PARLIAMENT
OF THE REPUBLIC OF SOUTH AFRICA

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Parliament: Following up on our commitments to the people

REQUEST FOR QUOTATION

Product Requested: AV Upgrade

Date of Issue: 03 November 2026

Closing Date and Time: 06 November 2026 @ 14h00

Quotation Reference Number: RFQ 1091/2026

Item Number	Quotation Description	Quantity Required	Delivery Period	Price in South African Currency (inclusive of VAT)
	PLEASE SEE PRODUCT OR SERVICE DESCRIPTION			

FOR SECRETARY TO PARLIAMENT

(BUSINESS UNIT OR SCM TO SIGN HERE)

1. **GENERAL CONDITIONS**

- ✓ **Quotations will be evaluated on 80 /20 preference point system.**
- ✓ **80 points allocated for price and 20 points allocated for HDI and RDP goals as identified in paragraph 8.6 of the Preferential Procurement Policy of Parliament**
- ✓ **Preference Points will be awarded to tenderers for completing column 3 and supplying the supporting documents listed in column 4 below.**
- ✓ **Refer HDI and RDP goals as mentioned in paragraph 3 below for more details.**

1.Specific Goals	2. Number of Points	3. Points claimed by the Tenderer	4. Tenderers must supply the following documents when claiming preference points
HDI'S			
Black	**6**		**Identity Document/ CSD/CK document**
Women	**4**		**Identity Document/CSD/CK document**
People living with Disabilities	**3**		**Medical Certificate/CSD**
RDP GOALS			
SMME	**4**		**Annual Turnover Confirmation from Accountant/AFS/ CSD**
Youth	**3**		**Identity Document/ CSD/CK document**

- ✓ All suppliers responding to quotation should be registered on Central Supplier Database (CSD)
- ✓ The quotation must be emailed to soliphant@parliament.gov.za
- ✓ Further information regarding this quote may be obtained from soliphant@parliament.gov.za
- ✓ All quotations received after the closing date will not be accepted.
- ✓ Acceptance of a quotation will be subject to Parliament's own Supply Chain Management policy.
- ✓ All suppliers are required to fill in the declaration of interest part of this document.
- ✓ All suppliers must submit a valid tax pin and all supporting documents as per the specific goals table.

2. SPECIFIC CONDITIONS

- ✓ The appointment of the supplier will not necessarily be on the basis of the lowest quote.
- ✓ Quotes should be detailed and specify the services and cost. Market related prices will be negotiated with the preferred supplier where applicable.
- ✓ Parliament reserves the right not to award the contract.
- ✓ Quotes should be on the company letterhead, indicating the VAT registration number.
- ✓ Suppliers are prohibited from using Parliament's logo on their proposal.
- ✓ Failure to submit all documents as required might result in disqualification.
- ✓ Parliament cannot award contracts to provide goods and services to a Member of Parliament, or Cabinet, A Member of a Provincial Legislature or Member of the Provincial Executive Council, a Municipal Councillor, a person in the employ of state whose participation in the procurement process for the contract may result in a conflict of interest, or any entity in which any of the mentioned persons is a director or has controlling or other substantial interest.
- ✓ Parliament may request suppliers to provide additional pricing information to be utilised for comparative purposes during evaluations.
- ✓ Parliament reserves the right, for purposes of promoting the values of competitiveness and fairness, not to award the RFQ/tender to the highest scoring tenderer if such a tenderer has been awarded a tender by Parliament or has performed services for Parliament, during the last 12 months prior to the closing date of the RFQ/tender.
- ✓ Parliament reserves the right to re-appoint or extend the service of the supplier where there is a natural continuation of assignments.
- ✓ Tenderers will qualify for the preference points claimed by them, if they provide valid supporting documents to substantiate such claim, however information on CSD that Parliament considers valid will also be considered.
- ✓ Prohibition of Collusive Tendering: Tenderers shall not engage in collusive tendering, including bid rigging, price fixing or cover bidding, as prohibited under Section 4(1)(b) of the Competition Act (No. 89 of 1998), as amended. Suspected collusive conduct may be referred to the Competition Commission for investigation and may result in disqualification or other appropriate action, subject to applicable law and due process.

