



REQUEST FOR QUOTATION: PROVISION OF MOBILE ABLUTION FACILITIES FOR THE TAKING PARLIAMENT TO THE PEOPLE PROGRAMME, 11–15 MAY 2026, MATLOSANA LOCAL MUNICIPALITY, NORTH WEST PROVINCE

Date of Issue: **30 April 2026**

Closing Date: **5 May 2026**

Quotation Reference Number: **RFQ419/2026**

Item Number	Quotation Description	Quantity Required	Delivery Period	Price in South African Currency (inclusive of VAT)
	ABLUTION FACILITIES			

ZMSOLO

.....

FOR SECRETARY TO PARLIAMENT

1. GENERAL CONDITIONS

- ✓ Quotations will be evaluated on 80 /20 preference point system.
- ✓ 80 points allocated for price and 20 points allocated for HDI and RDP goals as identified in paragraph 8.6 of the Preferential Policy of Parliament
- ✓ Preference Points will be awarded to tenderers for completing column 3 and supplying the supporting documents listed in column 4 below. Refer HDI and RDP goals as mentioned in paragraph 3 below for more details.
- ✓ Refer HDI and RDP goals as mentioned in paragraph 3 below for more details.

1. Specific Goals	2. Number of Points	3. Points claimed by the Tenderer	4. Tenderers must supply the following documents when claiming preference points
HDI'S			
Black	6		Identity Document/ CSD/CK document
Women	4		Identity Document/CSD/CK document
People living with Disabilities	3		Medical Certificate/CSD
RDP GOALS			
SMME	2		Annual Turnover Confirmation from Accountant/AFS/ CSD
Youth	2		Identity Document/ CSD/CK document
Empowerment of Local Communities	3		Proof of Address/ CSD

- ✓ All suppliers responding to quotation should be registered on Central Supplier Database (CSD)
- ✓ The quotation must be emailed to zmsolo@parliament.gov.za
- ✓ Further information regarding this quote may be obtained from to zmsolo@parliament.gov.za
- ✓ All quotations received after the closing date will not be accepted.
- ✓ Acceptance of a quotation will be subject to Parliament's own Supply Chain Management policy.
- ✓ All suppliers are required to fill in and submit the declaration of interest document.
- ✓ A current list of references where similar work was undertaken should be supplied.
- ✓ All suppliers must submit valid tax pin and all supporting documents as per the specific goals table.

2. SPECIFIC CONDITIONS

- ✓ The appointment of the supplier will not necessarily be on the basis of the lowest quote.
- ✓ Quotes should be detailed and specify the services and cost; market related prices will be negotiated with the preferred supplier.
- ✓ Parliament reserves the right not to award the contract.
- ✓ Quotes should be on the company letterhead, indicating the VAT registration number.
- ✓ Suppliers are prohibited from using Parliament's logo on their proposal.
- ✓ The RFQ document must be completed in full, and the declaration of interest form must be filled in, signed, stamped by a Commissioner of Oaths, and returned with the quotation. Parliament reserves the right to use this declaration form for quotations submitted by supplier for a period of 3 months unless the supplier's details has changed in said period.
- ✓ Failure to submit all documents as required might result in disqualification.
- ✓ Parliament cannot award contracts to provide goods and services to a Member of Parliament, or Cabinet, A Member of a Provincial Legislature or Member of the Provincial Executive Council, a Municipal Councillor, a person in the employ of state whose participation in the procurement process for the contract may result in a conflict of interest, or any entity in which any of the mentioned persons is a director or has controlling or other substantial interest.
- ✓ Parliament may request suppliers to provide additional pricing information to be utilised for comparative purposes during evaluations.
- ✓ Parliament reserves the right, for purposes of promoting the values of competitiveness and fairness, not to award the RFQ/tender to the highest scoring tenderer if such a tenderer has been awarded a tender by Parliament or has performed services for Parliament, during the last 12 months prior to the closing date of the RFQ/tender.
- ✓ Parliament reserves the right to re-appoint or extend the service of the supplier where there is a natural continuation of assignments.
- ✓ Tenderers will qualify for the preference points claimed by them, if they provide valid supporting documents to substantiate such claim, however information on CSD that Parliament considers valid will also be considered.

3. HDI GOALS

The below mentioned HDI and RDP goals will be applicable to this RFQ as identified in paragraph 8, 6 of the preferential procurement policy of Parliament.

