PARLIAMENT
OF THE REPUBLIC OF SOUTH AFRICA

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www.parliament.gov.za

Parliament: Following up on our commitments to the people

**REQUEST FOR QUOTATION**

Product or Service Requested: UNIFORM

Date of Issue: 18 NOVEMBER 2026

Non-compulsory Briefing session: 23 NOVEMBER 2026 @ 11:00am , Parliament Towers, 2nd Floor, 90 Plein street, Cape town

Closing Date : 25 NOVEMBER 2026

Quotation Reference Number: RFQ 1180/2026

| Item Number | Quotation Description | Quantity Required | Delivery Period | Price in South African Currency (inclusive of VAT) |
|---|---|---|---|---|
| | | | | |

**A. Vokwana**

**FOR SECRETARY TO PARLIAMENT**

**(BUSINESS UNIT OR SCM TO SIGN HERE)**

1. **GENERAL CONDITIONS**

- ✓ **Quotations will be evaluated on 80 /20 preference point system.**
- ✓ **80 points allocated for price and 20 points allocated for HDI and RDP goals as identified in paragraph 8.6 of the Preferential Policy of Parliament**
- ✓ **Preference Points will be awarded to tenderers for completing column 3 and supplying the supporting documents listed in column 4 below. Refer HDI and RDP goals as mentioned in paragraph 3 below for more details.**
- ✓ **Refer HDI and RDP goals as mentioned in paragraph 3 below for more details.**

| 1.Specific Goals | 2. Number of Points | 3. Points claimed by the Tenderer | 4. Tenderers must supply the following documents when claiming preference points |
|---|---|---|---|
| **HDI'S** | | | |
| **Black** | **6** | | **Identity Document/ CSD/CK document** |
| **Women** | **4** | | **Identity Document/CSD/CK document** |
| **People living with Disabilities** | **3** | | **Medical Certificate/CSD** |
| **RDP GOALS** | | | |
| **SMME** | **2** | | **Annual Turnover Confirmation from Accountant/AFS/ CSD** |
| **Youth** | **2** | | **Identity Document/ CSD/CK document** |
| **Locally manufactured products** | **3** | | **Letter of Declaration from the manufacturer** |

- ✓ **All suppliers responding to quotation should be registered on Central Supplier Database (CSD)**
- ✓ **The quotation must be emailed to avokwana@parliament.gov.za**
- ✓ **Further information regarding this quote may be obtained from to avokwana@parliament.gov.za**
- ✓ **All quotations received after the closing date will not be accepted.**
- ✓ **Acceptance of a quotation will be subject to Parliament's own Supply Chain Management policy.**
- ✓ **All suppliers are required to fill in and submit the declaration of interest document.**
- ✓ **A current list of references where similar work was undertaken should be supplied.**
- ✓ **All suppliers must submit valid tax pin and all supporting documents as per the specific goals table.**

