

Xabiso Nicholas Nyati

• Gqeberha • Phone: [REDACTED] • [REDACTED]

Personal Details

Date of Birth : [REDACTED]
Identity Number : [REDACTED]
Home Language : isiXhosa
Other Languages : English (Read, Write, Speak)

Additional Contact information

Alternative E-mail :

Skills

Ability to build and maintain relationships at a senior level.
Able to develop new networking opportunities.
Competent in using technology
Able to make presentations in front of groups or individuals.
Excellent phone presence.
Dealing with high volumes of work.
Good at juggling tasks and prioritizing.
Able to network and liaise with constituents at every level.
Can work under deadline pressure and deliver high quality results.
Identifying, targeting and focusing resources.
Work well in a busy and demanding environment.
Able to maintain concentration for long periods under stressful conditions.

Professional Experience

Nelson Mandela Metropolitan Municipality

Councillor
06/2019 – Current

Key roles

- Attending council meetings
- Submitting motions to council
- Service delivery for residents
- Driving the vision of the city
- Holding the executive to account

Nelson Mandela Metropolitan

Municipality

Executive Support Officer, Human Settlements, 06/2018-09/2018

Key Roles

- Working together with the MMC for human settlements to drive the vision of the department
- Attending meetings with officials and community members to address any challenges that may arise
- Representing the MMC in stakeholder engagements and the mayors office
- Organizing and addressing media events
- Compiling research for MMC

Eastern Cape Provincial Head office, Democratic Alliance

Constituency officer (Ngqura), 04/2017-01/2018

Key Roles

- Overseeing and assuming responsibility for the design and development of ward profiles for the wards in their identified areas
- Effectively coordinating, guiding and managing all political activities and ensuring that they are operationally executed in accordance with a pre-designed program of action
- Working alongside the Constituency Operations Coordinator to identify issues that affect voters and designing campaigns to address these issues
- Implementing the most effective methods of communicating with voters with a view of establishing permanent presence in all identified areas and building relationships of trust with new voters
- Establishing and sustaining political activity designed to create a permanent and positive presence in the identified areas
- Promoting the brand of the DA and establishing the DA as a viable political choice in the identified area
- Effectively implementing and coordinating all Party campaigns in the identified areas

- Establishing and coordinating Party volunteer and activist programmes in the identified areas and ensuring that branches are fully operational entities within the Party
- Overseeing campaigns, including by-elections as designated
- Overall, maximising the DA's share of the vote in the identified area

Student Representative Council, Nelson Mandela Metropolitan University

President, 01/2016-12/2016

Key Roles

Chief executive officer of the SRC leading 27000 students across 5 campuses
 Represented students across all internal and external stakeholder meetings
 Had to fundraise and maintain good relations with external Sponsors
 As the official spokesperson, one had to maintain a good image for the Caucus and SRC.
 Provided guidance in ensuring service delivery took place with speed and efficiency

Committees Served in:

Council
 Executive committee of senate
 Senate
 Senior Management Appointments Committee
 Tender Adjudication Committee
 Institutional Forum
 Student Support Services Council
 Honorary Awards Committee
 VC Scholarship Selection Panel

Student Representative Council, Nelson Mandela Metropolitan University

Academics Officer, 01/2015-12/2015

Key Roles

Chairperson of the Faculty Council for all 7 faculties
 Liaised with various stakeholders within the university on academic related issues
 Advised accordingly on academic planning and timetabling in the midst of campus disruptions
 Advocated for a wide range of academic issues including the successful diversifying of teaching languages to include isiXhosa and Afrikaans.
 Ensured that there is proper inventory on Library Books

Committees Served in:

Executive committee of senate
Senate
Faculty Board- Health Sciences
Institutional Forum
Library and Information Services Committee
Blended Learning Committee
Central Timetabling Committee

Technology

Software: MS Office (Word, Access, Excel, PowerPoint)

Education**Completed Qualifications**

1. MATRIC , Molly Blackburn S.S.S (2010)