MR SJ MANUEL**

---

**18. NAME OF COMPANY** : **DEPARTMENT OF JUSTICE AND  
CONSTITUTIONAL DEVELOPMENT (DOJCD)  
WESTERN CAPE**

**POSITION** : **ACTING MAGISTRATE**

**DURATION** : **1 FEBRUARY 2021 TO 30 JUNE 2022**

**DUTIES INCLUDE PRESIDING JUDICIAL OFFICER PRESIDING IN VARIOUS COYRTYS  
INCLUDING ACTING HEAD OF OFFICE AT HOPEFIELD MC**

- **CAPE TOWN MAGISTRATE’S COUIRT**
- **HOPEFIELD MAGISTARTE’S COURT**
- **LAAIPLEK MAGISTRATE’S COURT**
- **VREDENBURG MAGISTRATE’S COURT**

**CONTACT PERSONS:**

- 1. JUDGE DANIEL THULARE**
- 2. MR SM MAKU**
- 3. MS JANE KGORANE**
- 4. MR BERTUS VAN DER SPUY**

## **7. REFERENCES**

**1. PROFESSOR ERWIN SCHWELLA**

**2. MR SJ MANUEL**

**3. JUDGE THULARE**

**4. MR S MAKU**