**2. SPECIFIC CONDITIONS**

- ✓ **The appointment of the supplier will not necessarily be on the basis of the lowest quote.**
- ✓ **Quotes should be detailed and specify the services and cost; market related prices will be negotiated with the preferred supplier.**
- ✓ **Parliament reserves the right not to award the contract.**
- ✓ **Quotes should be on the company letterhead, indicating the VAT registration number.**
- ✓ **Companies are prohibited from using Parliament's logo on their proposal.**
- ✓ **The RFQ document must be completed in full, and the declaration of interest form must be filled in, signed, stamped by a Commissioner of Oaths, and returned with the quotation. Parliament reserves the right to use this declaration form for quotations submitted by supplier for a period of 3 months unless the supplier's details has changed in said period.**
- ✓ **Failure to submit all documents as required might result in disqualification.**
- ✓ **Parliament cannot award contracts to provide goods and services to a Member of Parliament, or Cabinet, A Member of a Provincial Legislature or Member of the Provincial Executive Council, a Municipal Councillor, a person in the employ of state whose participation in the procurement process for the contract may result in a conflict of interest, or any entity in which any of the mentioned persons is a director or has controlling or other substantial interest.**
- ✓ **Parliament may request suppliers to provide additional pricing information to be utilised for comparative purposes during evaluations.**
- ✓ **Parliament reserves the right, for purposes of promoting the values of competitiveness and fairness, not to award the RFQ/tender to the highest scoring tenderer if such a tenderer has been awarded a tender by Parliament or has performed services for Parliament, during the last 12 months prior to the closing date of the RFQ/tender.**
- ✓ **Parliament reserves the right to re-appoint or extend the service of the supplier where there is a natural continuation of assignments.**
- ✓ **Tenderers will qualify for the preference points claimed by them, if they provide valid supporting documents to substantiate such claim, however information on CSD that Parliament considers valid will also be considered.**
- ✓ **Prohibition of Collusive Tendering:**
- ✓ **Bidders shall not engage in collusive tendering including bid rigging, price fixing or cover bidding, as prohibited under Section 4(1)(b) of the Competition (Act No 89 of 1998) as amended. Suspected collusive conduct may be referred to the Competition Commission for investigation and may result in disqualification or other appropriate action, subject to applicable law and due process**

3. **HDI GOALS**

**The below mentioned HDI and RDP goals will be applicable to this RFQ as identified in paragraph 8, 6 of the preferential procurement policy of Parliament.**

| Specific goals | Means of Verification: | Comments: |
|---|---|---|
| Black | Identity Document /CSD/ CK document | African, Indian, and Coloured are classified as Black |
| Women | Identity Document /CSD/ CK document | The 7th digit of a female's RSA ID is 0 – 4, and 5 – 9 for males |
| People living with Disabilities | Medical Certificate/CSD | Only a qualified medical practitioner can certify a disability. |
| SMME | CSD/ Annual Financial Statement or written confirmation from Accountant | Annual turnover as declared on csd or verified through annual financial statements or written confirmation from the accountant |
| Youth | Identity Document /CSD/ CK document | Ages between 18 – 35 |
| Locally manufactured products | Letter of Declaration from the manufacturer | Only for goods designated for local content. |

**SUPPLIER INFORMATION FORM**

| | | |
|---|---|---|
| REGISTERED NAME | | |
| TRADING NAME (IF APPLICABLE) | | |
| COMPANY REGISTRATION NUMBER (or ID) | | |
| VAT REGISTRATION NUMBER | | |
| CENTRAL SUPPLIER DATABASE NUMBER | | |
| TAX COMPLIANCE STATUS PIN | | |
| TAX COMPLIANCE STATUS PIN EXPIRY DATE | | |
| INCOME TAX NUMBER | | |
| PHYSICAL ADDRESS | ADDRESS | |
| | CITY/TOWN | |
| | POSTAL CODE | |
| POSTAL ADDRESS | ADDRESS | |
| | CITY/TOWN | |
| | POSTAL CODE | |
| CONTACT DETAILS | OFFICE | |
| | CELLPHONE | |
| | FAX | |
| | EMAIL | |
| CONTACT PERSON | | |
| BANK DETAILS | BANK NAME | |
| | BRANCH CODE | |
| | ACCOUNT NUMBER | |
| | ACCOUNT NAME | |

- ✓ I .....hereby certify that the above information is correct and that I and other members, directors, managers, or shareholders with a controlling or other substantial interest of the entity, are not Members of Parliament or Cabinet, Members of a Provincial Legislature or a Provincial Executive Council, Municipal Councillors, persons employed by the State as their participation in Parliament's procurement process may result in a conflict of interest.
- ✓ I am also declaring that none of the entities in the company who is a director or has a controlling or substantial interest fall under the category of the person mentioned above. (Additional details to be provided should this declaration not be correct)
- ✓ I also agree that, in the event of false, incorrect, or misleading information being provided in this declaration, the Secretary to Parliament of the Republic of South Africa shall have the right to recover any losses or damages sustained by Parliament under such agreement and/or restrict the supplier from further business depending on the materiality of the misrepresentation and the degree of prejudice.