Specific goals	Means of Verification:	Comments:
Black	Identity Document /CSD/ CK document	African, Indian, and Coloured are classified as Black
Women	Identity Document /CSD/ CK document	The 7th digit of a female's RSA ID is 0 – 4, and 5 – 9 for males
People living with Disabilities	Medical Certificate/CSD	Only a qualified medical practitioner can certify a disability.
SMME	CSD/ Annual Financial Statement or written confirmation from Accountant	Annual Turnover as declared on CSD or verified through Annual Financial Statements or written confirmation from the Accountant
Youth	Identity Document /CSD/ CK document	Ages between 18 – 35
Empowerment of local communities	Municipal Accounts/Ward Councillor letter/CSD	Proof of Address

SUPPLIER INFORMATION FORM

REGISTERED NAME		
TRADING NAME (IF APPLICABLE)		
COMPANY REGISTRATION NUMBER (or ID)		
VAT REGISTRATION NUMBER		
CENTRAL SUPPLIER DATABASE NUMBER		
TAX COMPLIANCE STATUS PIN		
TAX COMPLIANCE STATUS PIN EXPIRY DATE		
INCOME TAX NUMBER		
PHYSICAL ADDRESS	ADDRESS	
	CITY/TOWN	
	POSTAL CODE	
POSTAL ADDRESS	ADDRESS	
	CITY/TOWN	
	POSTAL CODE	
CONTACT DETAILS	OFFICE	
	CELLPHONE	
	FAX	
	EMAIL	
CONTACT PERSON		
BANK DETAILS	BANK NAME	
	BRANCH CODE	
	ACCOUNT NUMBER	
	ACCOUNT NAME	

- ✓ Ihereby certify that the above information is correct and that I and other members, directors, managers, or shareholders with a controlling or other substantial interest of the entity, are not Members of Parliament or Cabinet, Members of a Provincial Legislature or a Provincial Executive Council, Municipal Councillors, persons employed by the State as their participation in Parliament's procurement process may result in a conflict of interest.
- ✓ I am also declaring that none of the entities in the company who is a director or has a controlling or substantial interest fall under the category of the person mentioned above. (Additional details to be provided should this declaration not be correct)
- ✓ I also agree that, in the event of false, incorrect, or misleading information being provided in this declaration, the Secretary to Parliament of the Republic of South Africa shall have the right to recover any losses or damages sustained by Parliament under such agreement and/or restrict the supplier from further business depending on the materiality of the misrepresentation and the degree of prejudice.

Signature
 (Attach a bank confirmation letter or cancelled cheque to confirm bank account number)

Date

PRODUCT OR SERVICE DESCRIPTION

ABLUTION FACILITIES

1 BACKGROUND

Parliament seeks to identify and appoint a suitable service provider that can supply and service the required Ablution Facilities for the Taking Parliament to the People programme will be held in Klerksdorp, at the Spirit Word Church, Stilfontein, Matlosana Local Municipality, Dr Kenneth Kaunda District, Northwest Province from 11 to 15 May 2026.

2 OBJECTIVES

The broad objectives of this RFQ include:

- To provide prospective service providers with adequate information to understand and respond to the RFQ.
- To ensure uniformity in the responses received from each prospective service provider.
- To provide a structured framework for the evaluation of quotations.

3 PURPOSE OF THE REQUEST

Parliament seeks to identify and appoint a suitable service provider that can supply and service the required Ablution Facilities.

4 SCOPE OF THE REQUIRED SERVICE

4.1. The following is a brief specification of the required Ablution Facilities. The indicated specifications shall be as follows:

SERVICE	SPECIFICATIONS
Ablutions Facilities	<ul style="list-style-type: none">○ <u>VIP Facilities</u> – These 1st-Class VIP ablution facilities shall be of the self-contained luxury. Each ablution facility shall include a separate toilet facility and a wash hand basin facility and running water and an interior light. Total required number of these toilets shall be <u>1 x Female Disable Toilet (Sanitary Bins required) and 1 x Male Disable Toilet including normal VIP facilities in this order 3 x Female (sanitary bins required) and 3 x Male. must be fully stocked at all times with consumables, including toilet paper, seat wipes, hand soap, and hand wipes. A dedicated cleaner must be assigned to maintain these facilities throughout the day and during periods of use.</u><u>Support Staff Facilities</u> - These ablution facilities shall be self-contained free standing type and shall each include a separate toilet facility with a wash hand basin. Total require number of these toilets shall be <u>3 x Female (sanitary bins required) and 3 x Male. must be fully stocked at all times with consumables, including toilet paper, seat wipes, hand soap, and hand wipes. A dedicated cleaner must be assigned to maintain these facilities throughout the day and during periods of use.</u>○ <u>Public Facilities</u> - These ablution facilities shall be self-contained Plastic Stand-Alone type and shall each include a separate toilet facility with a hand wash basin and running water. No bucket type ablutions shall be accepted. Total required number of these toilets shall be <u>20 x Ablutions Facilities (10 x Females (Sanitary Bins required) and 10 x Males). must be fully stocked at all times with consumables, including toilet paper, seat wipes, hand soap, and hand wipes. A dedicated cleaner must be assigned to maintain these facilities throughout the day and during periods of use.</u>

- Disabled Facilities for Public Facilities - The ablutions facilities shall be of the self-contained type approved as Disabled Friendly ablution facilities. Each ablution facilities shall include a separate toilet facility and a wash hand basin and running water. Total required number of these toilets shall be 2 x Disabled Ablutions (Female and Male) must be fully stocked at all times with consumables, including toilet paper, seat wipes, hand soap, and hand wipes. A dedicated cleaner must be assigned to maintain these facilities throughout the day and during periods of use.

