

CWAYITA KOSI

PROFESSIONAL SUMMARY

I am a highly qualified Admitted Attorney and accredited mediator with an LLB degree, pursuing a Master's in Constitutional and Administrative Justice. I have 12 years post qualification experience, currently lending my labour and administrative law expertise as a Presiding Officer over disciplinary hearings at Golden Arrow Bus Services. With a solid foundation in law, a commitment to justice, and a passion for Constitutional and Administrative Justice, I am poised to make a meaningful impact as a Deputy Public Protector. My academic pursuits and practical experience as a Presiding Officer have equipped me with the tools necessary to excel in this role, contributing to legal excellence and upholding the principles of justice. I have also completed the Mediation in Motion course at the University of Cape Town, which also makes me an accredited Mediator.

PROFESSIONAL SKILLS

- Legal Advice
- Legal Research
- Legal Writing
- Litigation
- Corporate Law
- Civil Litigation
- Commercial Litigation
- Criminal Law
- Labour Law \ Arbitration
- Dispute Resolution
- PFMA / PAIA / PAJA

EDUCATION

2018 Mediation in Motion	University of Cape Town
2010 Admitted as an Attorney	The Cape Law Society
2006 LLB	University of the Western Cape
2002 BA English and Gender Studies	University of Cape Town
1999 Matric	Rylands High School

EXPERIENCE

15 Jan 2019 – Current	Presiding Officer	Golden Arrow Bus Service
	<ul style="list-style-type: none">• Preside over disciplinary hearings and the handling of appeals.• Ensure that equitable and just hearing processes are adhered to.• Research the relevant law• Type out of judgments and office administration.	
02 May 2013 – 30 Sep 2017	Senior Legal Advisor	City of Cape Town Metro Municipality
	<ul style="list-style-type: none">• Handled litigation instituted against the City in the Magistrate and High Court• Investigated, provided a legal opinion regarding the strength of the case, weighed the competing interests, and made a recommendation as to whether to settle and or defend.• Applied PFMA, Municipals Systems Act, Municipals Structures Act, PAIA, and PAJA, relevant Municipal By-Laws and Policies and Regulatory Framework• Vetted and drafted complex contracts.• Provided legal assistance by researching and drafting legal opinions and provided legal advice to client departments.• Applied my mind to the relevant instructions and drafted the necessary authorities.	

- Instructed external attorneys and guided them in instituting and defending litigation and negotiating settlement agreements on behalf of the City.
- Negotiated and mediated on behalf of the City with external role players.

03 Aug 2010 – 30 Apr 2013
– 30 Jan 2009

Articled Clerk

Maintenance Officer

Vredendal Magistrate Court 15 Jan 2007
Deneys Reitz Attorneys

PERSONAL INFORMATION

Date of Birth

Nationality

South African

Languages

IsiXhosa

English

Afrikaans

Driver's License

Code 08

Criminal Record

None

References

On request