



## REQUEST FOR QUOTATION

Product/Service Requested: Provision of INVERTERS

Date of Issue: 09<sup>th</sup> of January 2024

Closing Date and Time: 17<sup>th</sup> of January 2024@ 13H00

Quotation Reference Number: **RFQ3644/2023**

Item Number	Quotation Description	Quantity Required	Delivery Period	Price in South African Currency (inclusive of VAT)

*mtyolweni*

FOR SECRETARY TO PARLIAMENT

(BUSINESS UNIT OR SCM TO SIGN HERE)

### 1. GENERAL CONDITIONS

- ✓ Quotations will be evaluated on 80 /20 preference point system
- ✓ 80 points allocated for price and 20 points allocated for HDI and RDP goals as identified in paragraph 8.6 of the Preferential Procurement Policy of Parliament
- ✓ Preference Points will be awarded to tenderers for completing column 3 and supplying the supporting documents listed in column 4 below.
- ✓ Refer HDI and RDP goals as mentioned in paragraph 3 below for more details.

1. Specific Goals	2. Number of Points	3. Points claimed by the Tenderer	4. Tenderers must supply the following documents when claiming preference points
HDI'S			
Black	6		Identity Document/ CSD/CK document
Women	4		Identity Document/CSD/CK document
RDP GOALS			
SMME	6		Annual Turnover Confirmation from Accountant/AFS/ CSD
Youth	4		Identity Document/ CSD/CK document`

- ✓ All suppliers responding to quotation should be registered on Central Supplier Database (CSD)
- ✓ The quotation must be emailed to Mr Mpumelelo Tyolweni [mtyolweni@parliament.gov.za](mailto:mtyolweni@parliament.gov.za)

Further information regarding this quote may be obtained from Ms Zubeida Arnold <[zarnold@parliament.gov.za](mailto:zarnold@parliament.gov.za)

- ✓
- ✓ All quotations received after the closing date will not be accepted.
- ✓ Acceptance of a quotation will be subject to Parliament's own Supply Chain Management policy.
- ✓ All suppliers are required to fill in the declaration of interest part of this document.
- ✓ All suppliers must submit a valid tax pin and all supporting documents as per the specific goals table.

## 2. SPECIFIC CONDITIONS

- ✓ The appointment of the supplier will not necessarily be on the basis of the lowest quote.
- ✓ Quotes should be detailed and specify the services and cost. Market related prices will be negotiated with the preferred supplier where applicable.
- ✓ Parliament reserves the right not to award the contract.
- ✓ Quotes should be on the company letterhead, indicating the VAT registration number.
- ✓ Companies are prohibited from using Parliament's logo on their proposal.
- ✓ Failure to submit all documents as required might result in disqualification.
- ✓ Parliament cannot award contracts to provide goods and services to a Member of Parliament, or Cabinet, A Member of a Provincial Legislature or Member of the Provincial Executive Council, a Municipal Councillor, a person in the employ of state whose participation in the procurement process for the contract may result in a conflict of interest, or any entity in which any of the mentioned persons is a director or has controlling or other substantial interest.
- ✓ Parliament may request suppliers to provide additional pricing information to be utilised for comparative purposes during evaluations.
- ✓ Parliament reserves the right, for purposes of promoting the values of competitiveness and fairness, not to award the RFQ/tender to the highest scoring tenderer if such a tenderer has been awarded a tender by Parliament or has performed services for Parliament, during the last 12 months prior to the closing date of the RFQ/tender.
- ✓ Parliament reserves the right to re-appoint or extend the service of the supplier where there is a natural continuation of assignments.
- ✓ Tenderers will qualify for the preference points claimed by them, if they provide valid supporting documents to substantiate such claim, information on the CSD that is valid will be considered.

## 3. HDI GOALS

The below mentioned HDI and RDP goals will be applicable to this RFQ as identified in paragraph 8, 6 of the preferential procurement policy of Parliament

Specific goals	Means of Verification:	Comments:
Black	Identity Document /CSD/ CK document	African, Indian, and Coloured are classified as Black
Women	Identity Document /CSD/ CK document	The 7th digit of a female's RSA ID is 0 – 4, and 5 – 9 for males
SMME	CSD/ Annual Financial Statement or written confirmation from Accountant	Annual Turnover as declared on CSD or verified through Annual Financial Statements or written confirmation from the Accountant
Youth	Identity Document /CSD/ CK document	Ages between 18 – 35

**SUPPLIER INFORMATION FORM**

<b>REGISTERED NAME</b>		
<b>TRADING NAME (IF APPLICABLE)</b>		
<b>COMPANY REGISTRATION NUMBER (or ID)</b>		
<b>VAT REGISTRATION NUMBER</b>		
<b>CENTRAL SUPPLIER DATABASE NUMBER</b>		
<b>TAX COMPLIANCE STATUS PIN</b>		
<b>TAX COMPLIANCE STATUS PIN EXPIRY DATE</b>		
<b>INCOME TAX NUMBER</b>		
<b>PHYSICAL ADDRESS</b>	<b>ADDRESS</b>	
	<b>CITY/TOWN</b>	
	<b>POSTAL CODE</b>	
<b>POSTAL ADDRESS</b>	<b>ADDRESS</b>	
	<b>CITY/TOWN</b>	
	<b>POSTAL CODE</b>	
<b>CONTACT DETAILS</b>	<b>OFFICE</b>	
	<b>CELLPHONE</b>	
	<b>FAX</b>	
	<b>EMAIL</b>	
<b>CONTACT PERSON</b>		
<b>BANK DETAILS</b>	<b>BANK NAME</b>	
	<b>BRANCH CODE</b>	
	<b>ACCOUNT NUMBER</b>	
	<b>ACCOUNT NAME</b>	

- ✓ I .....hereby certify that the above information is correct and that I and other members, directors, managers, or shareholders with a controlling or other substantial interest of the entity, are not Members of Parliament or Cabinet, Members of a Provincial Legislature or a Provincial Executive Council, Municipal Councillors, persons employed by the State as their participation in Parliament's procurement process may result in a conflict of interest.
- ✓ I am also declaring that none of the entities in the company who is a director or has a controlling or substantial interest fall under the category of the person mentioned above. (Additional details to be provided should this declaration not be correct)
- ✓ I also agree that, in the event of false, incorrect or misleading information being provided in this declaration, the Secretary to Parliament of the Republic of South Africa shall have the right to recover any losses or damages sustained by Parliament under such agreement and/or restrict the supplier from further business depending on the materiality of the misrepresentation and the degree of prejudice.

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date

(Attach a bank confirmation letter or cancelled cheque to confirm bank account number)

## PRODUCT OR SERVICE DESCRIPTION

4 x 1200VA (720W) Inverter Battery  
Charger (UPS) - Intelligent Fan  
(Modified Sine Wave) 3 Stage  
Charger

**4 x** 1.5kWh 12V 120Ah Lithium Ion  
LiFePO4 Battery