_____ _____

**Signature** **Date**

**(Attach a bank confirmation letter or cancelled cheque to confirm bank account number)**

Specifications

## 1. PURPOSE

The National Assembly Table (NA Table), requests qualified firms to submit quotations to provide uniform apparel for NA Table staff. The successful bidder will be responsible for developing and overseeing a program to accomplish the individual ordering, fitting, alterations and distribution for approximately 29 NA Table employees.

## 2. SCOPE OF SERVICE

Upon award, the NA Table will provide the successful bidder with a list of eligible employees. The specified uniform apparel and accessories as listed under – description of items.

### Alterations

The successful bidder shall provide all normal alterations, for new uniforms only, to ensure proper fit. For those people whose stock sizes are not available, such items shall be altered and/or tailored to assure a proper and presentable fit. Waistcoats and gowns must be fitted with consideration for freedom of movement and consistent with the nature of work performed. Any special tailoring of these items shall be included in the proposed price however; it is not the intention of this request to provide changes to style or vanity tailoring with alterations.

## 3. PRICING

The successful bidder shall propose a firm fixed price on all of the specified items. The price shall include the digitising of the embroidery artwork and the production of mock-ups and embroidered samples for the branded items, as set out in Section 6.

## 4. DELIVERY

Uniforms shall be delivered directly to the NA Table in Parliament of RSA.

## 5. REQUESTED PRODUCT LIST

**MALE PROCEDURAL OFFICERS**

| Item 1. | Procedural Officer's Waistcoats |
|---|---|
| **Colour:** | **Black** |

| | |
|---|---|
| **Design:** | **Relaxed and/or slim fit cut, two snap pockets in front, 5 buttons closure, wrinkle resistant, enhanced durability, dry cleanable** |
| **Fabric:** | **Polyester or Cotton-polyester (with some stretch)** |
| **Samples:** | **Samples of this item are available for viewing at Parliament. Service providers may visit Parliament to view the samples before the closing date (see Section 7).** |
| **Quantity** | **11** |

| **Item 2.** | **Procedural Officer's Gowns** |
|---|---|
| **Colour:** | **Black** |
| **Design:** | **Relaxed and/or slim fit cut, wrinkle resistant, enhanced durability, dry cleanable. Samples will be provided. Suppliers to visit Parliament to view** |
| **Fabric:** | **Polyester or Cotton-polyester (with some stretch)** |
| **Samples:** | **Samples of this item are available for viewing at Parliament. Service providers may visit Parliament to view the samples before the closing date (see Section 7).** |
| **Quantity** | **3** |

| **Item 3.** | **Men's Easy Care Long Sleeve Formal Shirts** |
|---|---|
| **Colour:** | **White** |
| **Design:** | **Cut-away collar capable of high-performance under conditions of repeated wearing and laundering. 7- button, box pleat back for ease of movement, machine washable** |
| **Fabric:** | **Cotton polyester blend (with some stretch)** |
| **Quantity:** | **43 Shirts** |

| **Item 4.** | **Bowties** |
|---|---|
| **Colour:** | **White** |
| **Design:** | **Gentlemen's formal pre-tied bow tie, adjustable neckband, plain, no logo** |
| **Material** | **100% Silk Polyester** |
| **Quantity:** | **20** |

| **Item 5.** | **Men's Black Pants for Procedural Staff** |
|---|---|
| **Colour:** | **Black** |

| | |
|---|---|
| **Design:** | **Tailored Pants capable of high performance under conditions of repeated wearing and laundering. A combination of standard and slim fit, machine washable** |
| **Fabric:** | **Cotton-polyester blend fabric (with some stretch)** |
| **Quantity:** | **18** |

| Item 6. | Male Corporate Comfort Shoes |
|---|---|
| **Colour:** | **Black** |
| **Design:** | **Formal lace up shoe made from genuine leather and superior quality materials that offers support, relief, and stability. With heavy stitch detailing and a stylish sleek look** |
| **Fastening** | **Lace up** |
| **Style (New)** | **Lace up** |
| **Upper** | **Full grain leather** |
| **Lining** | **PU** |
| **Socking** | **Textile** |
| **Foot bed** | **Memory Foam** |
| **Outsole** | **TPR** |
| **Note:** | **Samples (attached)** |
| **Quantity:** | **11** |