3. HDI GOALS

The below mentioned HDI and RDP goals will be applicable to this RFQ as identified in paragraph 8, 6 of the preferential procurement policy of Parliament.

Specific goals	Means of Verification:	Comments:
Black	Identity Document /CSD/ CK document	African, Indian, and Coloured are classified as Black
Women	Identity Document /CSD/ CK document	The 7th digit of a female's RSA ID is 0 – 4, and 5 – 9 for males
People living with Disabilities	Medical Certificate/CSD	Only a qualified medical practitioner can certify a disability.
SMME	CSD/ Annual Financial Statement or written confirmation from accountant	Annual turnover as declared on CSD or verified through annual financial statements or written confirmation from the accountant.
Youth	Identity Document /CSD/ CK document	Ages between 18 – 35

SUPPLIER INFORMATION FORM

REGISTERED NAME		
TRADING NAME (IF APPLICABLE)		
COMPANY REGISTRATION NUMBER (or ID)		
VAT REGISTRATION NUMBER		
CENTRAL SUPPLIER DATABASE NUMBER		
TAX COMPLIANCE STATUS PIN		
TAX COMPLIANCE STATUS PIN EXPIRY DATE		
INCOME TAX NUMBER		
PHYSICAL ADDRESS	**ADDRESS**	
	CITY/TOWN	
	POSTAL CODE	
POSTAL ADDRESS	**ADDRESS**	
	CITY/TOWN	
	POSTAL CODE	
CONTACT DETAILS	**OFFICE**	
	CELLPHONE	
	FAX	
	EMAIL	
CONTACT PERSON		
BANK DETAILS	**BANK NAME**	
	BRANCH CODE	
	ACCOUNT NUMBER	
	ACCOUNT NAME	

- ✓ **I .....hereby certify that the above information is correct and that I and other members, directors, managers, or shareholders with a controlling or other substantial interest of the entity, are not Members of Parliament or Cabinet, Members of a Provincial Legislature or a Provincial Executive Council, Municipal Councillors, persons employed by the State as their participation in Parliament's procurement process may result in a conflict of interest.**
- ✓ **I am also declaring that none of the entities in the company who is a director or has a controlling or substantial interest fall under the category of the person mentioned above. (Additional details to be provided should this declaration not be correct)**
- ✓ **I also agree that, in the event of false, incorrect, or misleading information being provided in this declaration, the Secretary to Parliament of the Republic of South Africa shall have the right to recover any losses or damages sustained by Parliament under such agreement and/or restrict the supplier from further business depending on the materiality of the misrepresentation and the degree of prejudice.**

_____ _____

Signature **Date**

(Attach a bank confirmation letter or cancelled cheque to confirm bank account number)

PRODUCT OR SERVICE DESCRIPTION

- Parliament seeks to procure the necessary audio-visual equipment and related services for the upgrade of Committee Room S26.