5 PROJECT DELIVERABLES

All required ablution facilities shall be supplied, delivered and positioned by 17:00 on Saturday, 09 May 2026, and shall be fully operational and ready to support the Programme.

The service provider may commence removal of the ablution facilities from 17:00 on Friday, 15 May 2026, following the conclusion of the Programme, and all facilities shall be removed by 12:00 on Saturday, 16 May 2026.

6. MANDATORY SUBMISSION REQUIREMENTS

All bidders that fail to submit the required documents will be disqualified.

Description of requirement	Indicate Yes / No	Comment or reference to profile
<p>6.1. The service provider must have a minimum of three (3) years' experience in the supply of ablution facilities and/or event infrastructure.</p> <p>To confirm compliance, the bidder must submit a company profile clearly indicating the number of years the business has been in operation and its relevant experience in providing ablution facilities and/or event infrastructure.</p>		
<p>6.2. The service provider must be based in, or have an operational office base within, the Dr Kenneth Kaunda District Municipality in the Northwest Province.</p> <p>To confirm compliance, proof of address must be provided. The business address must appear on the company profile, a municipal rates invoice, or a signed affidavit submitted as proof of address.</p>		

I..... (name)..... (signature) duly authorised by the bidder, hereby confirm that I have read and that this bid complies with the above mandatory requirements.

BACKGROUND AND EXPERIENCE IN THE INDUSTRY

LIST THE TWO LARGEST CONTRACTS / ASSIGNMENTS BY YOUR FIRM IN THE LAST TWO YEARS IF ANY OR LIST CONTRACTS WHICH YOUR ORGANISATION IS CURRENTLY ENGAGED IN IF ANY

WORK DESCRIPTION	YOUR CLIENT	CONTACT PERSON	CONTACT NUMBER	CONTRACT VALUE

**PROPOSED PRICING SCHEDULE
(TO INCLUDE VAT)**

DESCRIPTION	QUANTITY	UNIT PRICE	TOTAL PRICE
For supply, delivery, positioning, removal and servicing of all the ablution facility as determined in this RFQ	1		
TOTAL			

DECLARATION OF INTEREST

1. No contracts to provide goods or services to Parliament may be provided to the following categories of entities: - Member of Parliament, Member of the Cabinet, Member of a Provincial Legislature, Member of a Provincial Executive Council, a Municipal Councilor or a person in the employ of the State whose participation in tendering for the contract may result in a conflict of interest; or any entity in which a person mentioned above is a director or has a controlling or other substantial interest.

2. The tenderer is therefore requested to complete Sections a – d of the declaration below in substantiation.

(a) Are you or any person connected with the tenderer, a Member of Parliament, or a Cabinet Member?

Y	N
---	---

If yes, state whether you are a director or have a controlling or other substantial interest in the tendering company.

.....

.....

(b) Are you or any person connected with the tenderer, a Member of the Provincial Legislature or a Member of a Provincial Executive Council or a Municipal Councilor

Y	N
---	---

If yes, state whether you are a director or have a controlling or other substantial interest in the tendering company.

.....

.....

(c) Are you or any person connected with the tenderer, employed by the state?

Y	N
---	---

If yes, state whether you are a director or have a controlling or other substantial interest in the tendering company.

.....

.....

(d) Do you, or any person connected with the tenderer, have any relationship (family, friend, other) with a person employed by Parliament and who may be involved with the evaluation and or adjudication of this tender?

Y	N
---	---

If yes, state whether you are a director or have a controlling or other substantial interest in the tendering company.

.....

.....

DECLARATION

I hereby agree that, in the event of false, incorrect, or misleading information being provided in this declaration, the Secretary to Parliament of the Republic of South Africa shall have the right to:

- ✓ recover any losses or damages sustained by Parliament under such agreement.
- ✓ restrict the supplier from further business with Parliament depending on the materiality of the misrepresentation and the degree of prejudice suffered.

Name of Representative: _____

Identity number: _____

Signature: _____

(DULY AUTHORISED TO SIGN FOR AND ON BEHALF OF THE ABOVE ENTITY)

No Contract to provide goods or services to Parliament may be awarded to -

- A Member of Parliament or a Member of the Cabinet
- A Member of a Provincial Legislature or a Member of a Provincial Executive Council.
- A Municipal Councillor.
- A person in the employ of the State whose participation in tendering for the contract may result in a conflict of interest; or
- Any entity in which a person mentioned above is a director or has a controlling or other substantial interest.

COMMISSIONER OF OATHS STAMP