**FEMALE PROCEDURAL OFFICERS**

| Item 1. | Women's Easy Care Long/Short Sleeve Formal Shirts Procedural and Chamber Staff |
|---|---|
| **Colour:** | **White** |
| **Design:** | **Tailored dress-type blouse with collar capable of high performance under conditions of repeated wearing and laundering. Pleat back for ease of movement, machine washable** |
| **Fabric:** | **A cotton-polyester blend (with some stretch)** |

| | |
|---|---|
| **Quantity:** | **56 Shirts** |

| **Item 2.** | **Women's Black Formal Pants/Skirts/Tunic for Female Procedural Staff** |
|---|---|
| **Colour:** | **Black** |
| **Design:** | **Tailored skirts/pants capable of high performance under conditions of repeated wearing and laundering. Relaxed fit through hips and thighs, machine washable** |
| **Fabric:** | **Cotton-polyester blend fabric (with some stretch)** |
| **Quantity:** | **15** |

| **Item 3.** | **Female Corporate Comfort Shoes** |
|---|---|
| **Colour:** | **Black** |
| **Design:** | **Formal court shoe made from genuine leather and superior quality materials that offers support, relief, and stability. With heavy stitch detailing and a stylish sleek look** |
| **Note:** | **Samples (attached)** |
| **Fastening** | **Slip On** |
| **Style ( New)** | **Court** |
| **Upper** | **Full grain leather** |
| **Lining** | **Breathing PU** |
| **Socking** | **Breathing PU** |
| **Foot bed** | **Memory Foam** |
| **Outsole** | **TPR** |
| **Quantity:** | **9** |

| **Item 4.** | **Female Stockings** |
|---|---|
| **Colour:** | **Black** |
| **Design:** | **Ladies shiny (sheer-gloss finish) stockings, full length, with comfort waistband, plain, no logo.** |
| **Fabric:** | **80% Nylon and 20% Elastane, 20 denier, glossy finish, ladder-resistant** |
| **Quantity:** | **12 pairs per employee X 12** |

| | |
|---|---|
| | |

| Item 5. | White Gloves |
|---|---|
| Colour: | White |
| Design: | Plain formal ceremonial gloves, unisex, with a wrist opening and no logo. |
| Fabric: | 100% cotton, with a mid-weight, tightly woven finish |
| Quantity: | 4 pair X 2 |

**CHAMBER ASSISTANTS**

| Item 1. | Three-Piece Women's Black Blazer, Waistcoat Embroidered with Parliament Emblem and Pants/Skirt for Female Chamber Staff |
|---|---|
| Colour: | Black |
| Design: | Blazer and Waistcoat with pants/skirts capable of high performance under conditions of repeated wearing and laundering. Relaxed fit through hips and thighs, machine washable |
| Fabric: | Cotton-polyester blend fabric (with some stretch) |
| Logo: | Application method: embroidery, using the simplified full-colour version of the Parliament emblem suitable for embroidery (Annexure A). Placement: left chest of the waistcoat. Size: approximately 70 mm high x 66 mm wide. |
| Reference: | See Annexure D for reference images. |
| Samples: | Samples of previous suits are available for viewing at Parliament. Service providers may visit Parliament to view the samples before the closing date (see Section 7). |
| Quantity: | 4 |

| Item 2. | Three-Piece Women's Green Suit, Waistcoat Embroidered with Parliament Emblem and Skirts for Female Chamber Staff |
|---|---|
| Colour: | Green |
| Design: | Jacket and Waistcoat with skirts only capable of high performance under conditions of repeated wearing and laundering. Relaxed fit through hips and thighs, machine washable |
| Fabric: | Cotton-polyester blend fabric (with some stretch) |
| Logo: | Application method: embroidery, using the simplified full-colour version of the Parliament emblem suitable for embroidery (Annexure A). |