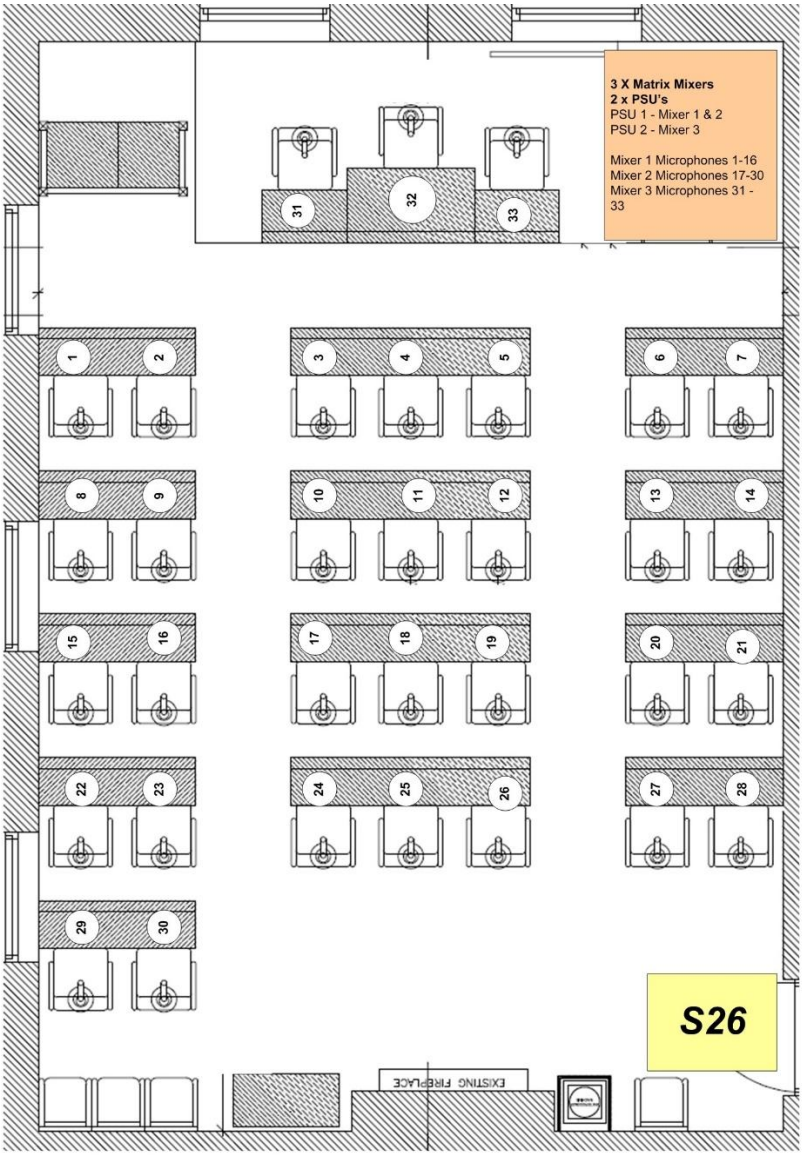
- The procurement will include the supply, installation, integration, programming, commissioning and support of an integrated audio-visual and digital conferencing system, including projection, conference microphones, audio systems, recording, control systems, connectivity, power protection, cabling and associated equipment.

- The upgrade is intended to enhance the functionality, reliability and technological capability of the Committee Room to support parliamentary meetings, presentations and related proceedings.

Item no:	DESCRIPTION	QUANTITY	UNIT OF MEASURE	UNIT PRICE	TOTAL PRICE
1	Laser Projector, 6000 ANSI Lumens, WUXGA (1920x1200), 4K HDR Compatible, HDBaseT and up to 20 000 hours Laser life, • 5500 ANSI lumens - Bright WUXGA laser projector. With a suitable Lense.	1	Each		
2	Projection Screen with WUXGA (1920x1200)	1	Each		
3	Microphone Screw lock long stem, dark (CSP-D00389)	35	Each		
4	Dark Flush Microphone Connection Panel (DCNM – FMCP)	35	Each		
5	Dark Flush Microphone Button Panel (DCNM – FMICB)	35	Each		
6	Dark Flush Loudspeaker Panel (DCNM – FLSP)	35	Each		
7	Dark Flush Priority Button Panel (DCNM – FPRIOB), Chairperson mic	2 (other spare)	Each		
8	Dark Flush Language Selection Panel (DCNM – FSLP)	35	Each		

