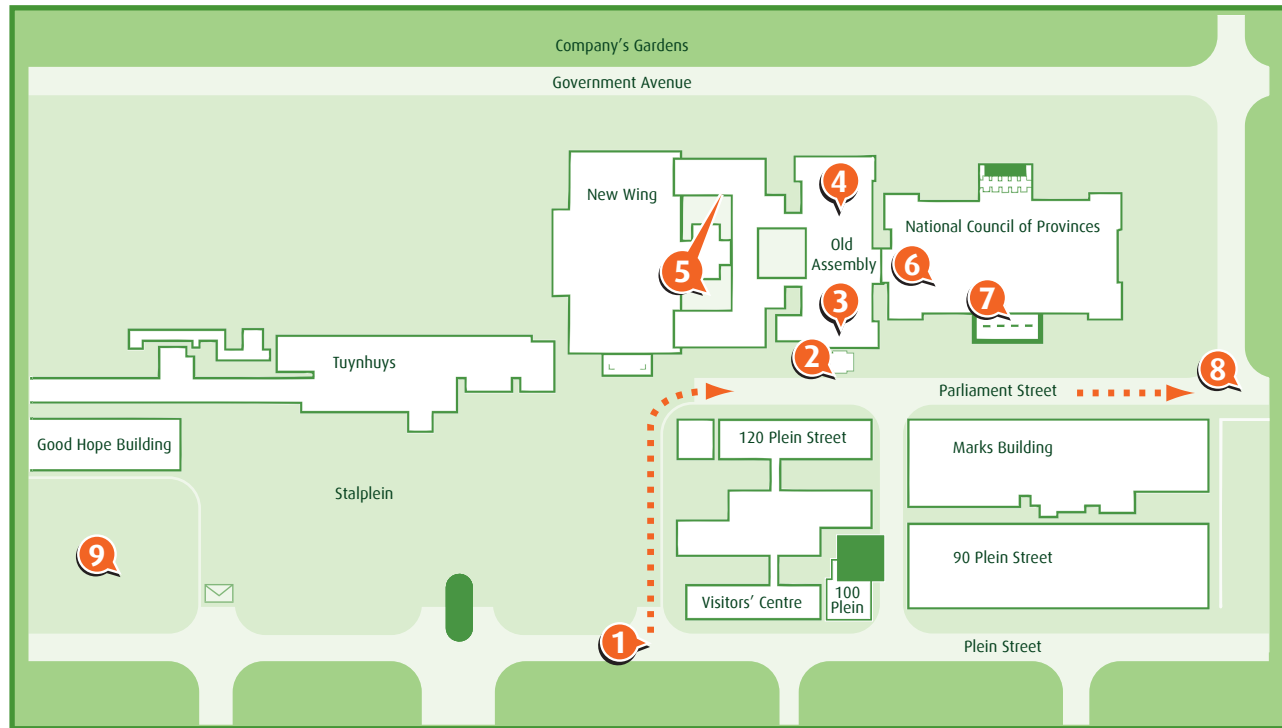


MAP OF PARLIAMENT



- KEY:**
- | | | |
|---|--|--|
| 1 Access to Parliament (buses) | 4 Registration for facilities - Old Assembly | 7 Exit - National Council of Provinces |
| 2 Entrance Members and guests - Poorthuis | 5 Refreshments | 8 Depart from Parliament |
| 3 Security and Inauguration accreditation | 6 Travel and accommodation desk | 9 Private Parking for Members |

Travel and Accommodation

Members are entitled to be accompanied by one guest for the purposes of the 1st Sittings of Parliament, and their attendance at the Presidential Inauguration. Parliament will cover the expenses for the following:

- Flights to Cape Town for the Member and one guest.
- Accommodation in Cape Town for the Member and one guest (for 4 nights including breakfast and dinner at the hotels and lunch at Parliament).
- Transport from airport to Parliament and hotels.
- Flights from Cape Town to Johannesburg for the Member and one guest.
- Accommodation in Johannesburg for the Member and one guest (a meal allowance to be provided).
- Transport between hotel and Pretoria for the Member and one guest.
- Flights from Johannesburg to home destination for the Member and one guest.