| | |
|---|---|
| | **Placement: left chest of the waistcoat. Size: approximately 70 mm high x 66 mm wide.** |
| **Reference:** | **See Annexure D for reference images.** |
| **Samples:** | **Samples of previous suits are available for viewing at Parliament. Service providers may visit Parliament to view the samples before the closing date (see Section 7).** |
| **Quantity:** | **4** |

| **Item 3.** | **Women's Easy Care Long Sleeve Formal Shirts Chamber Staff** |
|---|---|
| **Colour:** | **1 Baby Yellow/Cream and 1 Floral** |
| **Design:** | **Tailored dress-type blouse with collar capable of high performance under conditions of repeated wearing and laundering. Pleat back for ease of movement, machine washable** |
| **Fabric:** | **A cotton-polyester blend (with some stretch)** |
| **Reference:** | **See Annexure D (print blouse) for reference images.** |
| **Quantity:** | **8 Shirts** |

| **Item 4.** | **Female Golf T-Shirts Embroidered with Parliament Emblem** |
|---|---|
| **Colour:** | **Maroon and Black** |
| **Design:** | **Ladies 175g Barron Pique Knit Golfer (with Parliament Logo Embroidered). One long and short sleeve per employee** |
| **Fabric:** | **175g 65% Polyester & 35% Cotton with Anti-Pill Finish** |
| **Logo:** | **Application method: embroidery, using the simplified full-colour version of the Parliament emblem (Annexure A). Placement: left chest. Size: approximately 70 mm high x 66 mm wide. Thread colours per garment colour to be confirmed on the mock-up (see Section 6).** |
| **Quantity:** | **2 t-shirts X 4 = 8** |
| **Item 5.** | **Women's scarves with logo for Chamber Assistants** |
| **Colour:** | **Gold, Black and Blue** |
| **Design:** | **Silk/viscose/chiffon** |
| **NOTE** | **Picture Samples will be provided.** |
| **Logo:** | **Application method: digital print of the Parliament logo. Size and placement to be confirmed on the mock-up for Parliament's approval (see Section 6).** |
| **Reference:** | **See Annexure E for reference images.** |

| | |
|---|---|
| **Quantity:** | **3 scarves per employee X 4 = 12** |

| **Item 6.** | **Three-Piece Men's Black Blazer, Waistcoat Embroidered with Parliament Emblem and Pants/Skirt for Female Chamber Staff** |
|---|---|
| **Colour:** | **Black** |
| **Design:** | **Blazer and Waistcoat with pants capable of high performance under conditions of repeated wearing and laundering. Relaxed fit through hips and thighs, machine washable** |
| **Fabric:** | **Cotton-polyester blend fabric (with some stretch)** |
| **Logo:** | **Application method: embroidery, using the simplified full-colour version of the Parliament emblem suitable for embroidery (Annexure A). Placement: left chest of the waistcoat. Size: approximately 70 mm high x 66 mm wide.** |
| **Reference:** | **See Annexure C for reference images.** |
| **Samples:** | **Samples of this item are available for viewing at Parliament. Service providers may visit Parliament to view the samples before the closing date (see Section 7).** |
| **Quantity:** | **5** |

| **Item 7.** | **Three-Piece Men's Green Suit, Waistcoat Embroidered with Parliament Emblem and Skirts for Female Chamber Staff** |
|---|---|
| **Colour:** | **Green** |
| **Design:** | **Continental style, lightweight construction, squared & high shoulders, short close-fitting style, body with two buttons, flap/jetted pockets** |
| **Fabric:** | **Cotton-polyester blend fabric (with some stretch)** |
| **Logo:** | **Application method: embroidery, using the simplified full-colour version of the Parliament emblem suitable for embroidery (Annexure A). Placement: left chest of the waistcoat. Size: approximately 70 mm high x 66 mm wide.** |
| **Reference:** | **See Annexure C for reference images.** |
| **Samples:** | **Samples of this item are available for viewing at Parliament. Service providers may visit Parliament to view the samples before the closing date (see Section 7).** |
| **Quantity:** | **5** |