9	Audio Processor & Powering Switch (DCNM APS2)	1	Each		
10	System Server (DCNM – Server)	1	Each		
11	System Cable Assembly i.e. 2m, 5m etc	Yes	Each		
12	Relevant System Licences Applicable	Yes	Each		
13	Digital Audio Recorder with USB (to retrieve mp3 files using USB)	1	Each		
14	Crestron Controller	1	Each		
15	A small portable Crestron Touch panel with a docking station	1	Each		
16	Front of House Speaker system - One speaker on each side of the presentation Screen	Yes	Each		
17	A 13-inch laptop 1.8GHz dual-core Intel Core i5 128GB	1	Each		
18	Table Mounted Cable Management i.e. (same as Kramer Tbus-5) for power (both normal & two pin plugs), HDMI sockets etc. (For left, Right and Secretariat presentation desks)	3	Each		
19	Digital Switcher (With open ports for future expansion to VC)	1	Each		
20	A small rack mountable UPS to protect the Equipment	1	Each		
21	System programming, cables, installation materials and commissioning etc.	Yes			
22	Post implementation maintenance and support	Yes	Annual		
TOTAL					

Committee Room S26 Layout Diagram



	SIZE	DWG NO	DESCRIPTION	REV
DRAWN	A4	090406/02	S26 Committee Room	
ISSUED 06 April 2009	SCALE na	Room Layout Drawing	SHEET 2 of 8	

BACKGROUND AND EXPERIENCE IN THE INDUSTRY

LIST THE TWO LARGEST CONTRACTS / ASSIGNMENTS BY YOUR FIRM IN THE LAST TWO YEARS IF ANY OR LIST CONTRACTS WHICH YOUR ORGANISATION IS CURRENTLY ENGAGED IN IF ANY

WORK DESCRIPTION	YOUR CLIENT	CONTACT PERSON	CONTACT NUMBER	CONTRACT VALUE

PROPOSED PRICING SCHEDULE

DESCRIPTION	QUANTITY	TOTAL

DECLARATION OF INTEREST

1. **No contracts to provide goods or services to Parliament may be provided to the following categories of entities: - Member of Parliament, Member of the Cabinet, Member of a Provincial Legislature, Member of a Provincial Executive Council, a Municipal Councilor or a person in the employ of the State whose participation in tendering for the contract may result in a conflict of interest; or any entity in which a person mentioned above is a director or has a controlling or other substantial interest.**

2. **The tenderer is therefore requested to complete Sections a – d of the declaration below in substantiation.**

(a) Are you or any person connected with the tenderer, a Member of Parliament, or a Cabinet Member?

Y	N

If yes, state whether you are a director or have a controlling or other substantial interest in the tendering company.

.....

.....

(b) Are you or any person connected with the tenderer, a Member of the Provincial Legislature or a Member of a Provincial Executive Council or a Municipal Councilor

Y	N

If yes, state whether you are a director or have a controlling or other substantial interest in the tendering company.

.....

.....

(c) Are you or any person connected with the tenderer, employed by the state?

Y	N

If yes, state whether you are a director or have a controlling or other substantial interest in the tendering company.

.....

.....

(d) Do you, or any person connected with the tenderer, have any relationship (family, friend, other) with a person employed by Parliament and who may be involved with the evaluation and or adjudication of this tender?

Y	N

If yes, state whether you are a director or have a controlling or other substantial interest in the tendering company.

.....

.....

DECLARATION

I hereby agree that, in the event of false, incorrect, or misleading information being provided in this declaration, the Secretary to Parliament of the Republic of South Africa shall have the right to:

- ✓ **recover any losses or damages sustained by Parliament under such agreement.**
- ✓ **restrict the supplier from further business with Parliament depending on the materiality of the misrepresentation and the degree of prejudice suffered.**

Name of Representative: _____

Identity number: _____

Signature: _____

(DULY AUTHORISED TO SIGN FOR AND ON BEHALF OF THE ABOVE ENTITY)

No Contract to provide goods or services to Parliament may be awarded to -

- **A Member of Parliament or a Member of the Cabinet**
- **A Member of a Provincial Legislature or a Member of a Provincial Executive Council.**
- **A Municipal Councillor.**
- **A person in the employ of the State whose participation in tendering for the contract may result in a conflict of interest; or**
- **Any entity in which a person mentioned above is a director or has a controlling or other substantial interest.**

COMMISSIONER OF OATHS STAMP