PARLIAMENT
OF THE REPUBLIC OF SOUTH AFRICA

PARLIAMENT OF THE REPUBLIC OF SOUTH AFRICA

Secretary to Parliament
P.O. Box 15
Cape Town 8000

Tel: 0800 20 41 58

www.parliament.gov.za



PARLIAMENT
OF THE REPUBLIC OF SOUTH AFRICA

ESTABLISHMENT OF THE
4TH
**DEMOCRATIC
PARLIAMENT**

**We welcome
members of
Parliament
and guests**

WELCOME

From the Secretary to Parliament

On behalf of the Parliamentary Service, I welcome you and congratulate you on your election as a Member of the fourth Parliament of the Republic of South Africa. It is an honour for us to serve you as the freely elected representatives of the people of South Africa.

This pamphlet provides you with the information that you will need in your first few days at Parliament. In due course you will be provided with more detailed information on the proceedings of Parliament and the facilities available to Members.

Information sessions on various aspects of parliamentary work, which are aimed at new Members as well as returning Members, will be presented from 12 to 22 May 2009. Please take the time to attend these highly informative and dynamic sessions.

In your documentation file you will also find the names and contact numbers of staff in the various Divisions of the Parliamentary Service. These staff are available to assist you with any further enquiries you may have.

I trust that your time as a Member of Parliament will prove to be both rewarding and fulfilling.



Mr MB Coetzee

Acting Secretary to Parliament

IMPORTANT THINGS TO DO

Registration – Step 1 to 8

- 1. Access to Parliament on arrival (buses)**
Access to Parliament is provided through the entrance next to the Parliamentary Visitors Center.
Transport route: Arrival at airport – luggage drop off at hotel – registration at Parliament
- 2. Entrance to Parliament**
Members and guests enter Parliament through the Poorthuis entrance. The registration process starts here.
- 3. Security and Inauguration Accreditation**
Members and their guests register for access permits and the 2009 Presidential Inauguration accreditation in V8 in the Old Assembly wing. Identity documents are required for this purpose.
- 4. Registration for Members Facilities**
Members register for the facilities available to Members inside the Old Assembly Chamber. Guests are invited to the New Wing courtyard for light refreshments. The registration covers all aspects relating to Members personal details, travel, pension and medical aid forms.
- 5. Refreshments**
Light refreshments will be served in the New Wing courtyard.
- 6. Travel and accommodation desk**
A travel and accommodation desk will be located at the Queens Gallery. Additional information required around accommodation and travel in Cape Town and Johannesburg may be obtained at this desk.
- 7. Exiting - Registration area**
Members and their guests are invited to the lounge area in the Queens Gallery.
- 8. Departure from Parliament**
The arranged transport will return Members and their guests to the hotels.

For further information visit our website:

www.4thparliament.parliament.gov.za or contact our call centre 0800 204158.

CALENDAR OF EVENTS

22 April - 3 June 2009

DATE	EVENT	DESCRIPTION
22 April	Elections	Elections
26 – 29 April	Expected EC official results	Expected declaration and designation of representatives
4 - 5 May	Registration of Members of the National Assembly	Members travel to Cape Town for registration
6 May	1st Sitting of the National Assembly	
	Morning	Swearing in of Members Election of Speaker Election of Deputy Speaker
	Afternoon	Election of the President
	1st Sitting of the Provincial Legislatures	Sitting of the Provincial Legislatures
7 May	1st Sitting of the National Council of Provinces	
	Morning	Registration of Members of the National Council of Provinces
	Afternoon	Swearing in of Delegates Election of Chairperson Election of Deputy Chairpersons
8 May	Travel to Johannesburg	Members travel to Johannesburg
9 May	Inauguration of the President	Members attend the inauguration of the President
12 – 22 May	Information Sessions for Members of Parliament	Information Sessions
3 June	First State of the Nation Address – 4th Democratic Parliament	Joint Sitting of Parliament