| **Item 8.** | **Men's Easy Care Long Sleeve Formal Shirts Chamber Staff** |
|---|---|

| | |
|---|---|
| **Colour:** | **Baby Yellow/Cream** |
| **Design:** | **Tailored dress-type blouse with collar capable of high performance under conditions of repeated wearing and laundering. Pleat back for ease of movement, machine washable** |
| **Fabric:** | **A cotton-polyester blend (with some stretch)** |
| **Reference:** | **See Annexure B for reference images.** |
| **Quantity:** | **2 each X 5 = 10 Shirts** |

| **Item 9.** | **Men Golf T-Shirts Embroidered with Parliament Emblem** |
|---|---|
| **Colour:** | **Maroon and Black** |
| **Design:** | **Ladies 175g Barron Pique Knit Golfer (with Parliament Logo Embroidered). One long and short sleeve per employee** |
| **Fabric:** | **175g 65% Polyester & 35% Cotton with Anti-Pill Finish** |
| **Logo:** | **Application method: embroidery, using the simplified full-colour version of the Parliament emblem (Annexure A). Placement: left chest. Size: approximately 70 mm high x 66 mm wide. Thread colours per garment colour to be confirmed on the mock-up (see Section 6).** |
| **Quantity:** | **2 each X 5 = 10 Shirts** |

| **Item 10.** | **Men's ties with parliament logo for Chamber Assistants** |
|---|---|
| **Colour:** | **Gold, Black and Blue** |
| **Design:** | **Silk** |
| **NOTE:** | **The colour should be similar to ladies' scarves** |
| **Logo:** | **Application method: digital print of the Parliament logo. Size and placement to be confirmed on the mock-up for Parliament's approval (see Section 6).** |
| **Reference:** | **See Annexure E for reference images.** |
| **Quantity:** | **15** |

## 6. BRANDING AND LOGO APPLICATION

The Parliament emblem is applied to the following branded items. The service provider shall apply it as follows:

**Suits (Chamber Assistants Items 1, 2, 6 and 7):** embroidery, using the simplified full-colour version of the emblem suitable for embroidery (Annexure A), positioned on the left chest at approximately 70 mm high and 66 mm wide.

**Golf T-shirts (Chamber Assistants Items 4 and 9):** embroidery, using the same emblem version (Annexure A), positioned on the left chest at approximately 70 mm high and 66 mm wide. Thread colours for each garment colour are to be confirmed on the mock-up.

**Scarves and ties (Chamber Assistants Items 5 and 10):** digital print of the Parliament logo. Size and placement are to be confirmed on the mock-up for Parliament's approval.

**Artwork, mock-ups and samples:** After appointment, the service provider shall prepare and digitise the embroidery artwork and submit mock-ups and an embroidered sample for Parliament's approval before production.

**Cost:** The cost of this work shall be included in the supplier's quotation.

**Emblem integrity:** The Parliament emblem shall not be altered without Parliament's approval.

## 7. VIEWING OF SAMPLES: GOWNS AND WAISTCOATS

Samples of the gowns and waistcoats are available at Parliament. The following items are covered by this requirement:

**Gowns:** Procedural Officers, Item 2 (Procedural Officer's Gowns).

**Waistcoats:** Procedural Officers, Item 1 (Procedural Officer's Waistcoats)

**Viewing:** Service providers may come to Parliament to view the samples before the closing date of this RFQ, so that the quotation is based on the samples viewed. Viewing is by prior arrangement with the NA Table.

**Reference images:** The images in Annexures B to E are provided as a guide to style, cut and colour only. Quotations shall be based on the written specifications in Section 5, and the samples viewed at Parliament.

**ANNEXURE A: PARLIAMENT EMBLEM (SIMPLIFIED FULL-COLOUR VERSION FOR EMBROIDERY)**

PARLIAMENT
OF THE REPUBLIC OF SOUTH AFRICA

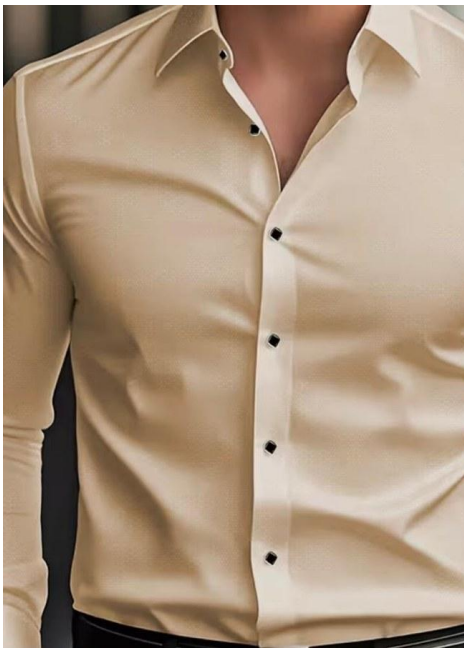
Shown at approximately the specified embroidery size (70 mm high x 66 mm wide). The emblem shall not be altered without Parliament's approval.

**ANNEXURE B: MEN'S CHAMBER ASSISTANT SHIRTS (CHAMBER ASSISTANTS, ITEM 8)**

**Item:** Men's Easy Care Long Sleeve Formal Shirts, Chamber Staff (baby yellow/cream).

**Reference features:** Long sleeve, shirt collar, full button-through front, tailored fit, plain or fine tone-on-tone fabric, no logo. Colour range: cream/beige to soft baby yellow, as shown.

Images are a guide to style, cut and colour only. The written specification in Section 5 prevails.



*Cream/beige, plain*



*Cream, fine tone-on-tone weave*



*Soft baby yellow*

**ANNEXURE C: MEN'S THREE-PIECE SUITS (CHAMBER ASSISTANTS, ITEMS 6 AND 7)**

**Items:** Item 6, Three-Piece Men's Black Blazer, Waistcoat and Pants; Item 7, Three-Piece Men's Green Suit, Waistcoat and Pants. The waistcoats are embroidered with the Parliament emblem (Section 6 and Annexure A).

**Reference features:** Single-breasted jacket with flap pockets; five-button V-neck waistcoat with the jacket and waistcoat in the same fabric; matching trousers; shoulders squared and fitted body. Item 7 colour: dark green, as shown. Item 6 colour: black.

Images are a guide to style, cut and colour only. The written specification in Section 5 prevails.



*Item 6: black three-piece (reference)*



*Item 6: black three-piece (reference)*



*Item 7: dark green three-piece (reference)*



*Fit and finish of a black and a navy suit, for illustration only. Item 6 colour is black.*

**ANNEXURE D: WOMEN'S WAISTCOAT SUITS AND BLOUSES (CHAMBER ASSISTANTS, ITEMS 1, 2 AND 3)**

**Items:** Item 1, Three-Piece Women's Black Blazer, Waistcoat and Pants/Skirt; Item 2, Three-Piece Women's Green Suit, Waistcoat and Skirts; Item 3, Women's Easy Care Long Sleeve Formal Shirts (baby yellow/cream and floral). The waistcoats are embroidered with the Parliament emblem (Section 6 and Annexure A).

**Reference features:** Fitted V-neck waistcoat with button front, tailored blazer, pants or skirt in matching fabric, worn over a collared blouse in solid colour or print. The images show the style and cut only; the colour for Item 1 is black and for Item 2 is green. The print blouses are a reference for the floral/print blouse in Item 3.

Images are a guide to style, cut and colour only. The written specification in Section 5 prevails.



*Waistcoat, blazer and trousers with a print blouse (reference for style and cut)*



*Waistcoat, skirt, dress and blouses in solid and print (reference for style and cut)*

**ANNEXURE E: PRINTED SCARVES AND TIES (CHAMBER ASSISTANTS, ITEMS 5 AND 10)**

**Items:** Item 5, Women's Scarves with Logo; Item 10, Men's Ties with Parliament Logo (colour similar to the ladies' scarves). Digital print of the Parliament logo (Section 6).

**Reference features:** Black satin-finish base with a gold border band and the gold Parliament emblem printed as a repeat pattern, with a larger emblem in the corner of the scarf. Colours per the items: gold, black and blue. The size and placement of the print are to be confirmed on the mock-up for Parliament's approval.

Images are a guide to style, cut and colour only. The written specification in Section 5 prevails.



*Sample scarves: gold border and corner emblem on black satin*



*Sample scarf: repeat emblem print*

**BACKGROUND AND EXPERIENCE IN THE INDUSTRY**

**LIST THE TWO LARGEST CONTRACTS / ASSIGNMENTS BY YOUR FIRM IN THE LAST TWO YEARS IF ANY OR LIST CONTRACTS WHICH YOUR ORGANISATION IS CURRENTLY ENGAGED IN IF ANY**

| WORK DESCRIPTION | YOUR CLIENT | CONTACT PERSON | CONTACT NUMBER | CONTRACT VALUE |
|---|---|---|---|---|
| | | | | |
| | | | | |
| | | | | |

**PROPOSED PRICING SCHEDULE**

| DESCRIPTION | QUANTITY | TOTAL |
|---|---|---|
| | | |

**DECLARATION OF INTEREST**

1. **No contracts to provide goods or services to Parliament may be provided to the following categories of entities: - Member of Parliament, Member of the Cabinet, Member of a Provincial Legislature, Member of a Provincial Executive Council, a Municipal Councilor or a person in the employ of the State whose participation in tendering for the contract may result in a conflict of interest; or any entity in which a person mentioned above is a director or has a controlling or other substantial interest.**

2. **The tenderer is therefore requested to complete Sections a – d of the declaration below in substantiation.**

**(a) Are you or any person connected with the tenderer, a Member of Parliament, or a Cabinet Member?**

| Y | N |
|---|---|

**If yes, state whether you are a director or have a controlling or other substantial interest in the tendering company.**

.....

.....

**(b) Are you or any person connected with the tenderer, a Member of the Provincial Legislature or a Member of a Provincial Executive Council or a Municipal Councilor**

| Y | N |
|---|---|

**If yes, state whether you are a director or have a controlling or other substantial interest in the tendering company.**

.....

.....

**(c) Are you or any person connected with the tenderer employed by the state?**

| Y | N |
|---|---|

**If yes, state whether you are a director or have a controlling or other substantial interest in the tendering company.**

.....

.....

**(d) Do you, or any person connected with the tenderer, have any relationship (family, friend, other) with a person employed by Parliament and who may be involved with the evaluation and or adjudication of this tender?**

| Y | N |
|---|---|

**If yes, state whether you are a director or have a controlling or other substantial interest in the tendering company.**

.....

.....

**DECLARATION**

**I hereby agree that, in the event of false, incorrect, or misleading information being provided in this declaration, the Secretary to Parliament of the Republic of South Africa shall have the right to:**

- ✓ **recover any losses or damages sustained by Parliament under such agreement.**
- ✓ **restrict the supplier from further business with Parliament depending on the materiality of the misrepresentation and the degree of prejudice suffered.**

**Name of Representative:** _____

**Identity number:** _____

**Signature:** _____

**(DULY AUTHORISED TO SIGN FOR AND ON BEHALF OF THE ABOVE ENTITY)**

**No Contract to provide goods or services to Parliament may be awarded to -**

- **A Member of Parliament or a Member of the Cabinet.**
- **A Member of a Provincial Legislature or a Member of a Provincial Executive Council.**
- **A Municipal Councillor.**
- **A person in the employ of the State whose participation in tendering for the contract may result in a conflict of interest; or**
- **Any entity in which a person mentioned above is a director or has a controlling or other substantial interest.**

| **COMMISSIONER OF OATHS STAMP** |
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